

ORGANIZATION MEETING

JANUARY 4, 2024

2:00 P.M.

Lake Pleasant, New York

Pursuant to call regularly made by the Clerk of the Board of Supervisors of the County of Hamilton, said Board convened in the Chambers at the County Court House at 2 P.M. The Clerk of the Board, Laura A. Abrams, opened the session by leading the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, an opening prayer and roll call with the following Supervisors present:

Arietta	Chris D. Rhodes
Benson	Phillip C. Snyder
Hope	Steven M. Tomlinson
Indian Lake	Brian E. Wells
Inlet	ABSENT
Lake Pleasant	Betsy A. Bain
Long Lake	Clay J. Arsenault
Morehouse	Anthony Fernandez
Wells	Beth Hunt

Also present: County Attorney and Christy Wilt-Economic Development and Tourism Director

The Clerk of the Board announced the first order of business was the nomination of a Temporary Chairman.

Mr. Arsenault nominated Mr. Rhodes, seconded by Mr. Tomlinson. Carried.

Mr. Rhodes opened the floor for nominations for Chairman. Mr. Tomlinson nominated Mr. Brian Wells, seconded by Mr. Arsenault. All in favor.

Mr. Wells proceeded as Chairman.

The Chairman thanked everyone for their support.

The Chairman stated the next item of business is the appointment of a Deputy Chairman.

Mr. Arsenault nominated Mr. Steve Tomlinson, seconded by Mr. Snyder. All in favor.

RESOLUTION NO. 1-24

APPOINTMENT OF DEPUTY CHAIRMAN

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

BE IT RESOLVED, that Supervisor Steve Tomlinson is hereby appointed Deputy Chairman for the year 2024.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

Public Comment: No one present

Reports of Standing/Special Committees:

Mr. Arsenault: Welcomed the two new Board members, Beth Hunt and Butch Fernandez, to the County Board of Supervisors. The Board looks forward to working with them and Happy New Year.

Chairman Wells gave the following State of the County:

Thank you for supporting my reappointment as Chairman of the Board of Supervisors. I do look forward to the opportunity to continue to serve in this capacity and to hopefully make a positive impact in this office. They say the only thing that stays the same is change and we see changes every year at the County or in our towns. This year will be no different in the fact we will be having change. We have changes in three countywide elected offices, two town elected positions and also at the County level we will be starting a newly appointed department head in the Personnel Office. At this time, I would like to welcome Anthony (Butch) Fernandez newly elected Supervisor for the Town of Morehouse. A familiar face to all of us Beth Hunt newly elected Supervisor for the Town of Wells. Carol Ruiz our new Personnel Officer, Jodie Small Hamilton County Treasurer, RaChelle Martz Hamilton County Clerk and our newly elected District Attorney, Marsha King Purdue. We as a Board welcome you all and look forward to working with you. With change comes opportunity, new thoughts and ideas but we must acknowledge loss also. Institutional knowledge is invaluable in municipal government and only gained through time and exposure. We as a Board experience the possibility of this loss every year through elections and retirements. This year the Board is facing the loss of 35 years of institutional knowledge. As the Board Chair the previous two years I have felt the pressure of not dropping the ball because I was following a long serving Chairman but as he was still serving as a Town Supervisor, he continued to serve the County in this role with his accumulated knowledge and I am sure Bill is only a phone call away if needed. But others who I have served with and have since moved on from government say that once you are out you are out. The day-to-day involvement is gone. The focus is gone and I point this out not as a woe is me moment for us all but for us all to see what is in store for us this year. I will be asking for more support and asking for more from each one of you. Our excellent department heads will be looking to this Board and to its Chairs to be more involved and communicate on a regular basis. If we demand accountability from our departments then we need

to be accountable to them and to each other. When I started drafting this State of County, I reviewed the Board of Supervisors monthly meetings and committee day agendas and although we only really meet twice a month or until the annual sessions roll around, I was surprised at the amount of work and the variety of the work that is generated by the least populated county in New York State. We have the day to day and monthly generated paperwork. Every New York State Municipality generated paperwork but the typical work that we do at this county level for our constituents through our departments is impressive. We continue to move ahead with our emergency communication projects with fiber for broadband for every Hamilton County resident and for redundancy for our communication towers. We work for cell towers, for microwaves, for emergency communications and for common sense tower heights for efficient cell service in every part of Hamilton County. To have that ability for our nurses, deputies, highway personnel and all of our employees and constituents who travel and work safely in Hamilton County. We will be implementing a new procedure for committee days and how resolutions are going to be presented from department heads to the committees and to the full Board. I hope the new procedure will result in a more efficient process and be more transparent and be less confusing. With any new procedure there will be issues and we will address them as we move forward. I hope everybody has had a chance to look at our Hamilton County website. Thank you, Laura and staff for all the hard work that went into making this happen. This is another example of a department head working to improve how we communicate with our residents and be transparent and informative. While on the new site I saw the listing for departments. We have 35 departments listed from Aging OFA to Weights & Measures. I would like to convey mine and the Board's sincerest thank you to all of you for all that you do. This year we hope to have greater communication and participation with all 35 departments. It is hard to detail all that happens within a year and not to put you all to sleep and you never want one event, accomplishment or challenge to overshadow another but I will mention a few. First our challenges with mother nature. We had two major flooding events this year impacting Hamilton County. One in July impacting the northern part of the County and one in December impacting the southern part of the County. Our response again demonstrated the need for clear accurate communications in all forms. Every event has a learning curve and we will learn from our mistakes and improve. Hamilton County is also experiencing two tragic events within our towns that we hope to never repeat. We as a Board have not been afraid to try new approaches to help with the challenge of recruitment and retention along with the efforts to reward our longtime employees. Flex-time, internships, in-house promotions and changing insurance benefits are all tools this Board has implemented in our efforts to maintain staffing levels, fill positions and retain our employees to continue the services that our residents need. I am extremely proud of this Board's commitment to Hamilton County. Again, I thank you for your faith in me to continue as Chairman for the Hamilton County Board of Supervisors and know that I will give 110% to fulfill the duties as Chairman. Thank you.

