

AGENDA CONTINUED

OCTOBER 3, 2024

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- No. 20 Authorizing Chairman to Sign Necessary Documents for the Court Cleaning Contract
- No. 21 Cancellation of Penalties and Relevy Fees Tax Parcels 74.005-1-53.112 & 74.005-1-53.114 – Town of Indian Lake

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- No. 22 Approving 2025 Holiday Schedule

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- No. 24 Authorizing Promotion for Public Health Employee

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- No. 25 Resolution to Amend Contract with Innovatel Telepsychiatry, LLC to Provide Telepsychiatry in Hamilton County to Add a Licensed Clinical Social Worker
- No. 26 Authorizing Department of Community Services to Enter into Contract with Osika and Scarano Psychological Services, PC

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- No. 27 Authorizing Internship for Hamilton County DPW
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Finance Committee:

No. 31 Approval of Audits in County Highway Funds

No. 32 Approval of Audits in the County General Fund, Capital Project 2022-1 Big Brook Bridge, Capital Project Elbow Creek Bridge and Capital Project 2023-1 July 2023 Flooding

Other Reports

Adjourn

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN NECESSARY DOCUMENTS FOR THE
COURT CLEANING CONTRACT**

DATED: OCTOBER 3, 2024

BY

WHEREAS, Hamilton County has received the Annual Renewal Letter and Budget for the Court Cleaning Contract #C-300521 authorized by Resolution No. 251-23 adopted September 7, 2023, and

WHEREAS, said Renewal Letter covers State Fiscal Year 2024-2025 with a budget of \$187,050.00, now, therefore, be it

RESOLVED, that the Letter of Renewal and Budget is hereby approved for State Fiscal Year 2024-2025, and the Chairman is authorized to sign the necessary documents and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

CANCELLATION OF PENALTIES AND RELEVY FEES TAX PARCELS 74.005-1-53.112 & 74.005-1-53.114 - TOWN OF INDIAN LAKE

OCTOBER 3, 2024

BY

WHEREAS, Parcels #74.005-1-53.112 & 74.005-1-53.114, located in the Town of Indian Lake had unpaid school tax liabilities for the 2023 tax cycle relieved onto their respective 2024 Town & County Tax Bills, plus interest, penalties and relevy fees, and

WHEREAS, the property owners did submit timely payments for the base school tax for both parcels in the amount of \$7,081.89, however the check for payment was not received by the school tax collector. Instead, the check was intercepted and cashed by an unintended third party causing the property owners to believe their taxes were paid, and

WHEREAS, the owners only discovered the check was not deposited by the school tax collector nor applied to their respective school taxes when they received the 2024 Town and County Tax Bills with school taxes relieved. This triggered an investigation with the NYS Police and the USPS confirming that a crime had been committed, and

WHEREAS, in accordance with RPTL 1182, the governing body of the tax district shall have the power, by resolution, to cancel or reduce the interest, penalties and other charges imposed by law to which the tax district or municipal corporation shall be lawfully entitled; provided, however, that in cases where such interest, penalties, or other charges, if collected by the tax district, belong to the municipal corporation, and

WHEREAS, the interest, penalties and school relevy fees that lawfully belong to the County of Hamilton for tax parcels #74.005-1-53.112 & 74.005-1-53.114, located in the Town of Indian Lake, are \$505.64 in total, therefore, be it

RESOLVED, the Hamilton County Board of Supervisors shall hereby cancel the 2023 school tax interest, penalties and relevy fees for tax parcels #74.005-1-53.112 & 74.005-1-53.114, located in the Town of Indian Lake, and shall hereby refund the total amount of \$505.64 to the owners, Russell and Maragaret Evatt at PO Box 981, Sabael, NY 12864, and be it further

RESOLVED, that the County Treasurer and County Real Property Tax Director be so directed and notified.

Secoded by

RESOLUTION NO.

APPROVING 2025 HOLIDAY SCHEDULE

DATED: OCTOBER 3, 2024

BY

WHEREAS, the Hamilton County Board of Supervisors has received a recommendation from the Internal Management Committee to approve the 2025 Holiday Schedule, and

WHEREAS, the Internal Management Committee has reviewed the 2025 Holiday Schedule proposed by the County Personnel Office, and

RESOLVED, that this Board of Supervisors authorizes the Hamilton County Holiday Schedule for 2025 as attached and recommended by the Personnel Officer, and be it further

RESOLVED, that the Personnel Officer is hereby authorized to disseminate the 2025 Hamilton County Holiday Schedule as appropriate and that a certified copy of this resolution be provided to the Hamilton County Personnel Officer.

