

AGENDA
SECOND SESSION
FEBRUARY 4, 2016

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of January 7, 2016

Public Comment Period

Reports of Standing/Special Committees

RESOLUTIONS:

- No. 1 Authorizing River Street Planning and Development to Develop a Smart Growth Application
- No. 2 Authorizing Chairman to Execute Agreement with the Adirondack Park Local Government Review Board – 2016
- No. 3 2016 Budget – Transfer of Funds
- No. 4 Authorizing Chairman to Sign Contract with Absolute Auctions & Realty, Inc. for Property Auction
- No. 5 Funding Account for Emergency Management’s Department of Homeland Security & Emergency Services Grant PS12-1010-D00 – 2016 Budget
- No. 6 Funding Account for Emergency Management’s Office of Homeland Security and Emergency Services Grant SH13-1024-D00 – 2016 Budget
- No. 7 Funding Account for Emergency Management’s Office of Homeland Security and Emergency Services Grant SH14-1021-D00 – 2016 Budget
- No. 8 Funding Account for Emergency Management’s Office of Homeland Security and Emergency Services Grant SH15-1010-D00 – 2016 Budget
- No. 9 Funding Account for Emergency Management’s Office of Homeland Security and Emergency Services Grant SI13-1010-D00 – 2016 Budget
- No. 10 2015 Transfer of Funds – Sheriff

- No. 11 2015 Transfer of Funds – Corrections
- No. 12 Authorizing Reimbursement of Tuition costs – Penny Warrington
- No. 13 Agreement with Hamilton County Public Health Nursing Service/Home Health Agency & Department of Social Services
- No. 14 2016 Home Energy Assistance Program
- No. 15 Contract with Citizen Advocates, Inc. to Provide Licensed Administrative and Management Support for the Delivery of Substance Abuse Treatment Services by Hamilton County Community Services
- No. 16 Authorizing Repairs to Solid Waste Ejector Trailer #956
- No. 17 Award of Bid for Specification No. 1-2016 2500HD Pickup Trucks
- No. 18 Authorizing County Highway Superintendent to Purchase Pickup Trucks for 2016
- No. 19 Authorizing County Highway Superintendent to Purchase Plow Equipment and Dump Body for Tandem Axle Truck
- No. 20 Approval – Use of County Roads as Designated for Snowmobile Use for Year 2016
- No. 21 Provisional Promotion of Two County Employees

RESOLUTION NO.

**AUTHORIZING RIVER STREET PLANNING AND DEVELOPMENT TO DEVELOP A
SMART GROWTH APPLICATION**

DATED: FEBRUARY 4, 2016

BY

BE IT RESOLVED, that River Street Planning and Development is hereby authorized to develop a Smart Growth Grant application on behalf of Hamilton County and Adirondack Partnership to implement the Trail Town concept, and be it further

RESOLVED, that River Street Planning and Development be hereby authorized to use the Hamilton County login for the NYS Grants Gateway system and the County Treasurer by so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH THE
ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD – 2016**

DATED: FEBRUARY 4, 2016

BY

BE IT RESOLVED, that the Chairman is hereby authorized to execute an Agreement with the Adirondack Park Local Government Review Board for the 2016 appropriation in the amount of Three Thousand Dollars (\$3,000.00), charging Account No. A6326.403, and is hereby approved for payment and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

2016 BUDGET - TRANSFER OF FUNDS

DATED: FEBRUARY 4, 2016

BY

WHEREAS, several small changes have been identified as necessary in the 2016 Budget, now, therefore, be it

RESOLVED, that that the County Treasurer be hereby authorized to make the following transfers in the 2016 Budget:

FROM:

Account No. A1990.401 Contingent	\$2,404.00
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TO:

A4010.0115 Cert. HHA North	\$1,202.00
A4010.0116 Cert. HHA South	\$1,202.00

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH ABSOLUTE AUCTIONS
& REALTY, INC. FOR PROPERTY AUCTION**

DATED: FEBRUARY 4, 2016

BY

WHEREAS, the County of Hamilton had success in a property tax auction in 2015 with Haroff Auction & Realty, Inc., and

WHEREAS, Hamilton County now has nine (9) properties in the County's name and is responsible for the school taxes on these parcels, and

