

2023

FIRST ANNUAL SESSION

NOVEMBER 2, 2023

The Board convened at 10:30 A.M. in the Supervisors' Chambers at the Court House, Lake Pleasant, New York, with the Chairman, Brian E. Wells presiding. Mr. Wells led the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, and the opening prayer.

The Clerk, Mrs. Laura Abrams, called the roll with the following Supervisors answering:

Arietta	Chris D. Rhodes
Benson	Phillip C. Snyder
Hope	Steven M. Tomlinson
Indian Lake	Brian E. Wells
Inlet	ABSENT
Lake Pleasant	Betsy A. Bain
Long Lake	Clay J. Arsenault
Morehouse	William G. Farber
Wells	ABSENT

Also present: County Attorney, Kimberly Byrne- Personnel Officer, Barry Baker-Real Property Tax Director/Budget Officer, Beth Hunt-Treasurer, Jodie Small-Deputy Treasurer, Erica Tomlinson-Public Health Director and Jamila Page-Cornell Cooperative Extension Senior Issue Leader

A motion was made to accept the minutes of October 5, 2023 by Mr. Farber, seconded by Mr. Tomlinson. Ms. Bain Abstained. She stated that she wasn't at the meeting. Carried.

Public Comment:

Jamila Page, Cornell Cooperative Extension Senior Issue Leader, thanked the Board for their continued support. She stated that the game of logging was well attended. They look forward to bringing back the opportunity to the county next year and are looking for forms of funding to help supplement that again. She invited the Board to their Annual Meeting on November 8th at the Wells Senior Center. She asked for the Board to reach out if they had any programming questions and that they would have the annual report to the Board soon. Mr. Farber stated that if the Supervisors didn't make the Annual Meeting it was because they have an annual session meeting scheduled that day and it wasn't that they felt their work and programs weren't important. She understood and thanked the Board for all the work that they do.

Reports of Standing/Special Committees:

Mr. Farber: Stated that they discussed on Committee Day both the resolution that is on the agenda but also a resolution that proposes a change to the employee handbook. They are working on that resolution and he thanked Kimberly Byrne, Personnel Officer, for getting them a draft of it.

Mr. Farber stated that he was able to attend the County EMS Council meeting. He thought it went very well and he thinks that they are making great progress. Last year they had discussed getting continuing education credits for both up and down county. He stated that Carl Turner, EMS Council Chairperson, is amazing in the amount of time, effort and energy he puts into not only the EMS Council but doing the trainings. They have been able to set up classes to meet a huge need. They also made arrangements to get their own storage space. They used EMS Council money to rent storage space and have been able to go through all the training supplies. They are working with Jill Dunham, Emergency Services Director, to add to that. The one challenge they have been wrestling with is one that has come down from NYS and it was COVID related initially. What the state has done is they have done away with the way EMT classes have worked traditionally, which is take all the classes and then there was a set date where all the participants would take the practical exam. Then there was a subsequent set date for everybody that passed the practical exam to take the written exam. Now each participant in the class must schedule a time to take the state written exam for themselves and what they have found is that not everyone was good about getting the exam scheduled. So, in a particular class there were three people that went past the 1-year window to take the exam and in those instances, there was no revenue back to the EMS Council. He mentioned that because the Council brought a proposed draft of a change in EMS Council protocol for these trainings to the meeting last night for review before adoption at their next meeting. It anticipates having the local agencies or individual putting up the money in advance. It is going to be \$800 in advance of signing someone up for the class so the Board might be hearing about this from their local ambulance squads. He thought that everybody was well represented and understood the need for it, but they really need the partnership of the individual ambulance services to help encourage people to take the test once they have been trained. Otherwise, it's a huge lost opportunity and a huge amount of work that they are putting in to train them. He stated he wanted the Board to be aware just in case Supervisors hear from their ambulance services about a bill when they thought the County was supporting them financially. It is set up so that once that student takes the exam, passes, and gets the state revenue back then the \$800 goes back to the ambulance service. All it is doing is creating a shared responsibility to make sure that the people follow through and take the test. He stated that he thought it was a good change. It was universally supported by everybody at the meeting. He stated that it was a great meeting. They are doing great work, and he is really encouraged with how the EMS Council has stepped up based on the past meeting.

Mr. Tomlinson: Stated that there were a few resolutions on the agenda for Public Works. He thanked Tracy Eldridge, Highway Superintendent, for all the work he does. He stated that Mr. Eldridge had been working on updating the snow and ice contracts with the towns by redoing the reimbursements. He stated that it means a lot to Hope. It was really going to help a lot to get more reimbursement. He feels it is a fair way to deal with it. Also, one of the big things is that Mr. Eldridge is doing CDL training through the department and that has also helped Hope. He really appreciates what Mr. Eldridge does for the county and towns.

Mr. Snyder: Stated that Mr. Eldridge does a lot for Benson. He appreciates all the work he had done on Hogan Road and would like to recognize the crew that runs the equipment and flags. They have put in numerous hours this year just to catch up with all the flooding.

RESOLUTIONS:

RESOLUTION NO. 312-23

AMENDING RESOLUTION NO. 281-23 - SETTING ANNUAL SESSION DATES

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, it has been determined that there is a conflict for the November 13, 2023 Annual Session date, be it

RESOLVED, that Resolution No. 281-23 is hereby amended to state the following dates have been designated as the annual session for 2023:

November 2 10:30 A.M.
November 6 10:30 A.M.
November 8 10:30 A.M.
November 15 10:30 A.M.
November 17 10:30 A.M.
PUBLIC HEARING 11:00 A.M.
December 7 AUDIT 10:30 A.M.
December 22 AUDIT 10:30 A.M.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

Regarding the second resolution on the agenda, the Clerk of the Board stated that they should wait until the tentative budget is on all Board members' desks. The Budget Officer stated that it was being printed and the Chairman decided to come back to Resolution No. 2.