RESOLUTIONS:

RESOLUTION NO. 2-24

RULES OF ORDER

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Hamilton County Board of Supervisors pursuant to Section 153 subdivision 8 of the County Law is required to adopt the Rules of its Proceedings,

NOW, THEREFORE, BE IT

RESOLVED, that the Hamilton County Board of Supervisors does hereby adopt the Rules of Order of the Board of Supervisors of Hamilton County 2024-2025, and be it further

RESOLVED, that the aforesaid rules shall be applicable to the proceedings of the Hamilton County Board of Supervisors for the years 2024 and 2025.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; the Chairman stated that thankfully Laura Abrams agreed to be Clerk of the Board again this year and he thought it was only fair to point out the tremendous amount of work that she does in the office. He thinks this is a good way to recognize that and he personally wanted to thank her for all that she has done for him since he has stepped into the position.

RESOLUTION NO. 3-24

RESOLUTION TO NAME CLERK OF THE BOARD

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Board of Supervisors has deemed it appropriate to change the Clerk of the Board position from a 35 hour work week to a 40 hour work week due to the tasks that the position has taken on, be it

RESOLVED, that Laura A. Abrams be and hereby is named Clerk of the Hamilton County Board of Supervisors for a term of two years commencing January 1, 2024, ending December 31, 2025 as a 40 hour per week position, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$7,415.00 from Account No. A1010.0103 Assistant to the Chairman and \$3,797.00 from Account No. A1990.0401

Contingent to Account No. A1040.0101 Clerk of the Board to cover said increase in hours and the Personnel Officer be so advised.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; the Chairman thanked Mr. Getty for all of his help when he calls him. He appreciates it.

RESOLUTION NO. 4-24

APPOINTMENT OF COUNTY ATTORNEY

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, Section 500 of Article 11 of the County Law of the State of New York provides that the Board of Supervisors of each County shall appoint a County Attorney, be it hereby

RESOLVED, that the Board of Supervisors of the County of Hamilton, State of New York, hereby appoints Attorney Charles R. Getty, Jr. of the Town of Lake Pleasant, County of Hamilton, as County Attorney of the County of Hamilton, as provided by Section 500, Subdivision 1 of the County Law for a term of office commencing January 1, 2024 ending December 31, 2025, and be it further

RESOLVED, that the salary of the County Attorney be paid from County Attorney Account No. A1420.0101 Personal Services \$98,424.00 per annum in bi-weekly installments and the County Treasurer and Personnel Officer be so advised.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 5-24

APPOINTMENT OF BUDGET OFFICER

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

BE IT RESOLVED, that Barry Baker is hereby appointed Budget Officer for a term January 1, 2024 ending December 31, 2024.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 6-24

APPOINTMENT OF COUNTY HISTORIAN

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Education Law, Section 148, of the State of New York provides that the Board of Supervisors of each County shall appoint a County Historian, be it hereby

RESOLVED, that the Board of Supervisors of the County of Hamilton, State of New York, hereby appoints Ernest D. Virgil of Lake Pleasant, NY as County Historian for a term of two years commencing January 1, 2024 and ending on December 31, 2025, at an annual salary of \$13,893.00 paid from Account No. A7510.0101 in bi-weekly installments and the County Treasurer and Personnel Officer be so advised.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; the Chairman stated that he knew Mr.

Schmid had discussed possibly retiring with them a couple years ago but they had not heard anything further.

RESOLUTION NO. 7-24

APPOINTMENT OF WEIGHTS & MEASURES DIRECTOR

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

BE IT RESOLVED, that Herbert W. Schmid is hereby appointed Weights & Measures Director for a term January 1, 2024 ending December 31, 2025 at annual salary of \$19,296.00 paid from Account No. A6610.0101 and the County Treasurer and Personnel Officer be so advised.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 8-24

INVESTMENT POLICY FOR THE COUNTY OF HAMILTON

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Investment Policy for the County of Hamilton is to be renewed on an annual basis, and

WHEREAS, the County Treasurer recommends the banks where monies are deposited and the maximum amount as follows:

NBT: \$12,000,000.00 (Twelve Million)
Community Bank: \$2,000,000.00 (Two Million)
Key Bank: \$5,000,000.00 (Five Million)
JP Morgan: \$10,000,000.00 (Ten Million)
Bank of America: \$5,000,000.00 (Five Million)
T.D. Bank: \$12,000,000.00 (Twelve Million)
The Bank of New York Mellon: \$6,000,000.00 (Six Million)
Modern Bank, NA: \$4,000,000.00 (Four Million)

be it

RESOLVED, that the above listed amendments be adopted and the County Treasurer be so advised.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 9-24

APPROVAL OF PAYMENT – 2024 WORKERS COMPENSATION

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Hamilton County Board of Supervisors awarded the County Workers Compensation package to PERMA for 2024, and

WHEREAS, the County has determined that taking advantage of the three-year contract rate discount, with a guaranteed cost (excluding NYS Assessments) for year two and a loss ratio rate based on year two for year three, are all benefits to Hamilton County, and

