

AGENDA CONTINUED

JUNE 2, 2022

RESOLUTIONS:

Finance Committee:

No. 5 Funding Adirondack Hamlets to Huts Implementation

Health Committee:

No. 6 Authorizing the Advertising of a Full-Time Public Health and Emergency Preparedness Coordinator

No. 7 Authorizing the Grade Change of Registered Professional Nurse from a Grade 16 to a Grade 17

Human Services Committee:

No. 8 Appointment of Commissioner of Social Services

Emergency Preparedness/Emergency Response Committee:

No. 9 Authorizing Transfer of Funds for Ancillary Equipment for 2021 Dodge Durango – Sheriff's Office

No. 10 Authorizing Purchase and Install of Ancillary Equipment for 2022 Chevrolet Tahoe – Sheriff's Office

No. 11 Authorizing Chairman to Execute Agreement with New York State Unified Court System

No. 12 Authorization to Purchase Maintenance and Licenses for IMPACT Software

Public Works Committee:

No. 13 Authorizing Promotion of DPW Employee from MEM to MEM II

No. 14 Authorizing Payment to Empire Paving Materials, Inc.

No. 15 Amendment for Resolution No. 158-22 for Pavement Maintenance on Various County Roads 2022

Finance Committee:

No. 16 Approval of Audits in County Highway Funds

No. 17 Approval of Audits in the County General Fund

RESOLUTION NO.

FUNDING ADIRONDACK HAMLETS TO HUTS IMPLEMENTATION

DATED: JUNE 2, 2022

BY

WHEREAS, Hamilton County was awarded CFA #76741 Adirondack Hamlets to Huts Implementation in the amount of \$219,375.00, and

WHEREAS, the funds have not been entirely spent, be it

RESOLVED, that the County Treasurer is hereby authorized to fund Account No. A6326.0411 Adk. Hamlets to Huts at \$4,502.46 to be totally offset by funding Revenue Account No. A3902.0200 Adk. Hamlets to Huts in the amount of \$4,502.46.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE ADVERTISING OF A FULL-TIME
PUBLIC HEALTH AND EMERGENCY PREPAREDNESS COORDINATOR**

DATED: JUNE 2, 2022

BY

WHEREAS, there is a need to fill the Public Health and Emergency Preparedness Coordinator position, and

WHEREAS, the Director of Public Health requests to fill this position with a full-time Public Health and Emergency Preparedness Coordinator, and

WHEREAS, this Public Health position will have hours claimed back to public health grants, be it

RESOLVED, that the Hamilton County Personnel Office be authorized to advertise for this position at a grade 12, and be it further

RESOLVED, that the Treasurer's Office and Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE GRADE CHANGE OF A REGISTERED PROFESSIONAL
NURSE FROM A GRADE 16 TO A GRADE 17**

DATED: JUNE 2, 2022

BY

WHEREAS, there has been a vacancy for a Registered Professional Nurse for the past year,
and

WHEREAS, this position has been difficult to fill historically, and

WHEREAS, there are several upcoming retirements of current Registered Professional
Nurses within the Public Health Department, and

WHEREAS, the Director of Public Health requests to change the grade of our current
Registered Professional Nurses and any future hires from a grade 16 to a grade 17, be it

RESOLVED, that the Registered Professional Nurse grade is changed from grade 16 to
grade 17, and be it further

RESOLVED, that the Hamilton County Personnel Officer be authorized to make this
change effective June 26, 2022.

Seconded by

RESOLUTION NO.
APPOINTMENT OF COMMISSIONER OF SOCIAL SERVICES

DATED: JUNE 2, 2022

BY

WHEREAS, by Resolution No. 172-17 dated June 1, 2017, Roberta A. Bly was appointed Commissioner of the Hamilton County Department of Social Services effective July 1, 2017 for a term of five (5) years, and

WHEREAS, this appointment expires on June 30, 2022, be it

RESOLVED, that Roberta A. Bly be appointed Commissioner of the Hamilton County Department of Social Services for a term of five (5) years, effective July 1, 2022, and be it further

RESOLVED, that the salary for the Commissioner of the Hamilton County Department of Social Services be at a salary of \$97,425.00 per annum, paid in bi-weekly installments and the County Personnel Officer and County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING TRANSFER OF FUNDS FOR ANCILLARY EQUIPMENT FOR 2021
DODGE DURANGO – SHERIFF’S OFFICE**