WHEREAS, at the end of 2015, Linda Haroff of Haroff Auction & Realty, Inc. sold the shares of Haroff Auction & Realty, Inc. to their partner Absolute Auction and Realty, Inc. (AAR), and therefore, we will be working with AAR to conduct our auction this year, and

WHEREAS, since the two auction companies were partners in the past, we will continue to work with the same experienced staff that we are familiar with, be it

RESOLVED, that the County of Hamilton contract with Absolute Auctions & Realty, Inc. to hold a property auction on our behalf to be held in conjunction with Fulton County's tax property auction of June 15, 2016 to be held in Johnstown, NY, and be it further

RESOLVED, that the contract will cover two years, terminating on December 31, 2017 with the option of a one year extension at the mutual consent of both parties, and be it further

RESOLVED, that the Chairman of the Board is authorized to sign a contract with Absolute Auction & Realty, Inc.

Seconded by

RESOLUTION NO.

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S DEPARTMENT OF
HOMELAND SECURITY & EMERGENCY SERVICES GRANT
PS12-1010-D00 - 2016 BUDGET**

DATED: FEBRUARY 4, 2016

BY

WHEREAS, Resolution No 336-13 adopted December 20, 2013 authorized EM DHSES Grant PS12-1010-D00 in the amount of \$144,472.00, and

WHEREAS, the funding was not been entirely spent, be it

RESOLVED, that Account No. A3645.0404 DHSES PS12-1010-D00 be funded at \$143,972.51 to be totally offset by funding Revenue Account No. A4389.112 PS12-1010-D00 in the amount of \$143,972.51 and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S OFFICE OF
HOMELAND SECURITY AND EMERGENCY SERVICES GRANT SH13-1024-D00 –
2016 BUDGET**

DATED: FEBRUARY 4, 2016

BY

WHEREAS, Resolution No. 337-13 authorized Hamilton County Emergency Management DHSES Grant SH13-1024-D00 in the amount of \$50,000.00 for forced entry training for the Fire Departments and Sheriff's Office and spill cleanup equipment, and

WHEREAS, the funding was not been entirely spent, be it

RESOLVED, that Account No. A3645.0403 DHSES SH13-1024-D00 be funded at \$2,810.17 to be totally offset by funding Revenue Account No. A4389.111 SH13-1024-D00 at \$2,810.17 and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S OFFICE OF
HOMELAND SECURITY AND EMERGENCY SERVICES GRANT SH14-1021-D00 –
2016 BUDGET**

DATED: FEBRUARY 4, 2016

BY

WHEREAS, Resolution No. 244-14 authorized Hamilton County Emergency Management DHSES Grant SH14-1021-D00 in the amount of \$50,000.00 for the purpose of purchasing EMS training equipment and software, and

WHEREAS, the funding was not been spent, be it

RESOLVED, that Account No. A3645.0407 DHSES SH14-1021-D00 be funded at \$50,000.00 to be totally offset by funding Revenue Account No. A4389.114 SH14-1021-D00 at \$50,000.00 and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S OFFICE OF
HOMELAND SECURITY AND EMERGENCY SERVICES GRANT SH15-1010-D00 –
2016 BUDGET**

DATED: FEBRUARY 4, 2016

BY

WHEREAS, Resolution No. 237-15 authorized Hamilton County Emergency Management DHSES Grant SH15-1010-D00 in the amount of \$50,000, and

WHEREAS, the funding was not been spent, be it

RESOLVED, that Account No. A3645.0409 DHSES SH15-1010-D00 be funded at \$50,000.00 to be totally offset by funding Revenue Account No. A4389.116 SH15-1010-D00 at \$50,000.00 and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**FUNDING ACCOUNT FOR EMERGENCY MANAGEMENT'S OFFICE NYS
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES GRANT SI13-
1010-D00 – 2016 BUDGET**

DATED: FEBRUARY 4, 2016

BY

WHEREAS, Resolution No. 105-14 authorized Hamilton County Emergency Management DHSES Grant SI13-1010-D00 in the amount of \$2,530,385.00 for Statewide Interoperable Communications, and