WHEREAS, the County is in receipt of the annual premium for 2024 from PERMA for Workers Compensation in the amount of \$108,448.00, be it

RESOLVED, that the County will take advantage of the three-year contract rate discount, and be it further

RESOLVED, that the 2024 premium be paid in the amount of \$108,448.00 from the 2024 Budget charging the several accounts so noted for Employee Benefits Workers Compensation and the County Treasurer be so authorized.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 10-24

**APPROVAL OF PAYMENT – 2024 COUNTY INSURANCE PACKAGE AND CYBER
INSURANCE**

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Board of Supervisors awarded the County Insurance Package to NFP with NYMIR Insurance as the carrier, and

WHEREAS, the current premiums are due and payable at this time, be it

RESOLVED, that payment due in the amount of \$227,387.70 for the period January 1, 2024 – January 1, 2025 for the County Insurance Package and Cyber Insurance be hereby approved, and be it further

RESOLVED, that the County Treasurer is authorized to make payment at this time by issuing a check to NFP, in the amount of \$227,387.70 for Invoice No. 739398 from the several accounts for insurance.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 11-24

SETTING RATE FOR TRAVEL ALLOWANCE – 2024

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

RESOLVED, that Hamilton County will, effective January 1, 2024, compensate auto mileage incurred by employees on behalf of the County at the rate of \$.67 per mile and the County Treasurer be so authorized.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 12-24

**RESOLUTION AUTHORIZING TOWNS OF BENSON, HOPE, AND LAKE PLEASANT
SHARED SERVICES CONTRACTS FOR ACCOUNTING IN 2024**

DATED: JANUARY 4, 2024

BY MR. SNYDER:

WHEREAS, the Hamilton County Board of Supervisors set the agenda for developing a Shared Services Plan with all the Towns, Villages, and School Districts within Hamilton County, and

WHEREAS, the Hamilton County Treasurer's Office has been providing Back Office functions, including but not limited to Accounting and Payroll, and

WHEREAS, Hamilton County Treasurer's Office would like to continue these functions, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into agreements with the Towns of Benson, Hope, and Lake Pleasant to provide Bookkeeping Services for the year 2024, with the approval of the County Attorney, and be it further

RESOLVED, that the Contracts will be in the following amounts:

Benson	\$ 8,580.00
Hope	\$10,670.00
Lake Pleasant	\$14,850.00

and be it also

RESOLVED, that the County Treasurer be so authorized, and the Clerk of the Board be so notified.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 13-24

2023 TRANSFER OF FUNDS - DEPUTY TREASURER

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Deputy County Treasurer's term ended on 12/31/2023, and

WHEREAS, the Deputy County Treasurer was paid out remaining vacation time which created a shortage in Account No. A1325.0102, Deputy County Treasurer, and

WHEREAS, an additional 35 hours are still to be paid on the next payroll for the remainder of 2023, and

WHEREAS, funds need to be transferred to cover the shortage, therefore, be it

RESOLVED, that the County Treasurer be authorized to make the following transfer:

FROM: A.1990.0401 Contingent Fund	\$1,668.15
TO: A.1325.0102 Deputy County Treasurer	\$1,668.15

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; the Chairman asked if Christy Wilt, Economic/Tourism Director, had anything to add. Ms. Wilt stated that she was good with it.

RESOLUTION NO. 14-24

**APPOINTMENTS TO THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL
PLANNING BOARD**

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the by-laws of the Lake Champlain – Lake George Regional Planning Board state that each member-county shall appoint six directors to the Board with the Chairperson of the Board of Supervisors, the Chief Financial Officer and the Highway Superintendent of each member county being Ex-Officio members and three additional directors shall be appointed by the Chairperson of the Board of Supervisors of each member county, and

WHEREAS, the tenure of Ex-Officio Officers shall be consistent with their terms of office and the additional three (3) members shall be appointed to terms of three (3) years and staggered so that one director term shall expire each year, be it

RESOLVED, that the following appointments be made to the Lake Champlain-Lake George Regional Planning Board:

Chairman of the Board of Supervisors
County Treasurer
Highway Superintendent

Christy Wilt – Term January 1, 2022 – December 31, 2024
Clay Arsenault – Term of January 1, 2023 – December 31, 2025
Beth Hunt – Term of January 1, 2024 – December 31, 2026

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; the Chairman stated that he also attends these meetings as an alternate. He thinks they are doing a lot of good for the Adirondacks. If they have a land issue or questions reach out to Jerry Delaney, Executive Director for Adirondack Park Local Government Review Board. He can get them his contact information or go to the website. The Chairman stated that Mr. Delaney is Hamilton County's representative on the APA Board. He is a non-voting member which he finds odd that the voice of Local Government doesn't have a vote. Mr. Delaney does a great job and he appreciates what he does. He stated that if anyone wants to attend a meeting Mr. Arsenault attends quite often, he will get them a schedule. They can attend as a guest at any time.

