

## AGENDA

### FIRST ANNUAL SESSION

NOVEMBER 3, 2022

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Accepting Minutes of October 6, 2022

Public Comment Period

Hamilton County Attorney: Charles R. Getty, Jr.

Reports of Standing/Special Committees

#### PROCLAMATION:

Proclamation On the Occasion of His Retirement  
Robert Kleppang

Proclamation On the Occasion of Her Retirement  
Avis Warner

#### RESOLUTIONS:

##### Finance Committee:

- No. 1 Accepting Report of the Finance Committee
- No. 2 Authorizing a Public Hearing to Consider Proposed Local Law No. 13 of 2022 A Local Law Overriding the Tax Levy Limit for Hamilton County for 2023 and Authorizing the Adoption by Hamilton County of a Budget for 2023 that will require a Tax Levy that is Greater than the Tax Levy Limit for the 2023 Fiscal Year
- No. 3 Mortgage Tax Distribution
- No. 4 Investment Policy Update for the County of Hamilton
- No. 5 Approval to Fund and Pay Invoices Received Utilizing the ARP Act Funds for the New Financial Software being Implemented in the Treasurers, Personnel and Clerk of the Board's Office

- No. 6 Approval to Pay Invoices Received Utilizing the ARP Act Funds for Virtual Meeting Equipment – Lake Pleasant Conference Room

**Emergency Preparedness/Emergency Response Committee:**

- No. 7 Transfer of Funds – Sheriff Car Expense
- No. 8 Authorizing Chairman to Sign DHSES Grant Project PS21-1044-E00
- No. 9 Authorizing Funding and Chairman to Sign DHSES Grant Project SI21-1050-E00

**Health Committee:**

- No. 10 Authorizing Contract with Speech Therapist – Honora Biche
- No. 11 2022 Transfer of Funds – Public Health Emergency Preparedness Grant
- No. 12 Increase Early Intervention Budget
- No. 13 Increase WIC 2022 Budget

**Human Services Committee:**

- No. 14 Authorization to Amend Contract with Comprehensive Medicine, PLLC
- No. 15 Authorizing Community Services to Contract with Wells Central School for the School and Community Prevention Initiative Services – Clinical Social Worker Services

**Publicity, Tourism, Planning & Economic Development Committee:**

- No. 16 Continuation of Tourist Promotion Agency for Hamilton County and Authorizing Submission of Application to New York State Department of Economic Development for Matching Funds for Promotion of Tourism

*Hamilton County Board of Supervisors*

# *Proclamation*

*On the Occasion of his Retirement*

*Robert Kleppang*

*WHEREAS*, we would like to express special recognition to Robert Kleppang and to honor him for his distinguished twenty-three years of service with Hamilton County Community Services; and

*WHEREAS*, Robert began his career on August 23, 1999 as the Director of Community Services; and

*WHEREAS*, the Hamilton County Board of Supervisors wishes to express its sincere appreciation to Robert for his dedication to the outstanding performance of his duties during his tenure; and

*WHEREAS*, it is the desire and honor of this Board to honor Robert Kleppang

*NOW, THEREFORE, BE IT RESOLVED*, that we, the Hamilton County Board of Supervisors, do hereby commend and honor

*Robert Kleppang*

for his many years of service and dedication as a Hamilton County employee and extend our heartfelt thanks for a job well done and offer our good wishes for an enjoyable retirement.

*IN WITNESS WHEREOF, WE*, the Hamilton County Board of Supervisors, have hereunto set our hand to this Proclamation this 3<sup>rd</sup> day of November, 2022.

*Hamilton County Board of Supervisors*

# *Proclamation*

*On the Occasion of her Retirement  
Avis Warner*

*WHEREAS*, we would like to express special recognition to Avis Warner and to honor her for her distinguished thirty plus years of service with Hamilton County Public Health; and

*WHEREAS*, Avis began her career on June 11, 1990 as a Registered Professional Nurse for Hamilton County Public Health; and

*WHEREAS*, the Hamilton County Board of Supervisors wishes to express its sincere appreciation to Avis for her dedication to the outstanding performance of her duties during her tenure; and

*WHEREAS*, it is the desire and honor of this Board to honor Avis Warner

*NOW, THEREFORE, BE IT RESOLVED*, that we, the Hamilton County Board of Supervisors, do hereby commend and honor

*Avis Warner*

for her many years of service and dedication as a Hamilton County employee and extend our heartfelt thanks for a job well done and offer our good wishes for an enjoyable retirement.