Seconded by

County Holidays 2025

New Year's Day	Wednesday, January 1
Martin Luther King, Jr.'s Birthday	Monday, January 20
President's Day	Monday, February 17
Good Friday	Friday, April 18
Memorial Day	Monday, May 26
Juneteenth	Thursday, June 19
Independence Day	Friday, July 4
Labor Day	Monday, September 1
Columbus Day	Monday, October 13
Veterans Day	Tuesday, November 11
Thanksgiving	Thursday, November 27
Black Friday	Friday, November 28
Christmas Eve – Half Day	Wednesday, December 24
Christmas	Thursday, December 2

RESOLUTION NO.

RESOLUTION AUTHORIZING PAYMENT TO RS TELECOM, INC. – SI23-1055-E00

DATED: OCTOBER 3, 2024

BY

WHEREAS, Resolution No. 280-23 authorized a contract with RS Telecom to provide microwave service and maintenance for Hamilton County’s Communications Towers, and

WHEREAS, RS Telecom, Inc has submitted Invoice Number 2024-102 for September 1, 2024 to August 31, 2025, year two of the contract for microwave service and maintenance for Hamilton County’s Communication Towers, in the amount of \$38,000.00, therefore, be it

RESOLVED, that the Hamilton County Treasurer is hereby authorized to disburse to RS Telecom, Inc, \$38,000.00 for Invoice Number 2024-102 from Account No. A3645.0430 – SI23-1055-E00.

Seconded by

RESOLUTION NO.

AUTHORIZING PROMOTION FOR PUBLIC HEALTH EMPLOYEE

DATED: OCTOBER 3, 2024

BY

WHEREAS, the Interim Public Health Director has met with the Health Committee to recommend a promotion of Kristen King, and

WHEREAS, the Interim Public Health Director has justified the promotion with the committee, verified the qualifications, and Kristen King has passed the Civil Service Examination, Kristen King would be promoted to Principal Account Clerk, Grade 11, with a salary of \$80,267.20, and

WHEREAS, the Health Committee recommends this promotion, now, therefore, be it

RESOLVED, that the position of Principal Account Clerk be created in the Public Health Department and Account No. A4050.0120 Senior Account Clerk be renamed to Principal Account Clerk and the County Treasurer be authorized to make the following transfer to account for the raise increase:

FROM: A1990.0401 Contingent	\$4,980.00
TO: A4050.0120 Principal Account Clerk	\$4,980.00

and be it further

RESOLVED, that the Personnel Officer is authorized to promote Kristen King to Principal Account Clerk effective July 18, 2024 and the Interim Public Health Director, Personnel Officer, County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**RESOLUTION TO AMEND CONTRACT WITH INNOVATEL TELEPSYCHIATRY,
LLC TO PROVIDE TELEPSYCHIATRY IN HAMILTON COUNTY TO ADD A
LICENSED CLINICAL SOCIAL WORKER**

DATED: OCTOBER 3, 2024

BY

WHEREAS, the Hamilton County Community Services Board has identified a need to provide Telehealth mental health therapy in the Hamilton County Jail, in Hamilton County Public Schools and at HCCS Clinic sites, and

WHEREAS, Innovatel Telepsychiatry, of 228 Park Ave. S.#36149, New York, NY 10003 has the capacity and appropriate licensure to develop and operate a Telepsychiatry program in New York State, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes the Chairman of the Board of Supervisors to add a Statement of Work to the contract with Innovatel Telepsychiatry, LLC to provide this service at a maximum rate of \$75.00 per hour for treatment in the County Jail, clinic and schools for a Licensed Clinical Social Worker and maximum of \$55,000 per year for a Licensed Clinical Social Worker, and be it further

RESOLVED, that said contract will continue to be in effect from June 1, 2024 until May 31, 2026 and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING DEPARTMENT OF COMMUNITY SERVICES TO ENTER INTO
CONTRACT WITH OSIKA AND SCARANO PSYCHOLOGICAL SERVICES, PC**

DATED: OCTOBER 3, 2024

BY

WHEREAS, the Department of Community Services has a responsibility to provide psychological evaluations for Family Court, and

WHEREAS, the previous contractor is no longer available to provide said services, and

WHEREAS, Osika and Scarano Psychological Services, PC of Glens Falls, NY is an agency qualified to complete said evaluations, and

WHEREAS, the Director of Community Services has met with the Human Services Committee to discuss the need for these services and the qualifications Osika and Scarano Psychological Services, PC, and

WHEREAS, the Human Services Committee recommended this contract, now, therefore, be it

RESOLVED that the Department of Community Services enter into a contract with Osika and Scarano Psychological Services, PC of Glens Falls, NY through December 31, 2025.

Seconded by

RESOLUTION NO.