RESOLUTION NO. 313-23

AUTHORIZATION FOR PRINTING OF AND NOTICE OF PUBLIC HEARING ON TENTATIVE BUDGET

DATED: NOVEMBER 2, 2023

BY MR. ARSENAULT:

BE IT RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to have the 2024 tentative budget printed or reproduced and to be available November 6, 2023, and be it further

RESOLVED, that the Clerk of the Board is hereby authorized to advertise a public hearing on the Tentative Budget to be held November 17, 2023 at 11:00 A.M. at the Court House, Lake Pleasant, New York, and the Clerk of the Board shall have notice of hearing published in the Hamilton County Express on November 8 and November 15, 2023.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND
FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 314-23

AUTHORIZING A PUBLIC HEARING TO CONSIDER PROPOSED LOCAL LAW NO. 4 OF 2023 A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT FOR HAMILTON COUNTY FOR 2024 AND AUTHORIZING THE ADOPTION BY HAMILTON COUNTY OF A BUDGET FOR 2024 THAT WILL REQUIRE A TAX LEVY THAT IS GREATER THAN THE TAX LEVY LIMIT FOR THE 2024 FISCAL YEAR

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

RESOLVED, that proposed Local Law No. 4 of 2023 titled "A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT FOR HAMILTON COUNTY FOR 2024 AND AUTHORIZING THE ADOPTION BY HAMILTON COUNTY OF A BUDGET FOR 2024 THAT MAY REQUIRE A TAX LEVY THAT IS GREATER THAN THE TAX LEVY LIMIT FOR THE 2024 FISCAL YEAR" attached hereto and made a part hereof, be, and the same hereby is introduced before the Hamilton County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors' Rooms in the Hamilton County Municipal Building on the 17th day of November, 2023, at 11:15 a.m., on the matter of the adoption of said proposed Local Law No. 4 of 2023, entitled "A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT FOR HAMILTON COUNTY FOR 2024 AND AUTHORIZING THE ADOPTION BY HAMILTON COUNTY OF A BUDGET FOR 2024 THAT MAY REQUIRE A TAX LEVY THAT IS GREATER THAN THE TAX LEVY LIMIT FOR THE 2024 FISCAL YEAR", and it be further

RESOLVED, that the Clerk of the Board of Supervisors be, and she hereby is authorized and directed to give notice of such public hearing in the manner provided by law.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

PROPOSED LOCAL LAW NO. 4 OF 2023
State of New York
County of Hamilton

A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT FOR HAMILTON COUNTY FOR 2024 AND AUTHORIZING THE ADOPTION BY HAMILTON COUNTY OF A BUDGET FOR 2024 THAT WILL REQUIRE A TAX LEVY THAT IS GREATER THAN THE TAX LEVY LIMIT FOR THE 2024 FISCAL YEAR

BE IT ENACTED, by the Board of Supervisors of the County of Hamilton as follows:

- Section 1. Title: This Local Law shall be known as “Hamilton County Responsible Budgeting Law of 2023”.
- Section 2. Declaration of intent: The intention of this local law is to comply with the requirements of General Municipal Law Section 3-c (5) prior to adopting the 2024 Hamilton County Budget. The dramatic economic changes precipitated by COVID, inflation, and workforce shortages have necessitated this increase. Notwithstanding these circumstances the County will need to provide services in 2024, in addition to those mandated by the State, which are important to our citizens. After serious and sustained efforts to minimize the amount of the tax levy, and to project the tax levy limit for Hamilton County for 2024, it is clear that a responsible budget for 2024 will require a tax levy that will be greater than the tax levy limit calculated pursuant to applicable State Law.
- Section 3. Budget Authorization: The Board of Supervisors hereby overrides the tax levy limit for Hamilton County for 2024 and authorizes Hamilton County, after completing all required procedures for the adoption of a budget, to adopt a budget for 2024 that will require a tax levy increase that is greater than the tax levy limit calculated for 2024 pursuant to Section 3-c of the General Municipal Law.
- Section 4. Severability: If any section, subsection, sentence, clause, phrase or other portion of this local law is for any reason declared unconstitutional, or invalid or in whole or in part by any court of competent jurisdiction, such portion shall be deemed

severable and such unconstitutionality or invalidation shall not affect the validity of the remaining portions of this law which remaining portions shall remain in full force and effect.

Section 5. Effective Date: This local law shall take effect upon the date on which a certified copy of this local law is filed in the office of the Secretary of State pursuant to section 27 of the Municipal Home Rule Law.

RESOLUTION NO. 315-23

**CHAIRMAN AUTHORIZED TO EXECUTE AGREEMENT WITH INDEPENDENT
AUDIT FIRM FOR THREE YEAR CONTRACT-AUDIT SERVICES FOR 2023, 2024
AND 2025**

DATED: NOVEMBER 2, 2023

BY MS. BAIN:

WHEREAS, the County Treasurer requested a quote from our present County auditor's for the year ending 2023, 2024 and 2025, as our contract has expired with the 2022 year-end audit, and

WHEREAS, the County Treasurer has recommended continuing with our present audit firm of Drescher and Malecki, and

WHEREAS, the Finance Committee agreed with staying with our present auditors, and

WHEREAS, the accounting firm of Drescher and Malecki, LLP, proposed \$27,500.00 for the year ending 2023; \$28,600.00 for year ending 2024; and \$29,750.00 for year ending 2025, and these price quotes include the NYS DOT audit for years 2023, 2024 and 2025 as well, therefore, be it

RESOLVED, that the Chairman is hereby authorized to sign a contract with Drescher and Malecki, LLP, Certified Public Accounts, for the audit years 2023, 2024 and 2025 at the stipulated costs listed above, based on the approval of the contract by the County Attorney, and be it further

RESOLVED, that the Treasurer and Clerk of the Board be so notified.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND
FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 316-23

**AUTHORIZING THE HAMILTON COUNTY TREASURER TO BE THE
COLLECTING OFFICER FOR THE LAKE PLEASANT CENTRAL SCHOOL
DISTRICT TAXES**

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, according to Real Property Tax Law Section 578, the County has the right to enter into a contract with a school district for the collection of school taxes, and

WHEREAS, the Hamilton County Treasurer's Office has had a contract with the Lake Pleasant Central School to collect the school taxes for the district since 2011, and

WHEREAS, the Lake Pleasant Central School Board agreed at its Annual Reorganizational meeting held on July 11, 2023 to enter into a school tax collection contract with Hamilton County for the collection year July 1, 2023 – June 30, 2024 for \$10,400.00, and

WHEREAS, the Hamilton County Treasurer has agreed to be the tax collecting officer for the 2023-2024 school year for the Lake Pleasant Central School during its normal school tax collection period of September 1 to October 31 with the collection office being the Hamilton County Treasurer's Office, be it

RESOLVED, that Beth Hunt, Hamilton County Treasurer, is authorized to collect the Lake Pleasant Central School District taxes for the School Tax year 2023-24 at the Hamilton County Treasurer's Office for an agreed amount of \$10,400.00, for school tax year to be paid by the Lake Pleasant Central School District, and be it further

RESOLVED, that upon the approval of the County Attorney, the Chairman of the Board of Supervisors is authorized to enter into a contract with Lake Pleasant Central School to provide school tax collection services for the school year 2023-2024 for \$10,400.00 and the County Treasurer be so notified.

