

**AGENDA**  
**FIFTH ANNUAL SESSION**  
**NOVEMBER 18, 2022**

- 10:30 AM    Call to Order  
              Pledge to Flag  
              Opening Prayer  
              Roll Call
- Public Comment Period
- Reports of Standing/Special Committees
- 11:00 AM    Public Hearing – 2023 Tentative Budget
- 11:15 AM    Public Hearing - Proposed Local Law No. 13 of 2022 Overriding the Tax Levy Limit for Hamilton County for 2023

**RESOLUTIONS:**

**Finance Committee:**

- No. 1            Approval to Pay Invoice Received Utilizing the ARP Act Funds for Government Website

**Internal Management Committee:**

- No. 2            Flexible Spending Account with Carryover

**Human Services Committee:**

- No. 3            Authorizing Community Services to Contract with Long Lake Central School for the School and Community Prevention Initiative Services – Clinical Social Worker Services

- 11:30 AM    Mark Crawford, Burnham Benefit Advisors – Health Insurance Update via Zoom

Close Public Hearing – 2023 Tentative Budget

Close Public Hearing - Proposed Local Law No. 13 of 2022 Overriding the Tax Levy Limit for Hamilton County for 2023

Adoption of Local Law No. 13 of 2022 Overriding the Tax Levy Limit for Hamilton County for 2023

LUNCH  
Courtesy of Clay

**Finance Committee:**

No. 4          Amendments to and Adoption of the 2023 County Budget

OTHER REPORTS

RECESS

**RESOLUTION NO.**

**APPROVAL TO PAY INVOICE RECEIVED UTILIZING THE ARP ACT FUNDS FOR  
GOVERNMENT WEBSITE**

**DATED: NOVEMBER 18, 2022**

**BY**

WHEREAS, Invoice No. 1 has been received from Catalog and Commerce Solutions, LLC for the new government website, and

WHEREAS, per Resolution No. 318-22 dated October 6, 2022 the Board created and funded the ARP Act accounts to cover the expenses of this project, be it

RESOLVED, that the County Treasurer is hereby authorized to pay Catalog and Commerce Solutions, LLC for Invoice No. 2346 in the amount of \$5,980, from Account No. A1040.0411 ARP Act, Website.

Seconded by

**RESOLUTION NO.**

**FLEXIBLE SPENDING ACCOUNT WITH CARRYOVER**

**DATED: NOVEMBER 18, 2022**

**BY**

WHEREAS, the County of Hamilton has adopted and has in existence a “Flexible Spending Account”, and a “Health Reimbursement Arrangement”, and

WHEREAS, the “Hamilton County Flexible Spending Account and Hamilton County Health Reimbursement Arrangement” has been administered by PrimePay, of 5 Commerce Drive, Cromwell, CT, and

WHEREAS, there have been some issues with processing of claims for the County’s employees due to the compliance requirements that are required, and

WHEREAS, due to regulations surrounding how Hamilton County will be providing a buyout to employees, a Health Reimbursement Arrangement is prohibited and only a Flexible Spending Account can be offered to those employees, and

WHEREAS, Lifetime Benefit Solutions, located at 333 Butternut Drive, Syracuse, NY, has made a proposal to the Board to act as Administrator of the “Hamilton County Flexible Spending Account with Carryover”, for all employees, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby determine that it is in the best interest of the County to terminate the relationship with PrimePay, of 5 Commerce Drive, Cromwell, CT, effective as of December 31, 2022, and be it further

RESOLVED, that the County of Hamilton will contract with Lifetime Benefit Solutions, at 333 Butternut Drive, Syracuse, NY, to administer the “Hamilton County Flexible Spending Account with Carryover”, effective January 1, 2023, and be it further

RESOLVED, that the County of Hamilton will pay an initial one-time setup fee of Four Hundred Fifty Dollars (\$450.00) and the sum of Three Dollars and Fifty Cents (\$3.50) per participant, per month or a minimum monthly administration fee per plan of Seventy-five Dollars (\$75.00) and an annual discrimination testing fee of Three Hundred Twenty-five dollars (\$325.00) to Lifetime Benefits Solution for the services rendered by the Administrator to the County of Hamilton, and be it further

RESOLVED, that the Hamilton County 2023 Flexible Spending Account will have an annual carryover allowance which is up to the IRS limit, and be it further

RESOLVED, that the carryover allowance limit for 2023 will be \$610.00, and be it further

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contract with Lifetime Benefit Solutions to administer “Hamilton County’s Flexible Spending Account with Carryover”, which contract shall be subject to the approval of the Hamilton County Attorney, and be it further

RESOLVED, that the initial one-time setup fee of Four Hundred Fifty Dollars (\$450.00), the annual discrimination testing fee of Three Hundred Twenty-five Dollars (\$325.00) and the administration charge of Three Dollars and Fifty Cents (\$3.50) per participant per month or a minimum monthly administration fee per plan of Seventy-five Dollars (\$75.00) shall be paid from Account No. A1430.410 Cafeteria Plan Admin. and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COMMUNITY SERVICES TO CONTRACT WITH LONG LAKE  
CENTRAL SCHOOL FOR THE SCHOOL AND COMMUNITY PREVENTION  
INITIATIVE SERVICES – CLINICAL SOCIAL WORKER SERVICES**

