

AGENDA
FOURTH SESSION
APRIL 7, 2022

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of March 3, 2022

Public Comment Period

Hamilton County Attorney: Charles R. Getty, Jr.

Reports of Standing/Special Committees

10:50 AM Caitlin Stewart, HCSWCD District Manager – Spring Update

RESOLUTIONS:

Finance Committee:

- No. 1 Contract for Indirect Cost Reimbursement Plan 2021-2022
- No. 2 Authorizing Subrecipient Agreement for NYS CDBG Project # 500HR311-21
- No. 3 Designating the Environmental Certifying Officer – Community Development Block Grant # 500HR311-21
- No. 4 Resolution of Determination of a Type II Action – Community Development Block Grant # 500HR311-21
- No. 5 Authorizing Transfer of Funds for IT Managed Services and County-Wide Email Upgrade

Central Government Committee:

- No. 6 Board of Elections Commissioners' Deputies – Hourly Pay
- No. 7 Authorizing Public Defender to Rent Office Space

Publicity, Tourism, Planning & Economic Development Committee:

- No. 8 Proposed Local Law No. 9 of 2022 Local Law Authorizing the Lease of Property in the Town of Long Lake Owned by Cedar Heights Timber, LLC
- No. 9 Authorizing the Chairman to Sign Contracts with Facilitators, Presenters, and Guides and Payment for Specific Expenses for the 2022 Birding Festival

Emergency Preparedness/Emergency Response Committee:

- No. 10 Transfer of Funds – Sheriff Part Time Deputy

Health Committee:

- No. 11 Funding Immunization Outreach

Human Services Committee:

- No. 12 Authorization to Enter into Contract with Mountain Lake Academy for Residential Treatment
- No. 13 Appointment to the Community Services Board and Alcohol and Substance Abuse Subcommittee

Public Works Committee:

- No. 14 Approval of Project Expenditures for Paving Work – Lake Pleasant Transfer Station
- No. 15 Extension of Award of Bid for Dust Control Materials for the Year 2022
- No. 16 Extension of Award of Bid for Cold In-Place Reclamation for the Year 2022
- No. 17 Authorizing Fleet Coordinator to Purchase One Vehicle for Public Health 2022
- No. 18 Authorizing Fleet Coordinator to Purchase One Truck for 2022
- No. 19 Transfer of Funds for Burnham Mill Bridge Project for 2022

RESOLUTION NO.

CONTRACT FOR INDIRECT COST REIMBURSEMENT PLAN 2021-2022

DATED: APRIL 7, 2022

BY

WHEREAS, Thomas J. Faughnan has prepared indirect cost allocation plans for the County of Hamilton for many years, and

WHEREAS, Thomas J. Faughnan has made a proposal to implement the indirect cost allocation plan for the fiscal years 2021 and 2022 at a cost of \$4100.00 for each year, which is a reduction of \$100.00 since our last contract, and

WHEREAS, the County Treasurer recommends the County contract with Thomas J. Faughnan for the professional service, now, therefore, be it

RESOLVED, that the County of Hamilton contract with Thomas J. Faughnan to prepare the indirect cost allocation program for the County of Hamilton for the fiscal years 2021 and 2022. The County shall pay and Thomas J. Faughnan agrees to accept the sum of Four Thousand One Hundred Dollars (\$4100) for the preparation of the program for the year 2021 and Four Thousand One Hundred Dollars (\$4100) for the year 2022, and be it further

RESOLVED, with the approval of the County Attorney, the Chairman be authorized to sign the necessary contract on behalf of the County.

Seconded by

RESOLUTION NO.

**AUTHORIZING SUBRECIPIENT AGREEMENT FOR NYS CDBG PROJECT #
500HR311-21**

DATED: APRIL 7, 2022

BY

WHEREAS, Hamilton County was awarded NYS CDBG Project # 500HR311-21 in the amount of \$297,603.00, be it

RESOLVED, that upon approval of the County Attorney, the Chairman of the Board of Supervisors is hereby authorized to sign a Subrecipient Agreement with Housing Assistance Program of Essex County, Inc. (HAPEC) for the purpose of implementing a single purpose residential rehabilitation program for said grant.

Seconded by

RESOLUTION NO.

**DESIGNATING THE ENVIRONMENTAL CERTIFYING OFFICER - COMMUNITY
DEVELOPMENT BLOCK GRANT #500HR311-21**

DATED: APRIL 7, 2022

BY

WHEREAS, Hamilton County was awarded a Community Development Block Grant from the US Department of Housing and Urban Development through the New York State Office of Community Renewal, as administered by the State of New York, and

WHEREAS, Hamilton County is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to the CDBG award, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors of Hamilton County be hereby designated as the County's environmental certifying officer for the purpose of signing correspondence and other required documents and forms.