Seconded by Mr. Arsenault and adopted by the following vote:

**AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND
FARBER**

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 317-23

MORTGAGE TAX DISTRIBUTION

DATED: NOVEMBER 2, 2023

BY MR. RHODES:

WHEREAS, it appears from the reports of the County Clerk and the County Treasurer for the period April 1, 2023 through September 30, 2023, that there remains for distribution of moneys received by taxation on Mortgages pursuant to the provision of Article Eleven, Section 261 of the Tax Law, the sum of \$115,542.61, for the distribution among the Towns and Village of the County of Hamilton, now, therefore, be it

RESOLVED, by the Board of Supervisors of the County of Hamilton that the sum of \$115,542.61 be and the same hereby is apportioned as follows:

Arietta	\$765.00
Benson	\$3,649.00
Hope	\$5,910.00
Indian Lake	\$35,241.00
Inlet	\$16,753.61
Lake Pleasant	\$14,356.51
Long Lake	\$28,070.50
Morehouse	\$1,227.50
Wells	\$6,629.00
Village of Speculator	\$2,940.49

and be it further

RESOLVED, that the County Treasurer be authorized to pay the respective sums so appropriated to the Supervisors of said Towns.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

Mr. Farber stated that with the Chairman's permission he would like to make a motion to move Resolution No. 2 Accepting Report of the Finance Committee.

REPORT OF THE FINANCE COMMITTEE

NOVEMBER 2, 2023

Your Committee on the tentative budget of the fiscal year 2024 as filed by the Budget Officer with the Clerk of the Board of Supervisors, respectfully reports that in its opinion the amounts in the columns headed "Recommended Appropriations" will be necessary to meet the expenditures of the County for the ensuing year.

1. Contributions required by the law be made by tax upon this County for State Employees' Retirement Contributions and Conservation Fire Claims.
2. Salaries of Officers and Employees heretofore authorized by this Board and the amounts necessary to pay for the equipment, supplies and materials and other expenses for each department.
3. Amount necessary to carry out the contract with the State of New York for Snow Removal on State Highways.
4. County Indebtedness maturing and interest payable as shown by the Budget Officer.
5. Appropriations for Public Relief and care and administration expenses.
6. Appropriations for the County Road Fund, Snow Removal on County Road and County Machinery Fund.
7. Appropriations for the Contingent Fund.
8. Appropriations for reserve for uncollected taxes and assessments, tax refunds and tax sales.
9. Appropriations for other specific purposes as stated in the tentative budget by the Budget Officer.

FINANCE COMMITTEE

John Frey, William G. Farber,
Chris D. Rhodes, Phillip C. Snyder

RESOLUTION NO. 318-23

ACCEPTING REPORT OF THE FINANCE COMMITTEE

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

RESOLVED, that the Report of the Finance Committee is accepted as on file with the Clerk of the Board of Supervisors.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

After the following resolution was placed on the floor; Mr. Arsenault asked what the lease amount had been historically. Mr. Farber stated that they have had increases in the past but would be holding it flat this time.

RESOLUTION NO. 319-23

AUTHORIZING ONE YEAR LEASE AGREEMENT WITH LISA BURGESS

DATED: NOVEMBER 2, 2023

BY MR. RHODES:

WHEREAS, the Hamilton County Board of Supervisors wishes to renew its lease with Lisa Burgess, and

WHEREAS, this Board has determined it to be in the best interest of the County to extend this relationship, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a one-year lease with Lisa Burgess for January 1, 2024 through December 31, 2024, with the approval of the County Attorney, and be it also

RESOLVED, that the monthly rent is hereby set at \$450.00 per month for 2024.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

Ms. Bain left the meeting.

RESOLUTION NO. 320-23

**APPROVAL TO FUND AND PAY INVOICE FOR GOVERNMENT WEBSITE
UTILIZING THE ARP ACT FUNDS**

DATED: NOVEMBER 2, 2023

BY MR. SNYDER:

WHEREAS, the invoice for the third payment and prorated maintenance has been received from Catalog and Commerce Solutions, LLC for the new government website, and

WHEREAS, Resolution No. 318-22 dated October 6, 2022 authorized the use of ARP Act funds for said project, be it

RESOLVED, that the County Treasurer be hereby authorized to fund Account No. A1040.0411 – ARP Act, Website in the amount of \$4,190.00 to be totally offset by funding Revenue Account No. A4089.0200 – American Rescue Plan Act (ARPA) in the amount of 4,190.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to pay Catalog and Commerce Solutions, LLC for Invoice No. 2438 in the amount of \$4,190.00 from Account No. A1040.0411 ARP Act, Website.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY, BAIN, AND CREWELL

RESOLUTION NO. 321-23

AUTHORIZING CHAIRMAN TO SIGN NYS OFFICE OF INDIGENT LEGAL SERVICES GRANT CONTRACT - SECOND STATEWIDE EXPANSION OF HURRELL-HARRING

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, Resolution No. 86-19 authorized the NYS Office of Indigent Legal Services five-year Statewide Expansion of Hurrell-Harring Grant Contract No. CSTWIDEHH20 in the amount of \$769,574.34, and

WHEREAS, Hamilton County has received the Second Statewide Expansion of Hurrell-Harring Contract No. CSTWIDEHH220 for the period of April 1, 2023 – March 31, 2026 for \$1,165,574.34, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign the Second Statewide Expansion of Hurrell-Harring Grant Contract No. CSTWIDEHH220.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY, BAIN, AND CREWELL

RESOLUTION NO. 322-23

AUTHORIZING GRADE CHANGE FOR CORRECTION OFFICERS

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, the Hamilton County Board of Supervisors and the Department Head Committee agreed that further salary adjustments should be undertaken on a department by department basis, and

WHEREAS, the Sheriff requested a specific review of the grade for Correction Officers, as part of the recruitment and retention review for his department, and

WHEREAS, during the joint meeting and discussions between EP/ER and Internal Management it was determined that a two-grade adjustment was necessary for the Correction Officers for the 2024 budget, now, therefore, be it

RESOLVED, that the Correction Officer grade is hereby increased from a Grade 4 to Grade 6 effective January 1, 2024, and be it further

RESOLVED, that the County Sheriff, County Treasurer, Personnel Officer, and the Budget Officer be so authorized.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY, BAIN, AND CREWELL

RESOLUTION NO. 323-23

**AUTHORIZING PURCHASE AND INSTALL OF ANCILLARY EQUIPMENT FOR
2022 RAM SSV – SHERIFF’S OFFICE**

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, Resolution No. 269-23 authorized the purchase of a 2022 Ram SSV pickup for the Sheriff's Office, and