WHEREAS, the funding was not entirely spent, be it

RESOLVED, that Account No. A3645.0406 Statewide Communications Grant be funded at \$2,289,808.24 to be totally offset by funding Revenue Account No. A3389.300 at \$2,289,808.24 and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

2015 TRANSFER OF FUNDS – SHERIFF

DATED: FEBRUARY 4, 2016

BY

WHEREAS, there are shortages in the Sheriff's account, be it

RESOLVED, that the Count Treasurer be authorized to make the following transfer:

FROM:

A3110.105 – Deputy Sheriff D \$4,260.00

TO:

A3110.202 – Automobile \$4,260.00

Seconded by

RESOLUTION NO.

2015 TRANSFER OF FUNDS – CORRECTIONS

DATED: FEBRUARY 4, 2016

BY

WHEREAS, due to the payment of benefit time to Dan Moran there will be a shortage of funds in Corrections Account No. A3150.0101, therefore, be it

RESOLVED, that \$4,777.20 be transferred from Account No. 1990.0401 Contingent to Corrections Account No. A3150.0101 Correction Officer A to cover said payment.

Seconded by

RESOLUTION NO.

AUTHORIZING REIMBURSEMENT OF TUITION COSTS – PENNY WARRINGTON

DATED: FEBRUARY 4, 2016

BY

WHEREAS, the Hamilton County Board of Supervisors has received a request from the Director of Public Health to reimburse tuition costs for Penny Warrington, and

WHEREAS, the Director of Public Health and the Health Committee have agreed that it is necessary for Penny Warrington to get this additional education, and

WHEREAS, this request for reimbursement complies with Section 817 of the Employee Handbook, and fits into Category 2 of the Board's determined guidelines, and

WHEREAS, said education was completed on the employee's own time, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to reimburse Penny Warrington \$3,542.40 for Fall 2015 tuition, upon receipt of a signed voucher which includes documentation of the expenses as well as copies of the agreement or repay such reimbursement should Ms. Warrington fail to complete three years as Director of Patient Services, as set forth in Section 817 of the Employee Handbook, being filed with the Public Health Director and the Personnel Officer.

Seconded by

RESOLUTION NO.

**AGREEMENT WITH HAMILTON COUNTY PUBLIC HEALTH NURSING
SERVICE/HOME HEALTH AGENCY & DEPARTMENT OF SOCIAL SERVICES**

DATED: FEBRUARY 4, 2016

BY

BE IT RESOLVED, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign an agreement on behalf of the Hamilton County Public Health Nursing Service/Home Health Agency with the Department of Social Services to provide services to Medicaid recipients including Personal Care services for the period of August 1, 2016 to December 31, 2016.

Seconded by

RESOLUTION NO.

2016 HOME ENERGY ASSISTANCE PROGRAM

DATED: FEBRUARY 4, 2016

BY

WHEREAS, there was no amount budgeted in the 2016 Hamilton County Department of Social Services budget for Home Energy Assistance Program (HEAP) Account No. A6141.401 to cover Renter's Benefits, therefore, be it

RESOLVED, that Appropriation Account No. A6141.401 HEAP, be increased by One Thousand Five Hundred Dollars (\$1,500.00) to be totally offset by increasing Revenue Account A4641 HEAP by the same amount and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

CONTRACT WITH CITIZEN ADVOCATES, INC. TO PROVIDE LICENSED ADMINISTRATIVE AND MANAGEMENT SUPPORT FOR THE DELIVERY OF SUBSTANCE ABUSE TREATMENT SERVICES BY HAMILTON COUNTY COMMUNITY SERVICES

DATED: FEBRUARY 4, 2016

BY

WHEREAS, the Hamilton County Community Services Board and the Hamilton County Community Services Department (HCCS) has identified a need for substance abuse services in Hamilton County, and

WHEREAS, Citizen Advocates Inc. of Franklin County, DBA North Star Chemical Dependency Services, has agreed to maintain licensed substance abuse clinics at the Indian Lake and Speculator offices of HCCS, and

WHEREAS, Citizens Advocates, Inc. will provide administrative and management support to HCCS clinical staff co-located at these locations such that HCCS clinical staff can provide both mental health and licensed substance abuse services to Hamilton County residents, and