*IN WITNESS WHEREOF, WE*, the Hamilton County Board of Supervisors, have hereunto set our hand to this Proclamation this 3<sup>rd</sup> day of November, 2022

## **REPORT OF THE FINANCE COMMITTEE**

**NOVEMBER 3, 2022**

Your Committee on the tentative budget of the fiscal year 2023 as filed by the Budget Officer with the Clerk of the Board of Supervisors, respectfully reports that in its opinion the amounts in the columns headed "Recommended Appropriations" will be necessary to meet the expenditures of the County for the ensuing year.

1. Contributions required by the law be made by tax upon this County for State Employees' Retirement Contributions and Conservation Fire Claims.
2. Salaries of Officers and Employees heretofore authorized by this Board and the amounts necessary to pay for the equipment, supplies and materials and other expenses for each department.
3. Amount necessary to carry out the contract with the State of New York for Snow Removal on State Highways.
4. County Indebtedness maturing and interest payable as shown by the Budget Officer.
5. Appropriations for Public Relief and care and administration expenses.
6. Appropriations for the County Road Fund, Snow Removal on County Road and County Machinery Fund.
7. Appropriations for the Contingent Fund.
8. Appropriations for reserve for uncollected taxes and assessments, tax refunds and tax sales.
9. Appropriations for other specific purposes as stated in the tentative budget by the Budget Officer.

**FINANCE COMMITTEE**

John Frey, William G. Farber,  
Chris D. Rhodes, Phillip C. Snyder

**RESOLUTION NO.**

**ACCEPTING REPORT OF THE FINANCE COMMITTEE**

**DATED: NOVEMBER 3, 2022**

**BY**

RESOLVED, that the Report of the Finance Committee is accepted as on file with the Clerk of the Board of Supervisors.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING A PUBLIC HEARING TO CONSIDER PROPOSED LOCAL LAW NO. 13 OF 2022 A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT FOR HAMILTON COUNTY FOR 2023 AND AUTHORIZING THE ADOPTION BY HAMILTON COUNTY OF A BUDGET FOR 2023 THAT WILL REQUIRE A TAX LEVY THAT IS GREATER THAN THE TAX LEVY LIMIT FOR THE 2023 FISCAL YEAR**

**DATED: NOVEMBER 3, 2022**

**BY**

RESOLVED, that proposed Local Law No. 13 of 2022 titled “A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT FOR HAMILTON COUNTY FOR 2023 AND AUTHORIZING THE ADOPTION BY HAMILTON COUNTY OF A BUDGET FOR 2023 THAT MAY REQUIRE A TAX LEVY THAT IS GREATER THAN THE TAX LEVY LIMIT FOR THE 2023 FISCAL YEAR” attached hereto and made a part hereof, be, and the same hereby is introduced before the Hamilton County Board of Supervisors, and in order to give interested members of the public the opportunity to be heard thereon, the Board of Supervisors shall hold a public hearing at the Supervisors’ Rooms in the Hamilton County Municipal Building on the 18th day of November, 2022, at 11:15 a.m., on the matter of the adoption of said proposed Local Law No. 13 of 2022, entitled “A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT FOR HAMILTON COUNTY FOR 2023 AND AUTHORIZING THE ADOPTION BY HAMILTON COUNTY OF A BUDGET FOR 2023 THAT MAY REQUIRE A TAX LEVY THAT IS GREATER THAN THE TAX LEVY LIMIT FOR THE 2023 FISCAL YEAR”, and it be further

RESOLVED, that the Clerk of the Board of Supervisors be, and she hereby is authorized and directed to give notice of such public hearing in the manner provided by law.

Seconded by

**PROPOSED LOCAL LAW NO. 13 OF 2022**  
**State of New York**  
**County of Hamilton**

**A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT FOR HAMILTON COUNTY  
FOR 2023 AND AUTHORIZING THE ADOPTION BY HAMILTON COUNTY OF A  
BUDGET FOR 2023 THAT WILL REQUIRE A TAX LEVY THAT IS GREATER THAN  
THE TAX LEVY LIMIT FOR THE 2023 FISCAL YEAR**

BE IT ENACTED, by the Board of Supervisors of the County of Hamilton as follows:

- Section 1. Title: This Local Law shall be known as “Hamilton County Responsible Budgeting Law of 2022”.
- Section 2. Declaration of intent: The intention of this local law is to comply with the requirements of General Municipal Law Section 3-c (5) prior to adopting the 2023 Hamilton County Budget. The dramatic economic changes precipitated by COVID, inflation, and workforce shortages have necessitated this increase. Notwithstanding these circumstances the County will need to provide services in 2023, in addition to those mandated by the State, which are important to our citizens. After serious and sustained efforts to minimize the amount of the tax levy, and to project the tax levy limit for Hamilton County for 2023, it is clear that a responsible budget for 2023 will require a tax levy that will be greater than the tax levy limit calculated pursuant to applicable State Law.
- Section 3. Budget Authorization: The Board of Supervisors hereby overrides the tax levy limit for Hamilton County for 2023 and authorizes Hamilton County, after completing all required procedures for the adoption of a budget, to adopt a budget for 2023 that will require a tax levy increase that is greater than the tax levy limit calculated for 2023 pursuant to Section 3-c of the General Municipal Law.
- Section 4. Severability: If any section, subsection, sentence, clause, phrase or other portion of this local law is for any reason declared unconstitutional, or invalid or in whole or in part by any court of competent jurisdiction, such portion shall be deemed severable and such unconstitutionality or invalidation shall not affect the validity of the remaining portions of this law which remaining portions shall remain in full force and effect.
- Section 5. Effective Date: This local law shall take effect upon the date on which a certified copy of this local law is filed in the office of the Secretary of State pursuant to section 27 of the Municipal Home Rule Law.



**RESOLUTION NO.**  
**MORTGAGE TAX DISTRIBUTION**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, it appears from the reports of the County Clerk and the County Treasurer for the period April 1, 2022 through September 30, 2022, that there remains for distribution of moneys received by taxation on Mortgages pursuant to the provision of Article Eleven, Section 261 of the Tax Law, the sum of \$131,159.98, for the distribution among the Towns and Village of the County of Hamilton, now, therefore, be it

RESOLVED, by the Board of Supervisors of the County of Hamilton that the sum of \$131,159.98 be and the same hereby is apportioned as follows:

Arietta	\$4,014.50
Benson	2,066.00
Hope	\$2,333.50
Indian Lake	\$30,707.98
Inlet	\$35,863.00
Lake Pleasant	\$15,327.26
Long Lake	\$24,753.50
Morehouse	\$1,124.00
Wells	\$11,941.50
Village of Speculator	\$3,028.74

and be it further

RESOLVED, that the County Treasurer be authorized to pay the respective sums so appropriated to the Supervisors of said Towns.

Seconded by

**RESOLUTION NO.**

**INVESTMENT POLICY UPDATE FOR THE COUNTY OF HAMILTON**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, the Investment Policy for the County of Hamilton is to be renewed on an annual basis, along with a list of banks where monies are deposited, and

WHEREAS, the annual update was completed on January 6, 2022, and

WHEREAS, the County Treasurer is recommending an additional bank be added to the list prior to the annual update, be it

RESOLVED, that the following bank list be updated to include The Bank of New York Mellon (BNY Mellon) with the maximum amounts as follows:

NBT: \$15,000,000.00 (Fifteen Million)  
Community Bank: \$2,000,000.00 (Two Million)  
Key Bank: \$5,000,000.00 (Five Million)  
JP Morgan: \$10,000,000.00 (Ten Million)  
Bank of America: \$5,000,000.00 (Five Million)  
Chemung Canal Trust Company: \$3,000,000.00 (Three Million)  
T.D. Bank: \$12,000,000.00 (Twelve Million)  
Bank of the Finger Lakes-Wayne Bank \$2,000,000.00 (Two Million)  
Bank on Buffalo-Division of CNB Bank \$2,000,000.00 (Two Million)  
The Bank of New York Mellon, \$3,000,000.00 (Three Million)

be it further

RESOLVED, that the above listed amendment be adopted and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**APPROVAL TO FUND AND PAY INVOICES RECEIVED UTILIZING THE ARP ACT FUNDS FOR THE NEW FINANCIAL SOFTWARE BEING IMPLEMENTED IN THE TREASURERS, PERSONNEL AND CLERK OF THE BOARD'S OFFICE**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, three invoices have been received from Tyler Technologies for the new financial/personnel software being implemented, and

WHEREAS, per Resolution No. 288-21 dated November 10, 2021 the Board created the ARP Act accounts to cover the expenses of this implementation, be it

RESOLVED, the County Treasurer is hereby authorized to fund Account No. A1325.0412 – ARP Act Financial Software in the amount of \$38,657.00 to be offset by funding Revenue Account No. A4089.0200 – American Rescue Plan Act (ARPA) in the amount of \$38,657.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to pay Tyler Technologies for Invoice No. 025-395849 in the amount of \$2,860.00, Invoice No. 025-393217 in the amount of \$32,222.00 and Invoice No. 025-397244 in the amount of \$3,575.00 from Account No. A1325.0412 ARP Act, Financial Software.