WHEREAS, said vehicle needs to have ancillary equipment installed such as but not limited to emergency lights, sirens, etc., and

WHEREAS, the County has received written quote number 00191344 for the installation of the ancillary equipment from JPJ Electronics, 1 W. Whitesboro St., Yorkville, NY in the amount of \$9,210.69, and

WHEREAS, because of the electronics that new vehicles have from the factory such as air bag components and computer controlled factory equipment the Fleet Coordinator recommends waiving the County's procurement for three written quotes, and recommends that JPJ Electronics complete the installation of the ancillary equipment, therefore, be it

RESOLVED, the Fleet Coordinator is authorized to purchase the ancillary equipment from JPJ Electronics installed at a cost of \$9,210.69 for the 2022 Ram SSV pickup, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$9,210.69 from Deputy Sheriff D Account No. A3110.0105 to Sheriff Account No. A3110.0202 Automobile to cover the budget shortage in the 2023 budget for the ancillary equipment for the 2022 Ram SSV pickup and the Clerk of the Board, County Sheriff, and Fleet Coordinator be so notified.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY, BAIN, AND CREWELL

RESOLUTION NO. 324-23

AUTHORIZING PURCHASE OF GLOCK TRAINING GUNS AND UPGRADE OF SERVICE WEAPON

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, the Hamilton County Sheriff's Office purchased new Glock 40 caliber service weapons in 2011, and

WHEREAS, the members of the Hamilton County Sheriff's Office participate in active shooter training and have to borrow training guns from other agencies, and

WHEREAS, the Hamilton County Sheriff's Office has received a quote from Amchar Wholesale, Inc, 100 Air Park Drive, Rochester, New York under New York State Contract PC68729 to upgrade all eight of the service weapons and purchase 5 Glock training guns for \$5,557.11, and

WHEREAS, Amchar Wholesale is offering to purchase eight of the Glocks owned by Hamilton County for a credit of \$1,880.00, lowering the quote to \$3,677.11, be it

RESOLVED, the Sheriff is authorized to purchase 5 Glock training guns and purchase and trade in the 8 Glock pistols from Amchar Wholesale for \$3,677.11, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$3,677.11 from Account No. A3110.0105 – Deputy Sheriff D to Account No. A3110.0402 – Deputy Sheriff.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY, BAIN, AND CREWELL

RESOLUTION NO. 325-23

TRANSFER OF FUNDS – BOAT PATROL

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, there is a shortage of funds in the A3110.0106 – Sheriff Boat Patrol, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$8,600.00 from Account No. A3110.0111 – Part Time Deputy Sheriff to Account No. A3110.0106 – Sheriff Boat Patrol.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY, BAIN, AND CREWELL

RESOLUTION NO. 326-23

TRANSFER OF FUNDS – SHERIFF CAR EXPENSE

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, there is a shortage of funds in the A3110.0401 - Sheriff Car Expense, due to vehicle repairs, K-9 kennel purchase, maintenance along with the increase in gasoline prices, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$18,500.00 from Account No. A3110.0105 - Deputy Sheriff D to Account No. A3110.0401- Car Expense.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY, BAIN, AND CREWELL

RESOLUTION NO. 327-23

TRANSFER OF FUNDS – OTHER CORRECTIONAL

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, there will be a shortage of funds in the A3170.0401 – Other Correctional, due to rise of inmates being housed out to Fulton County Jail, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$13,000.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A3170.0401 – Other Correctional.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY, BAIN, AND CREWELL

RESOLUTION NO. 328-23

2023 EPILEPSY AWARENESS RESOLUTION

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, Epilepsy Awareness Month is a nationwide effort to raise awareness about and change the conversation around the epilepsies, seizures and side effects, as well as to improve and save lives through care, advocacy, research and new therapies, and public health and education, and

WHEREAS, epilepsy is a brain disorder characterized by recurrent and unprovoked seizures that can affect anyone, at any age, any time, and

WHEREAS, epilepsy is a spectrum disease comprised of many diagnoses and experiences and includes a wide range of seizure types, comorbidities, control, severity, and outcomes varying from person-to-person, and

WHEREAS, epilepsy is the fourth most common neurological disorder. Approximately 3.4 million people in the U.S. including 215,000 in New York State live with active epilepsy, and

WHEREAS, an increasing number of people are diagnosed with rare epilepsies which are largely complex, severe, chronic and even life-threatening, and collectively rare epilepsies account for a growing percentage of the epilepsy population, and

WHEREAS, people with epilepsy need access to affordable, comprehensive, physician-directed and person-centered healthcare and delays in accessing effective treatments increase the likelihood of breakthrough seizures and related complications including injury, disability or even Sudden Unexpected Death in Epilepsy (SUDEP). Each year, it is thought that 1 in 1,000 people with epilepsy die from SUDEP and this number increases drastically to 1 out of 150 for people whose epilepsy is not controlled by treatment, and

WHEREAS, many treatments are approved to treat seizures, 30 – 40% of people with epilepsy still live with uncontrolled seizures and the epilepsy-related medical costs associated with uncontrolled epilepsy are 2 to 10 times higher than those of controlled epilepsy, and

WHEREAS, 21% of people with epilepsy have reported not being able to afford their prescription medication(s) in the last year, and

WHEREAS, non-medical drivers of health, such as social, economic, and environmental conditions including housing, employment, food security, transportation and education account for 80-90% of a person's health outcomes, and

WHEREAS, epilepsy and/or seizures imposes an annual economic healthcare burden of \$54 billion, and

WHEREAS, 470,000 children live with epilepsy in the U.S. and students with epilepsy aged 6 – 17 years old have missed 11 or more days of school the past year on average and 336,000 kids have at least one seizure annually, and

WHEREAS, protections exist in the Americans with Disabilities Act and related civil rights laws but people with epilepsy still encounter discrimination in areas including employment, education, and housing, and

WHEREAS, we must increase public knowledge about the epilepsies and seizure first aid to change the way people think about the epilepsies and seizures because 25% of the general public say they would be nervous around a person with epilepsy, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby proclaim November Epilepsy Awareness Month to encourage New York residents to take action together and use our brains to overcome the challenges of living with the epilepsies and accelerate therapies to stop seizures, find cures and save lives.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY, BAIN, AND CREWELL

RESOLUTION NO. 329-23

2023 TRANSFER OF FUNDS – PH & CHHA

DATED: NOVEMBER 2, 2023

BY MR. RHODES:

WHEREAS, there are shortages in the CHHA On-Call and Public Health supplies and printer accounts, be it

RESOLVED, that the County Treasurer be authorized to make the following transfers:

FROM:

A4050.121 Director of Patient Services \$ 10,000.00

TO:
A4010.110 CHHA On-Call \$ 6,000.00
A4050.409 PH Office Supplies \$ 2,000.00
A4050.414 Printer/Copier \$ 2,000.00

Seconded by Mr. Farber and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY, BAIN, AND CREWELL

Ms. Bain entered the meeting.