**DATED: NOVEMBER 18, 2022**

**BY**

WHEREAS, Community Services has developed a Hamilton County School and Community Prevention Initiative that offers Hamilton County Schools Clinical Social Worker and/or a Resource Officer services at a cost of \$10,000.00 per year for one day of each service per week, and

WHEREAS, Long Lake Central School has agreed to contract for one (1) half day per week of Clinical Social Worker services at a cost of \$5,000.00 per year for the July 1, 2022 through June 30, 2023 school year, be it

RESOLVED, that upon approval of the County Attorney, Hamilton County Community Services is hereby authorized to contract with Long Lake Central School for the Clinical Social Worker services for a prorated amount of \$3,500.00 to be billed in monthly installments of \$500.00 beginning December 1, 2022 and end June 30, 2023.

Seconded by

**RESOLUTION NO.**

**AMENDMENTS TO AND ADOPTION OF THE 2023 COUNTY BUDGET**

**DATED: NOVEMBER 18, 2022**

**BY**

WHEREAS, the tentative budget for the year 2023 has been duly presented to the Board by the Finance Committee and Budget Officer and duly advertised, and

WHEREAS, a Public Hearing was held on November 18, 2022 as required by Section 359 of the County Law, be it

RESOLVED, that the following increases and decreases be made in the 2023 Tentative Budget:

**INCREASE:**

A1010.0101 BOS Chairman	\$1,666
A1010.0102 Board of Supervisors	\$5,931
A1040.0101 Clerk of the Board	\$697
A1040.0102 Deputy Clerk of the Board	\$1,623
A1040.0105 Assist. Deputy Clerk of the Board	\$1,115
A1165.0101 District Attorney	\$1,177
A1165.0102 DA Confid. Secretary	\$1,447
A1165.0106 Assist. District Attorney	\$596
A1165.0407 DA Law Books	\$5,400
A1170.0101 Public Defender/Coord.	\$2,973
A1170.0102 Public Defender Admin.	\$1,298
A1185.0403 Coroners – Autopsies	\$5,000
A1325.0101 County Treasurer	\$901
A1325.0102 Deputy County Treasurer	\$1,821
A1325.0104 Treasurer Account Clerk	\$907
A1325.0105 Treasurer Senior Acct. Clerk	\$1,204
A1340.0101 Budget Officer	\$136
A1355.0101 Real Property Tax Director	\$813
A1355.0102 Real Property Tax Aide	\$1,373
A1355.0106 Real Property Tax Assessor	\$1,608
A1355.0107 Real Property Tax Map Specialist	\$1,407
A1410.0101 County Clerk	\$937
A1410.0103 Motor Vehicle Clerk #1	\$1,342
A1410.0104 Assist. Deputy County Clerk	\$1,591
A1410.0106 Motor Vehicle Clerk #3	\$1,830
A1410.0107 Motor Vehicle Clerk #2	\$1,384
A1420.0101 County Attorney	\$2,641
A1420.0102 Assist. County Attorney	\$1,436

A1430.0101 Personnel Officer	\$626
A1430.0102 Personnel Assistant	\$3,730
A1430.0410 Personnel – Cafeteria Plan Admin.	\$300
A1450.0101 Election Commissioner-Democrat	\$2,597
A1450.0102 Election Commissioner-Republican	\$2,597
A1620.0104 Buildings Cleaner Full Time	\$4,826
A1620.0105 Buildings Project Supervisor	\$2,027
A1620.0106 Buildings Cleaner Full Time	\$1,081
A1620.0108 Buildings IL Sr. Custodian	\$1,600
A1620.0109 Buildings Cleaner PT #2	\$178
A1620.0110 Buildings Custodian	\$1,196
A1620.0111 Buildings Maint. Mech.	\$1,570
A1990.0401 Contingent	\$25,000
A3110.0101 Sheriff	\$1,031
A3110.0102 Undersheriff/Sergeant	\$2,590
A3110.0104 Deputy Sheriff E	\$1,808
A3110.0107 Sheriff Confid. Secretary	\$1,824
A3110.0109 Deputy Sheriff B	\$2,012
A3110.0110 Deputy Sheriff C	\$1,588
A3110.0112 Deputy Sheriff A	\$2,277
A3110.0417 Sheriff – Raise the Age	\$4,389
A3110.0801 Sheriff – RO Fringe	\$35,676
A3140.0102 Probation Director	\$707
A3140.0103 Probation Officer	\$1,588
A3150.0101 Jail – Corrections Officer A	\$1,315
A3150.0102 Jail – Corrections Officer B	\$1,638
A3150.0103 Jail – Corrections Officer C	\$1,160
A3150.0104 Jail – Corrections Officer D	\$1,116
A3150.0105 Jail – Corrections Officer E	\$1,634
A3150.0106 Jail – Corrections Officer F	\$1,559
A3150.0107 Jail – Corrections Officer G	\$1,160
A3150.0108 Jail – Corrections Officer H	\$1,160
A3150.0109 Jail – Corrections Officer I	\$11,561
A3640.0101 Emergency Management Director	\$549
A3640.0102 EMS Coord PT	\$7,000
A4010.0402 Public Health – Upkeep of Car	\$5,000
A4010.0410 Public Health – Maint. In Lieu of Rent	\$500
A4050.0101 Public Health Director	\$933
A4050.0103 PH - Reg. Prof. Nurse	\$2,029
A4050.0104 PH - Reg. Nurse	\$9,175
A4050.0105 PH - Emerg. Prep. & Health Coord.	\$1,337
A4050.0108 PH – Medical Records Clerk	\$1,150
A4050.0110 PH – Physical Therapist	\$1,876
A4050.0111 PH – Family Hlth Svcs Coord.	\$1,370
A4050.0120 PH – Senior Account Clerk	\$1,888
A4050.0121 PH – Director of Patient Services	\$2,415