DATED: JUNE 2, 2022

BY

WHEREAS, Resolution No. 289-21 authorized the Fleet Coordinator to purchase a second patrol vehicle in 2021 for the Sheriff’s Office due to the uncertainty of the vehicle market place, and

WHEREAS, Resolution No. 342-21 authorized the purchase of the ancillary equipment for the 2021 Dodge Durango from JPJ Electronics installed at a cost of \$17,345.91, including 2-Way Radios, to be installed in 2022, and

WHEREAS, the installation of the ancillary equipment has been completed for the 2021 Dodge Durango by JPJ Electronics in the amount of \$13,484.22, and

WHEREAS, the cost of the 2-Way Radio is paid by an Emergency Services Grant, and

WHEREAS, the ancillary equipment for the 2021 Dodge Durango was not budgeted for in the 2022 budget, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$13,484.22 from Contingent Account No. A1990.0401 to Sheriff Account No. A3110.0202 Automobile to cover the cost of the ancillary equipment for the 2021 Dodge Durango and the Clerk of the Board, County Sheriff and Fleet Coordinator be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PURCHASE AND INSTALL OF ANCILLARY EQUIPMENT FOR
2022 CHEVROLET TAHOE – SHERIFF’S OFFICE**

DATED: JUNE 2, 2022

BY

WHEREAS, Resolution No. 143-22 authorized the purchase of a 2022 Chevrolet Tahoe SSV for the Sheriff’s Office, and

WHEREAS, said vehicle needs to have ancillary equipment installed such as but not limited to 2 way radios, emergency lights, sirens, etc., and

WHEREAS, the County has received a written quote for the installation of the ancillary equipment from JPJ Electronics, 1 W. Whitesboro St., Yorkville, NY in the amount of \$15,087.48, and

WHEREAS, also received was a quote for the 2-Way Radios for this vehicle in the amount of \$3,668.86 under State Contract #PT67040, and

WHEREAS, because of the electronics that new vehicles have from the factory such as air bag components and computer controlled factory equipment the Fleet Coordinator recommends waiving the County’s procurement for three written quotes, and recommends that JPJ Electronics complete the installation of the ancillary equipment, be it

RESOLVED, the Fleet Coordinator is authorized to purchase the ancillary equipment from JPJ Electronics installed at a cost of \$18,756.34 for the 2022 Chevrolet Tahoe SSV, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$2,587.48 from Contingent Account No. A1990.0401 to Sheriff Account No. A3110.0202 Automobile to cover the budget shortage in the 2022 budget for the ancillary equipment for the 2022 Chevrolet Tahoe and the Clerk of the Board, County Sheriff, Emergency Services Director and Fleet Coordinator be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH NEW YORK
STATE UNIFIED COURT SYSTEM**

DATED: JUNE 2, 2022

BY

WHEREAS, Hamilton County has a 5-year agreement with the Unified Court System for security services to the courts of Hamilton, and

WHEREAS, the contract begins on April 1, 2019 and ends on March 31, 2024, and

WHEREAS, the contract stated in pertinent part, “All subsequent periods of the contract, the maximum compensation and where necessary new staffing schedule for that period are to be established by mutual written agreement of the parties.”, and

WHEREAS, the State Unified Court System has provided a proposal wherein the period of the contract begins on April 1, 2022 and ends on March 31, 2023, the maximum compensation for the period is Ten Thousand Dollars (\$10,000.00) and the Hamilton County Sheriff provides an attendant staffing schedule, and

WHEREAS, the Hamilton County Sheriff has provided an Attendant Staffing Schedule to the State Court System,

NOW, THEREFORE, BE IT

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to execute an agreement with the New York State Unified Court System to provide Court Attendant Staffing by the Hamilton County Sheriff for the maximum compensation of Ten Thousand Dollars (\$10,000.00) for the period of time beginning on April 1, 2022 and ending on March 31, 2023.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO PURCHASE MAINTENANCE AND LICENSES FOR
IMPACT SOFTWARE**

DATED: JUNE 2, 2022

BY

WHEREAS, Hamilton County Public Safety Answering Point uses the IMPACT system for a Records Management System (RMS), Computer Aided Dispatch (CAD), and Automatic Vehicle Locater (AVL), and

WHEREAS, Fulton County uses the same system for their Dispatch System which will afford the same information and protocols for a proper back-up situation, and