RESOLUTION NO. 15-24

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH THE
ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD – 2024**

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

BE IT RESOLVED, that the Chairman is hereby authorized to execute an Agreement with the Adirondack Park Local Government Review Board for the 2024 appropriation in the amount of Three Thousand Dollars (\$3,000.00), charging Account No. A6326.0403, and is hereby approved for payment and the County Treasurer be so advised.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 16-24

**AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF
HAMILTON COUNTY**

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Hamilton County Board of Supervisors has appropriated the sum of Fifty-two Thousand Three Hundred Dollars (\$52,300.00) for the support and maintenance of the Cornell Cooperative Extension Association of Hamilton County,

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Subdivision 8 of Section 224 of the County Law, the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to enter into a memorandum agreement with the Cornell Cooperative Extension Association of Hamilton County for the fiscal year of January 1, 2024 through December 31, 2024 in the amount of Fifty-two Thousand Three Hundred Dollars (\$52,300.00), and be it further

RESOLVED, the Hamilton County Board of Supervisors does hereby authorize payment of Fifty-two Thousand Three Hundred Dollars (\$52,300.00) to the Cornell Cooperative Extension Association of Hamilton County in one payment, on or about February 1, 2024 and said amount shall be paid from Account No. A8750.0401, and the Hamilton County Treasurer be so advised.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; the County Attorney stated that when this contract gets to their desks, they may see one item in this resolution deleted. He believes that the State of New York has banned contests which are done with the idea of singling out a species for elimination opposed to a fishing contest. Just so the Board is on notice that it's probably not going to be in the contract. The Chairman added that the Governor had just signed that recently.

RESOLUTION NO. 17-24

**APPROVAL OF CONTRACT WITH THE HAMILTON COUNTY FEDERATION OF
SPORTSMEN'S CLUBS, INC.**

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, this Board desires to enter into a contract with the Hamilton County Federation of Sportsmen's Clubs, Inc., for the year 2024, and

WHEREAS, the "Federation" has an established program, for promotion and education with respect to wildlife and environmental conservation, and

WHEREAS, the "Federation" through the relationships they have established with the local Fish & Game or Rod & Gun Clubs has an ability to provide a needed service to the County, and

WHEREAS, such service is anticipated to be promotion and education surrounding wildlife, fishing, and environmental conservation, and

WHEREAS, there are opportunities to provide these services through existing camps, kids fishing derbies, etc.,

NOW, THEREFORE, BE IT

RESOLVED, that the County Attorney be authorized to prepare a contract to pay One Thousand Five Hundred Dollars (\$1,500.00) to the Hamilton County Federation of Sportsmen's Clubs, Inc., giving them authority to carry on a program including conservation education, and be it further

RESOLVED, that the Chairman be authorized to execute such contract and that One Thousand Five Hundred Dollars (\$1,500.00) be paid on or about March 7, 2024 from Fish and Game Account No. A8720.0402 Federal Fish and Game, and that the Fish & Game Account No. A8720.0402 be charged for any and all other expenses authorized herein, and be it also

RESOLVED, that Hamilton County would provide funding for up to 8 local Hamilton County Fish & Game or Rod & Gun Clubs at up to \$500.00 per club for promotional or educational programs as above defined approved by the Committee of the Hamilton County Federation of Sportsmen's Clubs, Inc. and also be covered by this contract, and be it further

RESOLVED, that upon completion of the Federation's Coyote Contest they will be reimbursed up to \$500.00 as part of said contract, and be it further

RESOLVED, that all expenses under Fish and Game Account No. A8720.0402 Fish & Game will be reimbursements to the Federation for expenses already paid under the \$500.00 per club formula and \$500.00 for said Coyote Contest, and the County Treasurer be so authorized.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; the Chairman stated that it is a good way to network with other supervisors and state officials.

RESOLUTION NO. 18-24

AUTHORIZATION TO ATTEND THE 2024 NYSAC LEGISLATIVE CONFERENCE

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the 2024 Legislative Conference in Albany, N.Y. February 26 – February 28, 2024, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above-mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 19-24

2023 - AUTHORIZING TRANSFER OF FUNDS FOR IT SERVICES

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, there is a shortage of funds in 2023 budget Account No. A1040.0410 Computer Maintenance, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$2,500.12 from Account No. A1990.0401 Contingent to Account No. A1040.0410 Computer Maintenance for IT services.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 20-24

2024 - APPROVAL TO PAY INVOICE FOR GOVERNMENT WEBSITE

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the invoice for the 2024 County Website Management has been received from Catalog and Commerce Solutions, LLC, be it

RESOLVED, that the County Treasurer is hereby authorized to pay Catalog and Commerce Solutions, LLC for Invoice No. 2457 for website management for 1/1/24-12/31/24 in the amount of \$4,950.00 from Account No. A1040.0411 Website.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 21-24

2023 TRANSFER OF FUNDS - BOARD OF ELECTIONS

DATED: JANUARY 4, 2024

BY MR. RHODES:

WHEREAS, the Hamilton County Board of Elections has exceeded the 2023 budgeted amount in Account No. A1450.0104 Deputy Republican Commissioner in the amount of \$246.76 and Account No. A1450.0109 Election Workers by \$840.30, and

WHEREAS, this deficit was due to several required manual recounts, and additional staffing needed at poll sites, including early voting, and

WHEREAS, the Hamilton County Board of Elections requests that the amount of \$246.76 be transferred to Account No. A1450.0104 Deputy Republican Commissioners from Account No. A1450.0106 Republican Temporary Clerk, and

WHEREAS, the Hamilton County Board of Elections requests that the amount of \$840.30 be transferred to Account No. A1450.0109 Elections Workers from Account No. A1450.0105 Democratic Temporary Clerk, be it

RESOLVED, that the following transfer of funds take place to cover the additional need in 2023:

From: Account 1450.0106 Republican Temporary Clerk	\$246.76
To: Account 1450.0104 Deputy Republican Commissioner	\$246.76
From: Account 1450.0105 Democratic Temporary Clerk	\$840.30
To: Account 1450.0109 Elections Workers	\$840.30

and that the County Treasurer be so authorized to make such transfers.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 22-24