Seconded by

**RESOLUTION NO.**

**APPROVAL TO PAY INVOICES RECEIVED UTILIZING THE ARP ACT FUNDS FOR  
VIRTUAL MEETING EQUIPMENT – LAKE PLEASANT CONFERENCE ROOM**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, the invoice has been received from My Techs, Inc. for the new virtual meeting equipment in the Lake Pleasant Conference Room, and

WHEREAS, per Resolution No. 269-22 dated September 1, 2022 the Board created and funded the ARP Act accounts to cover the expenses of this project, be it

RESOLVED, that the County Treasurer is hereby authorized to pay My Techs, Inc. for Invoice No. 2161 in the amount of \$3,196.60, from Account No. A1040.0409 ARP Act, Virtual Meeting Equipment.

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS – SHERIFF CAR EXPENSE**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, there is a shortage of funds in the Sheriff Car Expense Account No. A3110.0401, due to vehicle repairs, maintenance along with the increase in gasoline prices, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$25,000.00 from the Unappropriated County General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to to Account No. A3110.0401-Car Expense.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN DHSES GRANT PROJECT PS21-1044-E00**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Public Safety Answering Point (PSAP) Grant Project PS21-1044-E00 in the amount of \$170,317.00, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said DHSES Grant, project PS21-1044-E00, and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING FUNDING AND CHAIRMAN TO SIGN DHSES GRANT PROJECT  
SI21-1050-E00**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project SI21-1050-E00 in the amount of \$1,126,497.00, be it

RESOLVED, that the County Treasurer be authorized to create Account No. A3645.0427 DHSES SI21-1050-E00 and fund it at \$1,126,497.00 to be totally offset by creating and funding Revenue Account No. A3389.0131 SI21-1050-E00 in the amount of \$1,126,497.00 and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said DHSES Grant, Project SI21-1050-E00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACT WITH SPEECH THERAPIST – HONORA BICHE**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of speech and language pathologies for several programs, and

WHEREAS, Honora Biche of 170 Chartier Road, Northville, NY 12134, is a duly licensed Speech and Language Pathologist by the NYS Department of Education, Office of Professions and wishes to contract with the Nursing Service, and

WHEREAS, the term of this contract shall be from November 1, 2022 through September 30, 2023 and compensated at a rate of \$75.00 per visit, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Honora Biche, SLP to provide speech therapy to the residents of Hamilton County, for the period November 1, 2022 through September 30, 2023 at a rate of \$75.00 per visit, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by



**RESOLUTION NO.**

**2022 TRANSFER OF FUNDS – PUBLIC HEALTH EMERGENCY PREPAREDNESS  
GRANT**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, funding was budgeted in the PHEP fringe budget account, and

WHEREAS, the PHEP Personal Service account was under budgeted, be it

RESOLVED, that the County Treasurer be authorized to make the following transfer within the 2022 County budget:

FROM: A4189.8510 PHEP Fringe	\$8,000.00
TO: A4189.1510 PHEP Personal Service	\$8,000.00

Seconded by

**RESOLUTION NO.**

**INCREASE EARLY INTERVENTION BUDGET**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, pursuant to Public Health Law 2550, the New York State Department of Health is the lead agency responsible for the administration of the Early Intervention Program and that each Municipality is responsible for the local administration of the program, which includes accepting referrals of children potentially eligible for program services, assigning initial service coordinators, participating in Individual Family Service Plan (IFSP) meetings, ensuring that services contained in the IFSP are appropriately delivered and reimbursing providers for services not covered by Medicaid or commercial insurance according to rates set by the NYSDOH, and

WHEREAS, the NYSDOH has allotted \$25,751.00 annually, for the period October 1, 2021 – September 30, 2026, and

WHEREAS, only \$2,000.00 was budgeted for Personal Service and \$1,000.00 was budgeted for Fringe in the 2022 County budget, and

WHEREAS, a new employee was hired and is training in the Early Intervention program,  
be it

RESOLVED, that the following appropriation accounts be increased:

Account No. A4059.0101 Early Intervention Personal Services	\$ 5,000.00
Account No. A4059.0801 Early Intervention Fringe	\$ 2,500.00

to be totally offset by increasing Revenue Account No. A4451.0000 by \$7,500.00, and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**INCREASE WIC 2022 BUDGET**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, the New York State Department of Health, Agency # 12000, renewed Contract No. DOH01-C35458GG-3450000 with Hamilton County Public Health Nursing Service to provide Women, Infant and Children Program (WIC) Services, for the period of October 1, 2022–September 30, 2023, and

WHEREAS, the total grant contract is for Fifty-two Thousand Four Hundred Seventy-five Dollars (\$52,475), and

WHEREAS, only a portion of the grant was included in the 2022 County budget, and

WHEREAS, a new employee was hired and a current staff member has been training to replace Avis Warner as the Coordinator, be it

RESOLVED, that the following appropriation accounts be increased:

Account No. A4082.0101 WIC CPA	\$ 6,000.00
Account No. A4082.0102 WIC Program Support	\$ 2,200.00
Account No. A4082.0801 WIC Fringe	\$ 6,300.00

to be totally offset by increasing Revenue Account No. A4482.0000 by \$14,500.00, and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION TO AMEND CONTRACT WITH COMPREHENSIVE MEDICINE,  
PLLC**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, the County of Hamilton has approved the contract with Comprehensive Medicine, PLLC to provide tele-psychiatry to residents of Hamilton receiving mental health services from Hamilton County Community Services, and

WHEREAS, the utilization of services will exceed the cap of \$46,500.00 specified in the current contract, and

WHEREAS, services projected to be provided by Comprehensive Medicine, PLLC will require additional funding through the end of the current year, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby approves amending the County's 2022 contract with Comprehensive Medicine, PLLC from a \$46,500.00 cap to a \$63,150.00 cap and the Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COMMUNITY SERVICES TO CONTRACT WITH WELLS  
CENTRAL SCHOOL FOR THE SCHOOL AND COMMUNITY PREVENTION  
INITIATIVE SERVICES – CLINICAL SOCIAL WORKER SERVICES**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, Community Services has developed a Hamilton County School and Community Prevention Initiative that offers Hamilton County Schools Clinical Social Worker and/or a Resource Officer services at a cost of \$10,000.00 per year for one day of each service per week, and

WHEREAS, Wells Central School has agreed to contract for one (1) day per week of Clinical Social Worker services at a cost of \$10,000.00 per year for the July 1, 2022 through June 30, 2023 school year, be it

RESOLVED, that upon approval of the County Attorney, Hamilton County Community Services is hereby authorized to contract with Wells Central School for Clinical Social Worker services for a prorated amount of \$7,500.00 to be billed \$500.00 for November 14, 2022 through November 30, 2022 and monthly installments of \$1,000.00 beginning December 1, 2022 and ending June 30, 2023.

Seconded by

**RESOLUTION NO.**

**CONTINUATION OF TOURIST PROMOTION AGENCY FOR HAMILTON COUNTY  
AND AUTHORIZING SUBMISSION OF APPLICATION TO NEW YORK STATE  
DEPARTMENT OF ECONOMIC DEVELOPMENT FOR MATCHING FUNDS FOR  
PROMOTION OF TOURISM**

**DATED: NOVEMBER 3, 2022**

**BY**

WHEREAS, the New York State Department of Economic Development is empowered to approve application from local governments for matching funds to be used for promoting tourism therein, and

WHEREAS, the President of the Regional Office of Sustainable Tourism has recommended that an application for such funds be submitted to the Department of Economic Development for matching funds up to the amount appropriated therefore within the New York State budget, now, therefore, be it

RESOLVED, that, Michelle Clement of the Regional Office of Sustainable Tourism be, and hereby is, authorized and directed to submit an application to Kelly Rabideau-Baquerizo, Tourism Matching Funds Director, Empire State Development Division of Tourism, Albany, New York 12245, for matching funds in an amount up to One Hundred Seventy-two Thousand Five Hundred Dollars (\$172,500.00) to be used for the promotion of tourism in Hamilton County, and be it further

RESOLVED, that the Regional Office of Sustainable Tourism is hereby named Project Director in relation thereto, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby certifies to the New York State Department of Economic Development that both the County of Hamilton and the Regional Office of Sustainable Tourism have been in existence for more than three (3) years, and be it further

RESOLVED, that in order to comply with Commerce Law, Article 5-A (New York State Tourism Promotion Act) that the Regional Office of Sustainable Tourism be the duly designated tourist promotion agency for the County of Hamilton for the fiscal year of 2022/2023, and the County Treasurer be so advised.

Seconded by