RESOLUTION NO. 330-23

**SUPPORTING OPERATION GREEN LIGHT FOR ACTIVE MILITARY SERVICE
MEMBERS IN TRANSITION TO CIVILIAN LIFE (VETERAN STATUS)**

DATED: NOVEMBER 2, 2023

BY MR. SNYDER:

WHEREAS, the residents of Hamilton County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces, and

WHEREAS, the contributions and sacrifices of the men and women that served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens, and

WHEREAS, Hamilton County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all, and

WHEREAS, New York States Veteran Population has decreased by 44% over the last 20 years, and

WHEREAS, Veterans continue to serve their community in the American Legion, Veterans of Foreign Wars, church groups, civil service, and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually, and

WHEREAS, an estimated 20% increase of service members will transition to civilian life in the near future, and

WHEREAS, studies indicate that 44% to 72% of service members experience high levels of stress during transition from military to civilian life, and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service, and

WHEREAS, the Hamilton County appreciates the sacrifices our United State Military Personnel made while defending freedom and believes specific recognition be accorded them in appreciation of their service and to demonstrate the honor and support they have earned; therefore be it

RESOLVED, with designation as a Green Light for Military Service County, Hamilton County hereby declares from October through Veterans Day, November 11th 2023 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service, therefore, be it further

RESOLVED, that in observance of Operation Green Light, the Hamilton County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who the immeasurable sacrifices helped to preserve freedom by displaying a green light in a window of their place of business or residence.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 331-23

AUTHORIZING REGIONAL MEETING – HAMILTON COUNTY COMMUNITY SERVICES BOARD

DATED: NOVEMBER 2, 2023

BY MR. SNYDER:

WHEREAS, the Hamilton County Community Services is the sole provider of behavioral health service in Hamilton County, and

WHEREAS, the Hamilton County Community Services Board (CSB) has identified the impact on Hamilton County of recent healthcare transformation initiatives by the State of New York as representing significant challenge to its ability to continue to provide adequate behavioral health services to all of its residents, and

WHEREAS, the Hamilton CSB has recommended that a regional meeting be held with other counties in the North Country that would include each counties Director of Community Services, CSB Chair and relevant CSB members to develop both regional and local strategies to ensure that behavioral health services can continued to be provided to all Hamilton County residents, and

WHEREAS, representatives of the NYS Office of Mental Health's Central Office, the NYS Office of Alcohol and Substance Abuse Services Central Office, the NYS Office of People with Developmental Disabilities, the NYS Office of Children and Family Services, the NYS Department of Health, representation from associated Regional Field Offices, and representatives of the regions state operated Psychiatric Hospitals would also participate in this meeting, and

WHEREAS, the Hamilton County CSB would support this meeting in Hamilton County, be it

RESOLVED, that a meeting be held at the Minnowbrook Conference Center in Blue Mt. Lake, NY on the 16th and 17th of November, 2023, for the purpose stated above, and be it further

RESOLVED, that Hamilton County Community Services will cover the cost of Hamilton County participants at an amount not to exceed \$775.00 to be charged to Mental Health Account No. A4320.0407 Outreach.

Seconded by Mr. Farber and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 332-23

AUTHORIZING PROMOTIONS FOR DSS EMPLOYEES

DATED: NOVEMBER 2, 2023

BY MR. SNYDER:

WHEREAS, the Commissioner has met with the Human Services Committee to recommend a promotion of two employees, and

WHEREAS, the Commissioner has justified the promotions with the committee, verified the qualifications and discussed the requirement to test for the following promotions:

Abigail Eichler would be provisionally promoted to Director of Services, Grade 16, with a salary of \$76,000 and with budget line A 6010.0117

Stephanie Hutchins would be promoted to Director of Administrative Services, Grade 13, with a salary of \$67,000 and with budget line A 6010.0111

and

WHEREAS, the Human Services Committee recommend these promotions, now, therefore, be it

RESOLVED that the Personnel Officer is authorized to adjust these employees effective January 1, 2024 and the Commissioner, County Treasurer and Clerk of the Board be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 333-23

AUTHORIZATION OF TRANSFER OF FUNDS – BRIDGE PROJECTS

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

WHEREAS, Resolution No. 211-23 authorizes the Robbs Creek Bridge Project, and

WHEREAS, the DPW Superintendent recommended the initial appropriation of \$150,000.00, and

WHEREAS, the County has received the new superstructure steel and decking for the bridge project, and

WHEREAS, due to unforeseen weather and schedule delays the project will not be completed until 2024, and

WHEREAS, there are other county bridge repairs that were necessary on Chartier Road and Washburn Road in the Town of Benson, and

WHEREAS, there is a balance of \$72,981.00 in Account No. D5120.2001 Robbs Creek Bridge that the DPW Superintendent recommends be transferred back to D5112.0203 Bridge Projects, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does approve the transfer of \$72,981.00 from Account No. D5120.2001 Robbs Creek Bridge to Account No. D5112.0203 Bridge Projects as recommended by the DPW Superintendent, and the County Treasurer be so authorized to make the transfer and DPW Superintendent and Clerk of the Board be so advised.

Seconded by Mr. Farber and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 334-23

AUTHORIZING PAYMENT FOR REPAIRS TO CHARTIER ROAD BRIDGE – TOWN OF BENSON

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

WHEREAS, Hamilton County owns and maintains any culvert or bridge span in excess of a 12 foot span on Town Roads within the County, and

WHEREAS, the guide rail on Chartier Road bridge located on Chartier Road in the Town of Benson were found to be deteriorated beyond repair, and

WHEREAS, after conferring with Andrew S. Bell, P.E. the bridge needed to have a new guide up to code guide rail and approach rail installed to include some alteration to two superstructure beams, and

WHEREAS, R&B Construction has a contract with the County for bridge repairs, and the Superintendent had R&B Construction demo the old guide rail and install bump out beams and new bridge rail, and new approach rail per the County Engineers design, and

WHEREAS, the bridge work has been completed and the Superintendent recommends payment for the bridge work, be it

RESOLVED, that hereby the County Treasurer is authorized to make payment to R&B Construction, L.L.C., 1094 Bulls Head Road, Amsterdam, NY 12010 in the amount of \$45,515.00

from Account No. D5112.0203 Bridge Projects and the DPW Superintendent and Clerk of the Board be so advised.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

ABSTAIN: SNYDER

After the following resolution was placed on the floor; the Clerk of the Board asked why Mr. Snyder had abstained from the previous resolution and now this one. Mr. Snyder stated that he knows R&B Construction and his company subcontracts for them. The County Attorney asked, not on these projects? Mr. Farber asked, did you subcontract with R&B on these projects? Mr. Snyder stated that yes, he did. His company, EP Snyder Construction, worked on the projects with him. The County Attorney stated that we may need to have a talk. Mr. Rhodes asked if that was the same Phil Snyder that was foreman? Mr. Snyder stated that it wasn't. That was EP Snyder Construction, Inc. He has subcontracted for R&B Construction for 6 or 7 years. The Clerk of the Board stated that they would mark him as abstained, then the County Attorney can meet with Mr. Snyder to discuss later.