AUTHORIZATION TO HIRE TEMPORARY HELP - COUNTY CLERK'S OFFICE

DATED: JANUARY 4, 2024

BY MR. RHODES:

WHEREAS, the County Clerk's Office is currently down one Motor Vehicle Clerk, and

WHEREAS, the incoming County Clerk has limited knowledge on job responsibilities including laws and rules as it relates to the Motor Vehicle Office and the workings and requirements of the Hamilton County Clerk's Office on all legal documents that are filed and recorded through that office including pistol duties, and

WHEREAS, the retiring County Clerk, Jane Zarecki has offered her assistance to the new County Clerk to help with preparing reports that are required for the end of the year and first of the year as well as being on site to continue teaching the workings of the office and answer any questions that may arise regarding the back of the house operations, and

WHEREAS, during a meeting with the Central Government Committee, it was agreed to hire Jane Zarecki on a limited basis at an hourly rate of \$57.558 not to exceed 100 hours or \$5,800.00, working approximately 4 hours a day on a schedule that is mutually agreeable, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to transfer \$5,800.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to County Clerk Account No. A1410.0105 Temporary Help, and be it further

RESOLVED, that Jane Zarecki is hereby authorized to work in the County Clerk's Office on a limited basis from January 8, 2024 through February 15, 2024 and be paid from Account No. A1410.0105 Temporary at an hourly rate of \$57.558 not to exceed \$5,800.00 and the Treasurer and Personnel Officer be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 23-24

**AUTHORIZING CHAIRMAN TO ENTER INTO RENEWAL OF INTER-MUNICIPAL
AGREEMENT WITH ESSEX COUNTY FOR E911 SERVICE**

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Hamilton County Board of Supervisors adopted Resolution No. 145-04 on June 3, 2004 supporting the Town of Long Lake in participation in the Essex County E911 system, and

WHEREAS, by Resolution No. 131-05 adopted on June 2, 2005 the Hamilton County Board of Supervisors authorized the Chairman to enter into an inter-municipal agreement with Essex County for 911 service for the Town of Long Lake, and

WHEREAS, the Town of Long Lake has requested the County authorize renewal of the Essex County 911 agreement for 2024, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a renewal of the inter-municipal agreement on behalf of Hamilton County for the provision of E911 service to the Town of Long Lake through Essex County, upon the approval of the County Attorney.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 24-24

**2023 TRANSFER OF FUNDS – SHERIFF, JAIL AND OTHER CORRECTIONAL
ACCOUNTS**

DATED: JANUARY 4, 2024

BY MR. RHODES:

WHEREAS, there is a shortage of funds in the Sheriff Overtime/Holiday, Sheriff Car Expense, Jail Overtime/Holiday, Jail Part Time, Jail Food and Other Correctional for 2023, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

FROM:

Account No. A3110.0105 – Sheriff – Deputy D	\$ 12,700.00
Account No. A3110.0111 – Sheriff – Part Time	\$ 8,000.00
Account No. A3110.0113 – Sheriff – Grand Jury	\$ 3,000.00

TO:

Account No. A3110.0103 – Sheriff – Overtime/Holiday	\$ 4,000.00
Account No. A3110.0401 – Sheriff – Car Expense	\$ 5,000.00
Account No. A3150.0110 – Jail – Overtime/Holiday	\$ 8,000.00
Account No. A3150.0111 – Jail – Part Time	\$ 2,000.00
Account No. A3150.0403 – Jail – Food	\$ 1,500.00
Account No. A3170.0401 – Other Correctional	\$ 3,200.00

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 25-24

**AUTHORIZATION TO HIRE FIVE BOAT PATROLMEN TO SERVE IN SHERIFF'S
OFFICE**

DATED: JANUARY 4, 2024

BY MR. RHODES:

WHEREAS, the Sheriff has reported to this Board there is a need for five boat patrolmen to patrol lakes in Hamilton County during the 2024 Summer Season (June through September), therefore, be it

RESOLVED, that the Sheriff be authorized to hire five boat patrolmen for the 2024 Summer Season beginning June 21st with any advance required training authorized, and be it further

RESOLVED, that the County Treasurer be authorized to prepare proper contracts to submit to the State of New York to meet the requirements of the State of reimbursement.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 26-24

**AUTHORIZING RENEWAL AGREEMENT WITH HAMILTON COUNTY
EMERGENCY MEDICAL SERVICES COUNCIL, INC.**

DATED: JANUARY 4, 2024

BY MR. RHODES:

WHEREAS, Hamilton County EMS Council, Inc. places significant emphasis on training ambulance personnel, and

WHEREAS, the EMS Coordinator and the Deputy EMS Coordinator have provided report and financials to the Board of Supervisors regarding the need to contract with Hamilton County EMS Council, Inc. for training, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes an agreement with Hamilton County EMS Council, Inc. to provide training for 2024 in the amount of \$5,000, and be it further

RESOLVED, that the Hamilton County Treasurer is hereby authorized to issue a check to the Hamilton County Emergency Medical Services Council, Inc. in the amount of \$5,000.00, from Account No. A3640.0403 EMS Training.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

A motion was made at 2:30PM to open the Public Hearing on Proposed Local Law 1 of 2024 – A Local Law to Provide Increases in the Compensation of Certain County Officers by Mr. Rhodes, seconded by Ms. Bain. Carried. No public present.

