

Hamilton County's Role in the Preschool Special Education Program

As Hamilton County represents the municipality covering the following school districts, Long Lake, Inlet, Indian Lake, Lake Pleasant, Piseco, Wells, and part of Northville and Poland, we recognize we have the following obligations under NYS Consolidated Education Laws, Article 89, Section 4410, Part 200.

- Hamilton County is responsible for the costs of approved evaluations and services for children referred to and enrolled in the preschool special education program.
"The approved costs for a preschool child who receives services pursuant to this section shall be a charge upon the municipality wherein such child resides" §4410, (11)
- Hamilton County is responsible for arranging contracts with approved and appropriate providers within 40 days of notice from a Board of Education that a child will be receiving services from that provider.
"The board shall give written notice of the special services or programs arranged for to the appropriate municipality and to the related service provider or the approved program selected to provide the services. The municipality shall contract with the approved program in a timely manner but in no event later than forty days from the receipt of written notice of the determination of the board." §4410,(5)f.
- Hamilton County is not responsible for arranging student's evaluations or services. We are simply the payers of service, not case managers. **"...the board shall arrange for the provision of the recommended special services or programs from among the special services and programs approved for such purpose by the commissioner." §4410, (5)c.**

County Contacts: Beth Ryan, Director of Public Health & Patient Services
Penny Warrington, Public Health Nurse
Kristen King, Fiscal Account Clerk

School District's Role in CPSE

- Referral received and consents for evaluation obtained by CPSE chairperson; copies are mailed to the county.
- Evaluation site is chosen by parents, CPSE chairperson notifies evaluation site to schedule.
- CSPE Chairperson obtains script for evaluation, including ICD-9 code or reason for evaluation. Forwards to County for billing purposes.
- Evaluator mails evaluation results to school district and county.
- CPSE meeting is held.
- STAC-5 completed by school district and sent to the county.
- If child is eligible for services, an IEP is developed at the CPSE meeting. The evaluation needs to be included on the IEP as well as services, to and from dates, duration, and location. Both the IEP and the STAC-1 form are sent to the county.
 - If a 1:1 aide is recommended for a child, include on the IEP and complete the 1:1 aide form. This form will be attached to the STAC-1 form.
- If child is found not eligible a STAC-5 form is still completed by the school and sent to the county for processing.