RESOLUTION NO. 335-23

**AUTHORIZING PAYMENT FOR EMERGENCY REPAIRS TO JOHNSON BRIDGE –
TOWN OF BENSON**

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

WHEREAS, Hamilton County owns and maintains any culvert or bridge span in excess of a 12 foot span on Town Roads within the County, and

WHEREAS, the Superintendent inspected Johnson Bridge located on Washburn Road in the Town of Benson and found an issue with the superstructure, and

WHEREAS, after conferring with Andrew S. Bell, P.E. the bridge needed to be closed and a new superstructure and deck be installed on the bridge, and

WHEREAS, R&B Construction has a contract with the county for bridge repairs, and the Superintendent had R&B Construction demo the old superstructure and install a new steel beam superstructure, deck and repair guide railing under the Engineers design, and

WHEREAS, the bridge work has been completed and opened for traffic and the Superintendent recommends payment for the bridge work, be it

RESOLVED, that hereby the County Treasurer is authorized to make payment to R&B Construction, L.L.C., 1094 Bulls Head Road, Amsterdam, NY 12010 in the amount of \$56,660.00 from Account No. D5112.0203 Bridge Projects and the DPW Superintendent and Clerk of the Board be so advised.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

ABSTAIN: SNYDER

RESOLUTION NO. 336-23

AUTHORIZING PAYMENT FOR REPAIRS TO TRUCK #132

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

WHEREAS, the County owns a 2014 Mack Granite Tandem axle Dump truck, and

WHEREAS, the Superintendent had it brought to Utica Mack for repairs of emissions system, battery shut off switch and rear springs replacement, and

WHEREAS, the final invoice for the said repairs is \$20,600.45, be it

RESOLVED, that hereby the County Treasurer is hereby authorized to send payment for Invoice #010418071 to Interstate Billing Service, Inc., PO Box 2208, Decatur, AL 35609-2208 in the amount of \$20,600.45 for the repairs to truck #132 and the funds be taken out of Account No. DM5130.0401 Repairs and Clerk of the Board and Highway Superintendent be so notified.

Seconded by Mr. Farber and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 337-23

AUTHORIZING PAYMENT FOR REPAIRS TO TRUCK #135

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

WHEREAS, the County owns a 2016 Mack Granite Tandem axle Dump truck, and

WHEREAS, the Superintendent had it brought to Utica Mack that needed fuel injectors replaced and rear springs replacement, and

WHEREAS, the final invoices for the said repairs is \$11,498.05 (Injectors \$4,395.05, Spring replacement \$7,103.01), be it

RESOLVED, that hereby the County Treasurer is hereby authorized to send payment for Invoices #010418014 and #010418240 to Interstate Billing Service, Inc., PO Box 2208, Decatur, AL 35609-2208 in the amount of \$11,498.06 for the repairs to truck #135 and the funds be taken out of Account No. DM5130.0401 Repairs and Clerk of the Board and Highway Superintendent be so notified.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 338-23

AUTHORIZING PAYMENT KOBELCO EXCAVATOR – DPW (Highway)

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, Resolution No. 271-23 authorizes the purchase of a 2023 Kobelco SK140 excavator from Robert H. Finke & Sons under Sourcewell Contract pricing, and

WHEREAS, the said excavator has been delivered and inspected by the Superintendent and the Superintendent recommends payment of the excavator, be it

RESOLVED, that the Board of Supervisors authorizes the County Treasurer to make payment in the amount of \$179,702.30 to Robert H. Finke and Sons, Inc. PO Box 127 Selkirk, NY

12158 out of Account D5112.0202 Permanent Improvements (CHIP's) and the DPW Superintendent and Clerk of the Board be so advised.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

After the following resolution was placed on the floor; Mr. Farber stated that they had done the follow up, discussed at committee and it checked out to be a good deal. The Personnel Officer stated that she had emailed everyone.

RESOLUTION NO. 339-23

**AUTHORIZATION TO CHANGE VOLUNTARY SELF-PAY DENTAL COVERAGE
FOR EMPLOYEES**

DATED: NOVEMBER 2, 2023

BY MS. BAIN:

WHEREAS, the employees of Hamilton County presently have The Standard Dental insurance, and

WHEREAS, the Internal Management Committee has reviewed the current dental insurance proposals offered by Burnham Financial received for the year 2024, now, therefore, be it

RESOLVED, Hamilton County will cancel The Standard Dental Insurance coverage effective December 31, 2023, and be it further

RESOLVED, Hamilton County will enroll with Delta Dental Insurance coverage effective January 1, 2024, and be it further

RESOLVED, that the Board of Supervisors authorizes the Hamilton County Personnel Officer to start meeting with employees to facilitate this change, and be it further

RESOLVED, that the Personnel Officer is hereby authorized to disseminate this information as appropriate and the Chairman of the Board of Supervisors be authorized to sign the agreement with Delta Dental, for dental insurance coverage for the year 2024, and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by Mr. Tomlinson and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

After the following resolution was placed on the floor; Mr. Farber stated that they have been discussing repairs that were necessary at East Mountain for several months. They went up and did a site review with Robert Cornell of RS Telecom and C&S Engineers. This was part of the work identified as needed to be done but was outside the scope of what either RS Telecom or the county crew could do so they contracted it out. Mid-State is both on NYS contract and they are a MWBE.