WHEREAS, this administrative and management support will include operational management of the substance abuse clinics, supervision of county clinical staff for the provision of substance abuse services, quarterly utilization of services reports to the Local Government Unit and other supports as necessary to comply with applicable state and federal regulations, be it

RESOLVED, that a contract with Citizens Advocates Inc. of Franklin County, in the amount of \$3,218.00 be made, and the Chairman be authorized to sign said contract upon approval of the County Attorney, for the purpose of operating this Clinic, to be paid in monthly installments, and be it

RESOLVED, that said contract would be in effect from February 1, 2016 until December 31, 2016, following the mutually agreed upon termination of the existing contract between Hamilton County and Citizen Advocates Inc. of Franklin County, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING REPAIRS TO SOLID WASTE EJECTOR TRAILER #956

DATED: FEBRUARY 4, 2016

BY

WHEREAS, the Solid Waste Department owns a 1999 Steco ejector trailer that is part of the original Solid Waste trailer fleet and is in need of major repair in and around the fifth wheel plate and bulk head, and

WHEREAS, the Coordinator had trailer #956 taken to Sowle Autobody Corp. to try to get an estimate for the repairs needed, and

WHEREAS, it is difficult to get accurate quotes and find vendors able to make such repairs in these situations because in many circumstances the unit needs to be torn down to get the scope of the repair needed, and

WHEREAS, the estimate to repair trailer #956 is \$8,200.00, be it

RESOLVED, that hereby the County Solid Waste Coordinator is authorized to have the repairs done by Sowle Autobody Corp. of 3956 State Hwy. 30A, Fultonville, NY 12072 to trailer #956 and it will be charge against Account No. DM5130.401 Repairs and the County Treasurer, Solid Waste Coordinator and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR SPECIFICATION NO. 1-2016 2500HD PICKUP TRUCKS

DATED: FEBRUARY 4, 2016

BY

WHEREAS, the Public Works Committee authorized the County Highway Superintendent to advertise for bids for the purchase of New 2016 Model Year 2500 HD Pickup Trucks, and

WHEREAS, two (2) bids were received for 2016 Model Year 2500 HD Pickup Trucks in accordance with Specification No. 1-2016 as advertised by the Highway Superintendent and Public Works Committee, and

WHEREAS, the following bids were received:

1. Carbone Auto Group
5194 Commercial Dr., Yorkville, NY 13495

Configuration A Bid Price - \$31,276.00
Configuration B Bid Price - \$37,754.00
Configuration C Bid Price - \$30,078.00

2. Mangino Chevrolet
4447 State Highway 30, Amsterdam, NY 12010

Configuration A Bid Price - \$31,545.00
Configuration B Bid Price - \$39,390.00
Configuration C Bid Price - \$30,150.00

and

WHEREAS, the Fleet Coordinator has determined that the low bids by Carbone Auto Group of Yorkville does meet specifications for all configurations and recommends the award be made to Carbone Auto Group, be it

RESOLVED, that the award be made to Carbone Auto Group, 5194 Commercial Drive, Yorkville, NY 13495, NY as follows:

2016 Chevrolet Silverado 2500 HD Pickup Trucks as specified
Configuration A Bid Price - \$31,276.00
Configuration B Bid Price - \$37,754.00
Configuration C Bid Price - \$30,078.00.

Seconded by

RESOLUTION NO.

AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE PICKUP TRUCKS FOR 2016

DATED: FEBRUARY 4, 2016

BY

WHEREAS, the County Board of Supervisors have duly adopted the 2016 Hamilton County Budget, and

WHEREAS, within the said adopted 2016 budget the Board appropriated \$200,000.00 for equipment purchases for the Highway Department, and

WHEREAS, the Highway Superintendent recommends that the department purchase two (2) 2500 HD pickup trucks for use in 2016, and

WHEREAS, the Hamilton County Board of Supervisors duly awarded public Bid Specification No.1-2016 2500HD Pickups per Resolution No._____ for three (3) different configurations and that bid award will be utilized for the purchase, be it

RESOLVED, that hereby the County Highway Superintendent/Fleet Coordinator is authorized to purchase two (2) pickup trucks using the said bid award as follows:

1 (one) 4x4 2500 HD Pickup Configuration A in the amount of \$31,276.00

1 (one) 4x4 2500 HD Pickup Configuration B in the amount of \$37,754.00

and be it further

RESOLVED, that the funds be taken out of Account No. DM5130.201 Road Equipment in the amount of \$69,030.00 and the Chairman of the Board is authorized to enter into a contract for the said purchase with Carbone Auto Group of Yorkville, NY with the approval of the County Attorney and the County Treasurer, Clerk of the Board and Fleet Coordinator be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY HIGHWAY SUPERINTENDENT TO PURCHASE PLOW
EQUIPMENT AND DUMP BODY FOR TANDEM AXLE TRUCK**

DATED: FEBRUARY 4, 2016

BY

WHEREAS, the Highway Department has just purchased a 2016 Tandem Axle Cab & Chassis, and

WHEREAS, Viking Plow equipment and Beau-Roc dump bodies are available for purchase under Oneida County Contract #1816 through Viking Cives(USA), and

WHEREAS, the County Highway Superintendent is recommending approval to purchase said Tandem Axle Dump Truck with plow equipment including dump box and material spreader installed under Oneida County Contract pricing, be it

RESOLVED, that hereby the County Highway Superintendent is authorized to order said dump box and plow equipment under Oneida County Contract pricing at a cost of \$84,359.15 and that payment for said equipment be taken out of Account No. DM5130.201 Road Equipment when said truck is delivered and accepted by the County Highway Superintendent and the County Treasurer be so authorized and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**APPROVAL - USE OF COUNTY ROADS AS DESIGNATED FOR SNOWMOBILE USE
FOR YEAR 2016**

DATED: FEBRUARY 4, 2016

BY

RESOLVED, that the Board of Supervisors hereby authorizes any town within the county to designate any County Road or part thereof for snowmobile usage for the year 2016, be it further

RESOLVED, if a town chooses to designate a County Road or any part thereof within that particular towns boundary the town shall follow all rules and regulations of designating a road for snowmobile use per the guidelines set forth in New York State Office of Parks, Recreation and Historic Preservations Snowmobile Unit and also be subject to provide Hamilton County with an insurance certificate covering said use in favor of the County as an additional insured.

Seconded by

RESOLUTION NO.

PROVISIONAL PROMOTION OF TWO COUNTY EMPLOYEES

DATED: FEBRUARY 4, 2016

BY

WHEREAS, Daniel Fish and Mark Stuart have been employed by the County Building and Grounds for several years, and

WHEREAS, Daniel Fish has the knowledge and experience for a Building Maintenance Mechanic position, as determined by the Hamilton County Personnel Officer, and

WHEREAS, Mark Stuart has the knowledge and experience for a Building Project Supervisor position, as determined by the Hamilton County Personnel Officer, and

WHEREAS, Both Daniel Fish and Mark Stuart are currently doing the work of said titles, and

WHEREAS, the County Highway Superintendent has recommended to the County Internal Management Committee that Daniel Fish be provisionally promoted from Grade 16, Senior Custodian to Grade 20, Building Maintenance Mechanic, and

WHEREAS, the County Highway Superintendent has recommended to the County Internal Management Committee that Mark Stuart be provisionally promoted from Grade 16, Senior Custodian to Grade 20, Building Project Supervisor, and

WHEREAS, the County Internal Management Committee recommends the provisional promotion of Daniel Fish and Mark Stuart to said positions at the associated grade and at their current step, be it

RESOLVED, that Daniel Fish be provisionally appointed to Grade 20, Step 4, Building Maintenance Mechanic until satisfactorily completing the ordered promotional examination, and be it further

REOLVED, that Mark Stuart be provisionally appointed to Grade 20, Step 4, Building Project Supervisor until satisfactorily completing the ordered promotional examination, and be it further

RESOLVED, that the County Highway Superintendent is hereby authorized to provisionally promote Daniel Fish from Senior Custodian to Building Maintenance Mechanic and Mark Stuart from Senior Custodian to Building Project Supervisor, each at their current step, effective February 1, 2016 and the Personnel Officer, County Treasurer and Clerk of the Board be so notified.

Seconded by