A4050.0122 PH – RP Nurse #4	\$1,952
A4050.0123 PH – RP Senior RN	\$2,816
A4050.0124 PH – RP Nurse #3	\$2,097
A4050.0127 PH – Medical Director	\$918
A4050.0128 PH – Home Health Aide #1	\$1,180
A4050.0129 PH – Home Health Aide #2	\$990
A4050.0130 PH – Home Health Aide #3	\$1,111
A4050.0131 PH – Home Health Aide #4	\$1,019
A4050.0402 Public Health Upkeep of Car	\$8,000
A4050.0407 Public Health Telephone	\$13,000
A4050.0410 Public Health Maint. In Lieu of Rent	\$1,200
A4310.0102 Mental Health CS Director	\$1,320
A4310.0104 Mental Health Clerk	\$913
A4310.0108 Mental Health Prev. Educator	\$1,274
A4310.0110 Mental Health Case Worker	\$1,508
A4310.0115 Mental Health Abuse Prev. Ed.	\$1,326
A4310.0118 Mental Health Senior Acct. Clerk	\$1,585
A4320.0104 Mental Health Program Clerk	\$56
A6010.0101 DSS Commissioner	\$973
A6010.0103 DSS Caseworker A	\$1,434
A6010.0104 DSS Caseworker B	\$1,434
A6010.0105 DSS Social Welfare Examiner D	\$1,522
A6010.0107 DSS Account Clerk	\$943
A6010.0108 DSS Social Welfare Examiner B	\$1,101
A6010.0109 DSS Child Support Specialist	\$1,754
A6010.0110 DSS Homemaker	\$863
A6010.0111 DSS Principal Account Clerk	\$1,669
A6010.0114 DSS Admin. Temp	\$9,792
A6010.0117 DSS Caseworker C	\$1,879
A6010.0118 DSS Caseworker D	\$1,444
A6010.0119 DSS Caseworker E	\$1,369
A6010.0120 DSS Social Welfare Examiner C	\$1,722
A6610.0101 Weights & Measurers Director	\$518
A7510.0101 Historian PT	\$373
A8020.0101 Plan./Tourism/Econ. Dev. Director	\$573
A8020.0103 Plan./Tourism/Econ. Dev. Aide	\$1,108
A8161.0101 Solid Waste – Technician IL	\$1,155
A8161.0103 Solid Waste – Technician LP	\$1,460
A8189.0401 Solid Waste – Capital Reserve	\$95,000
A9030.0801 Employee Benefits – Social Security	\$32,000
D5010.0101 Highway Superintendent	\$1,054
D5010.0102 Highway – Admin. Assist.	\$2,061
D5010.0103 Highway – Acct. Clerk/Comp. Support	\$1,456
D5010.0106 Highway – Sr. Account Clerk	\$1,198

DECREASE:

A1170.0104 Public Defender Assistant	\$772
A1410.0102 County Clerk Deputy	\$879
A3110.0105 Sheriff Deputy D	\$1,110
A3640.0103 Fire Coordinator PT	\$2,313
A4189.4104 PH HRI COVID ELC Grant	\$50,000
A4189.4105 PH HRI COVID ELC EP/School	\$50,000
A4310.0101 Mental Health Clinical SW	\$1,382
A4310.0112 Mental Health SW	\$8,238
A4310.0113 Mental Health Clinical SW B	\$5,457
A4310.0117 Mental Health Clinical SW C	\$1,382

and be it further

RESOLVED, that the Revenues be amended as follows:

INCREASE:

A1110.0000 Sales and Use Tax	\$600,000
A2410.0000 Rental of Real Property	\$10,000

DECREASE:

A1510.0000 Sheriff Fees	\$2,000
A3014. 0000 Tribal Compact Monies	\$2,000

and be it further

RESOLVED, that upon the amendments, amounts as listed to be raised by tax, making a total 2023 Budget \$9,651,620 and pursuant to Section 360 of the County Law, the said tentative budget as amended be and hereby is adopted as the Budget for the year 2023.

Seconded by