RESOLUTION NO. 340-23

AUTHORIZING REPAIRS TO EAST MOUNTAIN TOWER SITE – SI20-1028-E00

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, Hamilton County has received a grant from New York State Department of Homeland Security and Emergency Services (DHSES) in the amount of \$566,267.00, Contract No. C197841, for repairs needed to the East Mountain Tower site, and

WHEREAS, the repairs that need to be completed are welding, specifically a CADD weld to a ground rod at the shelter area, and

WHEREAS, Mid-State Communications is capable and able to complete the project under OGS and meet MWBE requirements for grants purposes, and

WHEREAS, Mid-State Communications has submitted a quote in the amount of \$3,165.81, be it

RESOLVED, that the Hamilton County Board of Supervisors authorize the work as specified in the Mid-State Communications quote for a total of \$3,165.81 to be paid from Account No. A3645.0425 Statewide Communications Grant SI20-1028-E00.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 341-23

AUTHORIZING CONTRACT WITH RKA ASSOCIATES – COMMUNITY SERVICES

DATED: NOVEMBER 2, 2023

BY MR. FARBER:

WHEREAS, the Department of Community Services has a responsibility to provide psychological evaluations for Family Court, and

WHEREAS, the previous contractor is no longer available to provide said services, and

WHEREAS, RKA Associates of Watertown, NY is an agency qualified to complete said evaluations, and

WHEREAS, the Director of Community Services has met with the Human Services Committee to discuss the need for these services and the qualifications of RKA Associates, and

WHEREAS, the Human Services Committee recommended this contract, now, therefore, be it

RESOLVED, that with the approval of the County Attorney, the Chairman of the Board of Supervisors is hereby authorized to sign said contract with RKA Associates of Watertown, NY.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 342-23

AUTHORIZING PROMOTION FOR COMMUNITY SERVICES EMPLOYEE

DATED: NOVEMBER 2, 2023

BY MR. SNYDER:

WHEREAS, the Director of Community Services has met with the Human Services Committee to recommend a promotion of Rebecca Hall, and

WHEREAS, the Director of Community Services has justified the promotion with the committee, verified the qualifications and discussed the requirement to test for the promotion,

Rebecca Hall would be provisionally promoted to Principal Account Clerk, Grade 11, with a salary of \$67,439.00 and with budget line A4310.0118, and

WHEREAS, the Human Services Committee recommend this promotion, now, therefore, be it

RESOLVED, that the Personnel Officer is authorized to adjust this employee effective January 1, 2024 and the Director of Community Services, County Treasurer and Clerk of the Board be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 343-23

**AUTHORIZING PAYMENT FOR PETROLEUM BULK STORAGE REGISTRATION
RENEWAL FOR LAKE PLEASANT COUNTY DPW FACILITY**

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

WHEREAS, the Petroleum Bulk Storage (PBS) 5 year registration renewal fee is due for the Hamilton County Courthouse 6,000 gallon underground tank, and

WHEREAS, the New York State Department of Environmental Conservation will not accept vouchers for the renewal of the registration, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby authorize payment for registration renewal fees of \$500.00 for the County's PBS #5-600228 located at 102 County View Dr., Lake Pleasant NY, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to the New York State Department of Environmental Conservation, PO Box 296, Ray Brook, NY 12977-0296 in the amount of \$500.00 for the said PBS renewal and the funds be taken out of Account No. A1620.0403 Buildings, Heating Expense LP, and the DPW Superintendent and Clerk of the Board be so notified.

Seconded by Mr. Rhodes and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 344-23

SNOW AND ICE CONTRACTS WITH TOWNS FOR THE 2023-2024 SEASON

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

WHEREAS, Article 6, Section 135a of the Highway Law provides that the County Highway Superintendent may contract with any town in the County for the removal of snow and ice from the County roads and for sanding or otherwise treating said roads, be it

RESOLVED, that the County Highway Superintendent be authorized to contract with the various towns of the County, upon the approval of the County Attorney, for said purposes for the said period of:

November 1, 2023 – October 31, 2024

and the County Treasurer be so advised.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

After the following resolution was placed on the floor; the Chairman asked if anyone had a chance to see the end of the project. He stated that he was over there when they were working on it. Their work was quite impressive. Mr. Tomlinson stated that he had pictures of it, and it looked really nice. He added that they are waiting on the gutters.

RESOLUTION NO. 345-23

**AUTHORIZING PAYMENT NO. 1 TO S&L ROOFING & SHEETMETAL, INC. FOR
INDIAN LAKE FACILITIES ROOF PROJECT**

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

WHEREAS, the Resolution No. 184-23 awarded Bid Specification 11-2023 for the roof replacement project for the County owned facilities in Indian Lake, and

WHEREAS, the County has entered into an agreement with S&L Roofing & Sheetmetal to perform the said roof replacement, and

WHEREAS, the said project is 95% completed and S&L Roofing & Sheetmetal have sent payment application No.1 in the amount of \$276,449.05 and certification for this payment has been approved by Foit-Albert Associates, Project Engineer for this project, and

WHEREAS, the DPW Superintendent recommends the payment be made, be it

RESOLVED, that the County Treasurer is hereby authorized to make a check payable to S&L Roofing & Sheetmetal, Inc., 5640 Depot Road, Voorheesville, NY 12186 in the amount of \$276,449.05 for payment no. 1, and the funds be taken out of Account No. A1620.0414 Capital Building Projects and the DPW Superintendent and Clerk of the Board be so notified.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 346-23

AUTHORIZING TRANSFER OF FUNDS - MACHINERY 2023

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

WHEREAS, due to major equipment and vehicle repairs and cost increases to parts and supplies the County Machinery Fund needs funding for the remainder of the fiscal year 2023, and

WHEREAS, the Superintendent has spoken with the County Treasurer office to discuss the overage of Account DM5130.0401 Repairs and how much will be needed for the rest of the fiscal year 2023, and

WHEREAS, DPW Superintendent recommends the transfer of \$200,000.00 from the Unappropriated General Fund balance to fund the County Machinery Repairs obligations for the remainder of 2023, be it

RESOLVED, that \$200,000.00 be transferred from Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to the County Machinery Account No. DM5130.401 Repairs and that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board and County DPW Superintendent be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 347-23

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

RESOLVED, that the bills in the Machinery Fund amounting to \$95,982.97 and bills in the County Road Fund amounting to \$139,986.37 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

RESOLUTION NO. 348-23

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND

DATED: NOVEMBER 2, 2023

BY MR. TOMLINSON:

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$209,466.84 the following committees:

Public Works (Buildings) Committee.....	\$32,681.54
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Public Works (Solid Waste).....	40,954.66
Finance Committee	51,085.11
Health Committee.....	12,323.13
Human Services Committee.....	15,182.15
Central Government Committee	17,999.88
Emergency Prep./Emergency Response.....	32,887.22
Publicity, Tourism, Economic Development & Planning Committee.....	3,036.69
Internal Management Committee	3,316.46

are hereby approved.