RESOLUTIONS: *(Continued)*

RESOLUTION NO. 27-24

2023 TRANSFER OF FUNDS - SOCIAL SERVICES

DATED: JANUARY 4, 2024

BY MS. BAIN:

WHEREAS, funds will be exhausted in the Hamilton County Department of Social Services Appropriation Account No. A6070.0402, Services for Recipients, before the end of the 2023 Budget year, therefore, be it

RESOLVED, that the following transfers be made:

From: A6109.0401	Family Assistance	\$ 6,000.00
To: A6070.0402	Services for Recipients	\$ 6,000.00

and the County Treasurer be so authorized.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; Mr. Arsenault asked where this was. The Clerk of the Board stated that it is space in the DSS Office.

RESOLUTION NO. 28-24

AUTHORIZING LEASE WITH ONWORKSOURCE – 2024

DATED: JANUARY 4, 2024

BY MR. RHODES:

WHEREAS, the Hamilton County Board of Supervisors, working with the local WIOA, and the North Country Regional Workforce Investment Council (OneWorkSource), have worked out the details of a lease for the OneWorkSource space, and

WHEREAS, the lease will cover the period of January 1, 2024 through December 31, 2024, and

WHEREAS, the monthly rent to be paid by said tenant will be \$475.00 per month (to cover the use of the lease space together with the cost of heat, electricity, telephone, internet and insurance), therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into and sign said lease on behalf of Hamilton County, and be it further

RESOLVED, that certified copies be forwarded to DSS Commissioner Roberta Bly.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 29-24

**COOPERATIVE AGREEMENT BETWEEN THE COUNTY ATTORNEY AND THE
DEPARTMENT OF SOCIAL SERVICES**

DATED: JANUARY 4, 2024

BY MR. RHODES:

WHEREAS, it is necessary for the Department of Social Services to enter into a cooperative agreement with the County Attorney in order to justify and obtain funding for such representation, and

WHEREAS, the Office of the County Attorney provides representation to the Department of Social Services through appointment of the Assistant County Attorney, be it

RESOLVED, that the Commissioner of the Hamilton County Department of Social Services, the Hamilton County Attorney and the Hamilton County Chairman of the Board of Supervisors are hereby authorized to execute a Cooperation Agreement for the term of January 1,

2024 through December 31, 2024 between the Department of Social Services and the Hamilton County Attorney upon review of the Hamilton County Attorney.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 30-24

APPROVAL OF VETERANS SERVICES CONTRACT - 2024

DATED: JANUARY 4, 2024

BY MR. RHODES:

BE IT RESOLVED, that upon approval of the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Fulton County, within the meaning of Section 800 of County Law, to provide assistance to members of the armed forces and veterans and their dependents in Hamilton County in obtaining any benefits and awards to which they may be entitled under any Federal, State or local legislation, and be it further

RESOLVED, that said contract shall be effective January 1, 2024 through December 31, 2024, and be it further

RESOLVED, that Hamilton County shall pay to Fulton County the sum of \$16,500.00 per annum in quarterly installments on March 31, June 30, September 30 and December 31, 2024, plus expenses incurred by the Director for travel, postage, telephone, office supplies, printing, flags and markers, miscellaneous, conferences, schools and seminars not to exceed \$900.00.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 31-24

**2023 TRANSFER OF FUNDS – PLANNING, TOURISM AND ECONOMIC
DEVELOPMENT ADMINISTRATIVE AIDE**

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Planning, Tourism and Economic Development Administrative Aide has left the position, and

WHEREAS, payment for vacation time accrued was paid and has created a shortage in the Co Planning Aide payroll line, and

WHEREAS, there are still 5 days left in the Aide’s current payroll to account for, and

WHEREAS, funds need to be transferred to cover the shortage and make the account whole, therefore, be it

RESOLVED, that the County Treasurer be authorized to make the following transfer to cover the shortage:

FROM: Account No. A8020.0411 Workshops and Seminars	\$1,361.81
TO: Account No. A8020.0103 Co Planning Administrative Aide	\$1,361.81

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; the Clerk of the Board stated that it was budgeted correctly in 2024.

RESOLUTION NO. 32-24

2023 TRANSFER FUNDS - ANCA/CBIT

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

WHEREAS, the Hamilton County Department of Planning, Tourism and Economic Development has entered into a Memorandum of Understanding (MOU) with the Adirondack

North County Association's Center for Businesses in Transition from January 1, 2023 to December 31, 2023, and

WHEREAS, outlined in the MOU are the outreach and engagement requirements which will need to be fulfilled in addition to, and outside of, normal county business hours, and

WHEREAS, the budget line for ANCA/CBIT payroll, A8020.0105, was not funded in 2023, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following transfers:

FROM: A8020.0414 ANCA/CBIT	\$551.95
A8020.0104 Temporary	\$1.65
TO: A8020.0105 ANCA/CBIT	\$553.60

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ, AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; Mr. Rhodes stated that it says authorization to purchase the vehicles but really, they are just going out to bid for them and asked if that is correct. He further stated that he felt the wording was confusing regarding how it was going to be bid. The Board had a lengthy discussion about Mr. Eldridge's intent for this resolution. It was decided to change the title to "Bid" instead of "Purchase" to match the wording of the Resolved. Mr. Tomlinson made a motion to move it as amended, seconded by Mr. Arsenault. Carried.