WHEREAS, IMPACT is under New York State Contract Number PM67378, and

WHEREAS, Hamilton County has received a bill for the annual maintenance and site licenses for the PSAP's IMPACT system with the contract period running from May 1, 2022 to December 31, 2022 in the amount of \$11,210.99, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes the purchase of the maintenance and site licenses for IMPACT for \$11,210.99, and be it further

RESOLVED, that the Hamilton County Treasurer is hereby authorized to issue a check to IMPACT (Central Square), 12709 Collection Center Drive, Chicago, IL 60693 for Invoice No. 349635 from Account A3645.0425, Department Homeland Security and Emergency Services Grant SI20-1028-E00.

Seconded by

RESOLUTION NO.

**AUTHORIZING PROMOTION OF DPW EMPLOYEE FROM MEM TO
MEM II**

DATED: JUNE 2, 2022

BY

WHEREAS, the DPW Superintendent has met with the Public Works Committee and Internal Management Committee to recommend the promotion of the following employee:

Jordon Monthony – MEM to MEM II

and

WHEREAS, the DPW Superintendent recommends this promotion, be it

RESOLVED, that Jordon Monthony is hereby promoted from MEM to MEM II at his current Step effective June 2, 2022 and the Personnel Officer is so authorized and the DPW Superintendent, County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO EMPIRE PAVING MATERIALS, INC.

DATED: JUNE 2, 2022

BY

WHEREAS, the DPW has completed paving of Lake Pleasant Transfer Station and a small section patch on County Route 6 Benson Road, and

WHEREAS, payment is due to Empire Paving Materials, Inc for Hot Mix Asphalt (HMA),
be it

RESOLVED, that the County Treasurer is hereby authorized to make payment as follows:

\$73,852.62 from Account No. A8189.401 Solid Waste Capital Reserve

\$ 3,960.78 from Account No. D5110.404 Asphalt – CR6 Patch Pave

made payable to:

Empire Paving Materials, Inc.
1900 Duanesburg Road
Duanesburg, NY 12056

and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AMENDMENT FOR RESOLUTION NO. 158-22 FOR PAVEMENT MAINTENANCE
ON VARIOUS COUNTY ROADS 2022**

DATED: JUNE 2, 2022

BY

WHEREAS, Resolution No. 158-22 authorizes two pavement projects with Hot Mix Asphalt (HMA) overlays as follows:

County Route 7, Hope Falls Road, Town of Hope
Approx. 2.0 mileEst..... \$120,000.00

County Route 3 – North Point Road, Town of Long Lake
Approx. 2.3 miles.....Est..... \$130,000.00

and

WHEREAS, there is a third HMA project that needs to be completed and with the increases to fuel prices there is not enough funding to complete the said projects, and

WHEREAS, the Superintendent has met with the Public Works Committee and recommends completing all three HMA projects and it would require another \$200,000.00 to complete and the Superintendent feels strongly it would be in the best interest of the County Road System to complete the HMA paving, and

WHEREAS, the Superintendent recommends amending and adding to the projects authorized in Resolution No. 158-22 as follows:

County Route 7, Hope Falls Road, Town of Hope
Approx. 2.0 milesEst..... \$160,000.00

County Route 3 – North Point Road, Town of Long Lake
Approx. 2.3 miles.....Est..... \$175,000.00

County Route 12, Cedar River Road, Town of Indian Lake
Approx. 1.3 miles.....Est..... \$115,000.00

be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does approve the said changes to the HMA paving projects as stated hereon, and be it further

RESOLVED, that \$200,000.00 be transferred from the Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. D5110.404 Asphalt and the County Treasurer be so authorized and the Clerk of the Board and DPW Superintendent be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: JUNE 2, 2022

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$122,843.22 and bills in the County Road Fund amounting to \$96,385.98 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND

DATED: JUNE 2, 2022

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$141,118.62 by the following committees:

Public Works (Buildings) Committee.....	\$22,808.53
Public Works (Solid Waste) Committee	28,421.19
Finance Committee	14,918.80
Health Committee.....	12,040.22
Human Services Committee.....	21,491.31
Central Government Committee	7,376.65
Emergency Prep./Emergency Response.....	30,816.90
Publicity, Tourism, Economic Development & Planning Committee.....	2,242.13
Internal Management Committee	1,002.89

are hereby approved.

Seconded by