Seconded by Mr. Snyder and adopted by the following vote:

AYES: RHODES, SNYDER, TOMLINSON, WELLS, BAIN, ARSENAULT, AND FARBER

NAYS: NONE

ABSENT: FREY AND CREWELL

Mr. Arsenault asked to make a motion to bring Erica Tomlinson, Public Health Director’s two resolutions to the floor as is. The Clerk of the Board asked if he had copies to hand out to the Board. Jodie Small, Deputy Treasurer, left meeting to make copies and returned.

The Chairman asked Mr. Tomlinson if he could reach out to Mr. Eldridge and see if he is available to join the meeting.

The Clerk of the Board asked Mr. Arsenault which resolution he was presenting first. Mr. Arsenault stated Authorizing the Promotion of Tracey Hunt to Clinical Manager. The Clerk of the Board stated that it would be Resolution No. 38. Mr. Arsenault handed out copies. Mr. Arsenault requested a roll call vote.

Tracy Eldridge entered the meeting.

The Chairman asked if the Board had a chance to review. Mr. Arsenault motioned Resolution Authorizing the Promotion of Tracey Hunt to Clinical Manager. Seconded by Mr. Farber.

After the following resolution was placed on the floor; the Chairman asked the mover and seconder if they could include in the resolution a 3-month review. Mr. Arsenault stated once it was open for discussion, he was going to recommend that as well. Mr. Farber stated that initially it was 3-months, but it may well be that they want to evaluate it beyond just 3 months. If they want to do it every 3 months for some period, then he is amendable to that. It seems to him if they are looking for specifics and details to put in the resolution that it probably fits in the final resolved where it talks about the fact that if it doesn’t work then she returns to her previous position. The Clerk of the Board confirmed that they wanted *Reviewed every 3 months for a year*. The County Attorney asked what kind of review. The Chairman stated that it would be a Committee Meeting where

they come in to discuss if it's working. Mr. Farber asked the Personnel Officer and County Attorney if it caused any problems based on the review rolling it back. The County Attorney stated that was why he asked the question. Mr. Farber stated that it could be argued it's a demotion and the criteria of it being almost probationary for a year wasn't something they discussed. Mr. Farber asked if they could do probationary for a year. The Personnel Officer stated that Tracey Hunt's would be provisional because it could be a test. They are changing her job duties and it's not falling under RN. She would have to confirm for sure. Mr. Farber stated that it would be probationary also based on whether the structure works and its provisional under civil service on the job title. He stated that he wasn't trying to over complicate it, but they do have a meeting scheduled for Monday. He asked if it would be better since they were trying to do the language on the fly, to further discuss and put it through on Monday. Mr. Rhodes stated that he would feel better about it. Mr. Arsenault stated that they could do it on Monday. The Chairman confirmed with the mover and seconder. Mr. Arsenault made a motion to table, seconded by Mr. Farber.

TABLED

RESOLUTION NO.

AUTHORIZING THE PROMOTION OF TRACEY HUNT TO CLINICAL MANAGER

DATED: NOVEMBER 2, 2023

BY MR. ARSENAULT:

WHEREAS, the Certified Home Health Agency has had a vacant full time Director of Patient Services position for four months with no applicants, and

WHEREAS, New York State Department of Health states that the Home Health Agency must have this position filled or an Administrator and Registered Nurse providing clinical oversight, and

WHEREAS, the Public Health Director has had meetings with other home health agencies and county health departments to discuss opportunities, and

WHEREAS, Tracey Hunt has worked for Hamilton County Public Health as a registered nurse for 35 years and demonstrates excellent leadership and clinical skills, and

WHEREAS, the Director of Public Health recommends that Tracey Hunt be promoted to the Clinical Manager, and

RESOLVED, that Tracey Hunt's job title be changed to Clinical Manager at a grade 21, and be it

RESOLVED, that the Hamilton County Personnel Office be authorized to make this change effective November 2, 2023, and be it

RESOLVED, that the Hamilton County Treasurer be authorized to transfer \$2,500 from A4050.121 Director of Patient Services, to A4050.123 and retitle Clinic Manager, and be it

RESOLVED, that if Tracey Hunt is unable to maintain her job duties as Clinic Manager, she will return to a Nurse Coordinator at Grade 18.

Seconded by Mr. Farber.

Motion to Table by Mr. Arsenault, seconded by Mr. Farber.

Mr. Farber asked if the Board wanted to move the second resolution and table it for the same language or would they like to hold it until Monday. Mr. Arsenault asked that they hold it and put it on for Monday. He confirmed that the Personnel Officer would review that one as well and put in the correct language.

Erica Tomlinson, Public Health Director, asked when the meeting was on Monday and if they needed any help with the resolutions. She stated that she would like to see the resolutions before they are put on the agenda. Mr. Arsenault confirmed that she could be at the meeting on Monday.

Mr. Arsenault asked if there was going to be a Committee Meeting before session on Monday. The Chairman stated that there could be a meeting before to discuss.

Other Reports:

Mr. Farber: Wanted to remind everyone that AATV's December general membership meeting was going to be December 3rd and 4th at the Marriot in Lake George. The topic areas for Monday's meeting will be Smart Growth and Northern Border Regional Commissioner grants, municipal workforce pipeline followed by EFC talking about wastewater funding and those grants. It has been identified by some of the planners in the region that there are some challenges in getting some of our small rural wastewater systems funded under the methodology that is included through EFC. They will want to work with EFC to try to get smaller Adirondack communities in a better position. The Chairman stated that one good thing is that workforce planning will have somebody there to discuss how to get credentials for wastewater operators. Mr. Farber stated that they have done quite a bit of work with North Country Community College in credentialing for that and they have done some really unique things with the colleges around EMS employees. He thinks there is going to be some pretty good sections and topics that they really haven't dug into before.

The Budget Officer stated that the tentative budget is in front of them and that it did present some challenges this year. The County has a new accounting system so the format is going to be a little different until they get started. He assured them that the final budget will be in a more familiar format that they have had in previous years along with some graphs and other presentational materials to help them understand what they are doing. He would like to thank the Treasurer's Office particularly Josh Troxel and Jodie Small. They helped put this together in a format that they can use. The new software for budget does not have good reports. They had to create a spreadsheet, export a file, work on the file and put it back in the spreadsheet to get where they are today. That is why they were printing at the very last minute.

The Budget Officer stated that as an overview they are about 7% above where they were last year; with the current budget they are at about \$10,050,000 to be raised by taxes. If the intent is to stay under the tax cap, then they must come up with about \$401,000 worth of additional revenue or a reduction in some of the appropriations and expenditures. He mentioned that the Correction Officer positions, and Department of Social Services changes approved today by resolution were included and already built into the budget but that the discussions of Department of Public Works changes or Public Health were not.

As there was no further business, the Chairman recessed the meeting until November 6, 2023 at 10:30 AM.