RESOLUTION NO. 33-24

2024 - AUTHORIZING FLEET COORDINATOR TO BID VEHICLES FOR PUBLIC HEALTH & SOCIAL SERVICES

DATED: JANUARY 4, 2024

BY MR. TOMLINSON:

WHEREAS, the County Board of Supervisors have duly adopted the 2024 Hamilton County Budget, and

WHEREAS, within the said adopted 2024 budget the Board appropriated funding for the purchase of two vehicles for the Public Health Department and one vehicle for the Social Services Department, and

WHEREAS, the vehicles will be purchased using the New York State Marketplace bid or a Hamilton County public bid for 2024 Nissan Altima sedans, be it

RESOLVED, that hereby the County Fleet Coordinator is authorized to go to bid for three (3) sedans for the said departments by either the NYS Marketplace or by a Hamilton County Public bid and the County Treasurer, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ, AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 34-24

AUTHORIZING DEPOSITION OF EXCESS VEHICLE

DATED: JANUARY 4, 2024

BY MR. TOMLINSON:

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has recommended that the following vehicle be disposed from the County inventory:

<u>Year</u>	<u>Make/Model</u>	<u>VIN</u>	<u>Plate#</u>	<u>Dept</u>	<u>FN</u>
2015	Chev. Impala	2G1WA5E39F1167485	AW4368	DPW	758

be it

RESOLVED, the above vehicle be sold by auction online by Auctions International and the funds from the auction shall be a revenue credit to Account No.DM2665 Sale of Equipment for DPW vehicles, be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

After the following resolution was placed on the floor; the Chairman stated that this was just another example of the County working with NYSDEC where they are more than willing to share their workload with us, but sometimes it feels one sided.

RESOLUTION NO. 35-24

**2023 - APPROVAL OF BUDGET AMENDMENTS COUNTY ROAD FUND – MOOSE
RIVER PLAINS CONTRACT**

DATED: JANUARY 4, 2024

BY MR. TOMLINSON:

WHEREAS, the County has a maintenance contract with NYSDEC for the Moose River Plains Recreational Area, and

WHEREAS, the contract is a five (5) agreement for a total of \$125,000.00 or \$25,000.00 per year, and

WHEREAS, at times no maintenance is completed per a calendar year and some of the contract is sub-contracted to the Towns of Indian Lake and Inlet, and

WHEREAS, this year maintenance was completed with both equipment rental by the Town of Inlet and purchase of gravel by the County, and

WHEREAS, Revenue Account D3089.0000 Moose River Plains was budgeted at \$15,000.00 for 2023 and because of the work completed in 2023 the following budget adjustments need to be made:

Expenditures –

Account No. D5110.402 Equipment Rental increased by \$20,000.00

Account No. D5110.403 Stone increased by \$10,000.00

Revenue –

Account No. D3089.0000 MRP increased by \$30,000.00

be it

RESOLVED, that the Board of Supervisors does hereby authorize the adjustments stated hereon for 2023 and the County Treasurer be so authorized and the Public Works Superintendent and Clerk of the Board be so advised.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 36-24

**2024 - APPROVAL OF EXPENDITURES OF MATERIALS AND SUPPLIES FOR
ROAD CONSTRUCTION AND MAINTENANCE PROJECTS**

DATED: JANUARY 4, 2024

BY MR. TOMLINSON:

WHEREAS, each year the DPW Superintendent needs to purchase materials and supplies for road construction projects, road maintenance projects and have some inventory available for emergencies for the county road system, and

WHEREAS, in all instances the purchases are made through New York State Contract, Hamilton County awarded bids or through a piggyback contract bid from another county of New York State, and

WHEREAS, most of these purchases are over the threshold of the County Highway Superintendents authority to purchase without either Chairman's authorization or by Board resolution authorizing the said purchases, and

WHEREAS, these materials and supplies include but not limited to stone items, culverts, hot mix asphalt, equipment rental, road striping and general construction items, be it

RESOLVED, that the Board of Supervisors does hereby authorize the County Highway Superintendent to purchase materials and supplies as needed without specific authorization for each purchase for county road construction and maintenance if it is within the current adopted budget for 2024 and the County Treasurer and Clerk of the Board be so advised.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 37-24

2024 - APPROVAL OF PROFESSIONAL ENGINEERING SERVICES

DATED: JANUARY 4, 2024

BY MR. TOMLINSON:

WHEREAS, the Public Works Department needs professional engineering services during the year for different instances but not limited to road and bridge work, building permits and bridge flags, and

WHEREAS, A. S. Bell Engineering PC has given the Superintendent a proposal for professional engineering services for 2024, and

WHEREAS, A. S. Bell Engineering PC has many years of experience and years of experience for Hamilton County, and

WHEREAS, the Superintendent recommends moving forward with this proposal, be it

RESOLVED, that the Board of Supervisors does hereby authorize the Chairman of the Board to sign the proposal for professional engineering services from A. S. Bell Engineering PC for Hamilton County for 2024 and the County Treasurer, DPW Superintendent and Clerk of the Board be so advised.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 38-24

**APPROVAL - USE OF COUNTY ROADS AS DESIGNATED FOR SNOWMOBILE USE
FOR YEAR 2024**

DATED: JANUARY 4, 2024

BY MR. TOMLINSON:

BE IT RESOLVED, that the Board of Supervisors hereby authorizes any town within the county to designate any County Road or part thereof for snowmobile usage for the year 2024, be it further

RESOLVED, if a town chooses to designate a County Road or any part thereof within that particular towns boundary the town shall follow all rules and regulations of designating a road for snowmobile use per the guidelines set forth in New York State Office of Parks, Recreation and Historic Preservations Snowmobile Unit and also be subject to provide Hamilton County with an insurance certificate covering said use in favor of the County as an additional insured.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 39-24