AUTHORIZING INTERNSHIP FOR HAMILTON COUNTY DPW

DATED: OCTOBER 3, 2024

BY

WHEREAS, a student that attends Washington-Saratoga-Warren-Hamilton-Essex (WSWHE) BOCES for Career and Technical Education has expressed interest in completing an unpaid internship with the Hamilton County Department of Public Works, and

WHEREAS, the internship is for the 2024-2025 academic school year, and

WHEREAS, WSWHE BOCES has sent an agreement and certificate of liability insurance,
be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the agreement between WSWHE BOCES and Hamilton County Department of Public Works, and be it further

RESOLVED, that said student be permitted to complete the unpaid internship with the Hamilton County Department of Public Works and the DPW Superintendent and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

**RESOLUTION AUTHORIZING CHAIRMAN TO ENTER INTO A CONTRACT WITH
CONSTELLATION ENERGY SERVICES OF NEW YORK, INC. FOR 2024-2025**

DATED: OCTOBER 3, 2024

BY

WHEREAS, the County agreement with Constellation Energy Services for purchase of electricity for all County facilities expires on November 6, 2024, and

WHEREAS, Constellation Energy Services has given a proposal to the county to enter into a fixed price agreement for a period of twelve (12) months beginning November 7, 2024, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Constellation Energy Services of New York, Inc. for a fixed price not to exceed 0._____ kWh for a period of twelve (12) months.

Seconded by

RESOLUTION NO.

**AGREEMENT TO EXTEND NEW YORK STATE MUNICIPAL SNOW AND ICE
AGREEMENT FOR THE 2024-2029 SEASONS**

DATED: OCTOBER 3, 2024

BY

WHEREAS, Resolution No. 276-19 Authorized the New York State Municipal Snow & Ice 5 Year Agreement for the years 2019-2024, and

WHEREAS, the DPW Superintendent has recommended that the Hamilton County Board of Supervisors approve the agreement to extend the New York State Snow and Ice Control Contract and maps for the 2024-2029 seasons, now, therefore, be it

RESOLVED, that the Chairman of the Board be and hereby is empowered to sign the contracts, upon approval of the County Attorney, and be it further

RESOLVED, that the DPW Superintendent be and hereby is empowered to approve said maps.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE IMPLEMENTATION AND FUNDING COSTS OF A
TRANSPORTATION PROJECT, WHICH MAY BE ELIGIBLE FOR FEDERAL-AID
AND/OR STATE-AID, OR REIMBURSEMENT FROM BRIDGE NY FUNDS**

DATED: OCTOBER 3, 2024

BY

WHEREAS, a Project for the Bridge NY 2023: Old Northville Road (CR15) over East Stony Creek Bridge (BIN 3307340) in the Town of Hope, Hamilton County, PIN 2754.98 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB. L. 117-58 also known as the "Bipartisan Infrastructure Law" (BIL), and

WHEREAS, the Sponsor will design, let and construct the "project", and

WHEREAS, the County of Hamilton desires to advance the Project by making a commitment of 100% of the costs of the work for The Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the County of Hamilton to pay in the first instance 100% of the federal and non-federal share of the cost of The Project work for the Project or portions thereof, be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby agrees that the County of Hamilton shall be responsible for all cost of the project which exceed the amount of the NY Bridge Funding awarded to the County of Hamilton, be it further

RESOLVED, that the sum of \$1,967,369.00 is hereby appropriated from Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law and made available to cover the cost of participation in the above phase(s) of the Project, be it further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Hamilton County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, be it further

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and that the project shall be completed within thirty (30) months of commencing construction, be it further

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests

for Federal Aid and/or State-Aid on behalf of the County of Hamilton with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; be it further

RESOLVED, this Resolution shall take effect immediately.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: OCTOBER 3, 2024

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$130,058.83 and bills in the County Road Fund amounting to \$617,770.51 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND, CAPITAL PROJECT
2022-1 BIG BROOK BRIDGE, CAPITAL PROJECT ELBOW CREEK BRIDGE AND
CAPITAL PROJECT 2023-1 JULY 2023 FLOODING**

DATED: OCTOBER 3, 2024

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$264,032.77 the following committees:

Public Works (Buildings) Committee.....	\$ 15,786.86
Public Works (Solid Waste).....	44,259.82
Finance Committee	48,618.26
Health Committee.....	12,361.18
Human Services Committee.....	83,699.01
Central Government Committee	9,816.50
Emergency Prep./Emergency Response.....	48,014.30
Internal Management Committee	1,476.84

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Big Brook Bridge.....	\$6,685.75
Elbow Creek Bridge.....	\$26,012.11
July 2023 Flooding Capital Project 2023-1.....	\$3,800.00

are hereby approved.

Seconded by