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

RESOLVED, that the bills in the Machinery Fund amounting to \$67,305.71 and bills in the County Road Fund amounting to \$26,401.59 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

RESOLUTION NO. 40-24

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT 2022-1 BIG BROOK BRIDGE**

DATED: JANUARY 4, 2024

BY MR. ARSENAULT:

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$111,645.59 the following committees:

Public Works (Buildings) Committee.....	\$7,782.94
Public Works (Solid Waste).....	1,014.56
Finance Committee	26,263.43
Health Committee.....	1,688.35
Human Services Committee.....	4,770.80
Central Government Committee	10,591.06
Emergency Prep./Emergency Response.....	19,692.61
Publicity, Tourism, Economic Development & Planning Committee.....	37,398.80
Internal Management Committee	2,443.04

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Big Brook Bridge Capital Project 2022-1.....	\$16,641.05
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are hereby approved.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

Mr. Tomlinson asked whose committee do they fall under. The Clerk of the Board stated one was Emergency Preparedness and the one for her office would be under Finance.

The Chairman brought the following resolution to the floor.

RESOLUTION NO. 41-24

APPOINTMENT OF DIRECTOR OF EMERGENCY SERVICES, FIRE

COORDINATOR AND EMS COORDINATOR

DATED: JANUARY 4, 2024

BY MR. RHODES:

BE IT RESOLVED, that Jill Dunham is hereby appointed Director of Emergency Services for a term of January 1, 2024 ending December 31, 2024 at an hourly rate of \$29.566, 35 hours per week, paid from Account No. A3640.0101, and be it further

RESOLVED, that Sean O'Brien is hereby appointed Fire Coordinator for the term of January 1, 2024 ending December 31, 2024 at an hourly rate of \$27.149 from Account No. A3640.0103, and be it further

RESOLVED, that Jon Wilcox is hereby appointed EMS Coordinator for the term of January 1, 2024 ending December 31, 2024 at an hourly rate of \$27.149 from Account No. A3640.0102, and the County Treasurer and Personnel Officer be so advised.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ,
AND HUNT

NAYS: NONE

ABSENT: FREY

The Chairman brought the following resolution to the floor.

After the following resolution was placed on the floor; Mr. Arsenault asked what the amount transferred of \$7,746 represented. The Clerk of the Board stated that it was the reduction of Jill Dunham's, Emergency Services Director, hours from 40 to 35. Then the difference to make up the Deputy Clerk increasing to 40 is the \$841 from contingent.

RESOLUTION NO. 42-24

INCREASING HOURS OF THE DEPUTY CLERK OF THE BOARD POSITION

DATED: JANUARY 4, 2024

BY MS. BAIN:

WHEREAS, it has been determined that it is necessary to increase the Deputy Clerk of the Board's weekly hours from 35 hours to 40 hours in order for her to assist the Emergency Management Department with grants, be it

RESOLVED, that the Deputy Clerk of the Board's position is 40 hours a week effective January 4, 2024, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$7,746.00 from Account No. A3640.0101 Emergency Services Director and \$841.00 from Account No. A1990.0401 Contingent to Account No. A1040.0102 Deputy Clerk of the Board to cover the increase in hours.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, FERNANDEZ, AND HUNT

NAYS: NONE

ABSENT: FREY

A motion was made at 2:45PM to close the Public Hearing for Proposed Local Law 1 of 2024 – A Local Law to Provide Increases in the Compensation of Certain County Officers by Mr. Snyder, seconded by Ms. Bain. Carried.

A motion was made to adopt Local Law 1 of 2024 – A Local Law to Provide Increases in the Compensation of Certain County Officers by Mr. Rhodes, seconded by Mr. Arsenault. Carried.

Motion: Mr. Rhodes
Second: Mr. Arsenault

LOCAL LAW NO. 1 OF THE YEAR 2024

A LOCAL LAW TO PROVIDE INCREASES IN THE COMPENSATION OF CERTAIN COUNTY OFFICERS

BE IT ENACTED, by the Hamilton County Board of Supervisors as follows:

SECTION 1. As per Section 201 of County Law, the Board of Supervisors can only increase the salary of a county officer who is elected for a fixed term or appointed for a fixed term, in the middle of that term of office, if Section 24 (2)(h) of the Municipal Home Rule Law is complied with. In keeping with that compliance, Local Law No. 1 of 2024 is hereby enacted setting the annual salaries for the year 2024 for the following county officers who are elected or appointed for a fixed term, and whose terms did not expire on December 31, 2023.

<u>POSITION</u>	<u>2023 ANNUAL SALARY</u>
Director of Public Health	\$127,724.48

This salary shall be effective as of November 17, 2023.

<u>POSITION</u>	<u>2024 ANNUAL SALARY</u>
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Director of Public Health	\$134,499.00
Highway Superintendent	\$118,888.00
Sheriff	\$115,265.00
Commissioner of Social Services	\$109,773.00
Real Property Tax Director	\$91,625.00
Personnel Officer	\$58,626.75
Commissioners of Board of Elections	\$57,429.00

These salaries shall be effective as of January 1, 2024.

SECTION 2. This Local Law shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in accordance with Municipal Home Rule law, and after filing with the Secretary of State. All Department Head salary changes will be implemented uniformly after such filing.

Other Reports:

The Chairman thanked everyone again for the support and wished them a Happy New Year.

Mr. Tomlinson thanked the Chairman for doing what he does. There are a lot of us in the room and probably not many of them would do it. Thank you for stepping up and doing it.

As there was no further business, motion to adjourn by Mr. Rhodes, seconded by Ms. Hunt. Carried.