Seconded by

RESOLUTION NO.

**RESOLUTION OF DETERMINATION OF A TYPE II ACTION - COMMUNITY
DEVELOPMENT BLOCK GRANT #500HR311-21**

DATED: APRIL 7, 2022

BY

BE IT RESOLVED, that the determination has been made that the Environmental Review Record for Hamilton County be classified as a Type II Action (6NYCRR Section 617.4 and 617.5) for the Hamilton County Housing Rehabilitation Program funded by the New York State Office of Community Renewal Community Development Block Grant project #500HR311-21. Classification of Type II Action was determined based on review of <https://www.dec.,y.gov/permits/32521.html>.

Seconded by

RESOLUTION NO.

**AUTHORIZING TRANSFER OF FUNDS FOR IT MANAGED SERVICES AND
COUNTY-WIDE EMAIL UPGRADE**

DATED: APRIL 7, 2022

BY

WHEREAS, Hamilton County has contracted with MyTechs Global, Inc. for IT managed services for maintenance and security, and

WHEREAS, it has been determined that a county-wide Email Upgrade is needed, be it

RESOLVED, that MyTech Global, Inc. is hereby authorized to upgrade County emails to Microsoft 365, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$13,000.00 from Account No. A1990.0401 Contingent to Account No. A1040.0410 Computer Maintenance for said IT managed services and the Countywide email upgrade.

Seconded by

RESOLUTION NO.

BOARD OF ELECTIONS COMMISSIONERS' DEPUTIES – HOURLY PAY

DATED: APRIL 7, 2022

BY

WHEREAS, the Board of Election Commissioners have met with the Central Government Committee to discuss the salaries of the Deputy Commissioners, and

WHEREAS, it was determined that the Deputies should be paid by an hourly rate, be it

RESOLVED, that the Republican and Democratic Commissioners' Deputies be paid an hourly rate of \$17.434 effective April 17, 2022.

Seconded by

RESOLUTION NO.

AUTHORIZING PUBLIC DEFENDER TO RENT OFFICE SPACE

DATED: APRIL 7, 2022

BY

WHEREAS, the Public Defender met with the Central Government Committee and discussed renting office space, and

WHEREAS, the Public Defender has funding available in the Statewide Expansion of Hurrell-Harring grant, be it

RESOLVED, that upon approval of the County Attorney, the Chairman of the Board of Supervisors is hereby authorized to sign a lease for the office space owned by Mountain Abstract Company at 2559 St. Rt. 8, Lake Pleasant, NY beginning August 1, 2022 at \$600.00 per month (utilities included) with the rent increasing to \$700.00 per month (utilities included) effective April 1, 2023.

Seconded by

RESOLUTION NO.

**PROPOSED LOCAL LAW NO. 9 OF 2022 LOCAL LAW AUTHORIZING THE LEASE
OF PROPERTY IN THE TOWN OF LONG LAKE OWNED BY CEDAR HEIGHTS
TIMBER, LLC**

DATED: APRIL 7, 2022

BY

BE IT RESOLVED, that proposed Local Law No. 9 of the year 2022 entitled respectively, "LOCAL LAW AUTHORIZING THE LEASE OF PROPERTY IN THE TOWN OF LONG LAKE OWNED BY CEDAR HEIGHTS TIMBER, LLC" be and the same are hereby introduced to the Board of Supervisors, and be it further

RESOLVED, that the copies of the aforesaid proposed Local Laws be laid upon the desks of each member of the Hamilton County Board of Supervisors, and be it further

RESOLVED, that the Hamilton County Board of Supervisors shall hold a public hearing on said proposed Local Law at the County Office Complex, Route 8, Lake Pleasant, New York, on the 5th day of May, 2022, at 11:00 AM, and be it further

RESOLVED, that the Chairman of the County Board of Supervisors publish or cause to be published a public notice in the official newspaper of the County of said public hearing at least five (5) days prior thereto.

Seconded by

PROPOSED LOCAL LAW No. 9 of 2022

LOCAL LAW AUTHORIZING THE LEASE OF
PROPERTY IN THE TOWN OF LONG LAKE OWNED
BY CEDAR HEIGHTS TIMBER, LLC

WHEREAS, in the Town of Long Lake, on lands owned by Cedar Heights Timber, LLC exists the Buck Mt. Fire Tower, and

WHEREAS, Hamilton County has a very successful Fire Tower Challenge, and

WHEREAS, the Town of Long Lake wants to add this Fire Tower to the existing Fire Tower Challenge, and

WHEREAS, Cedar Heights Timber, LLC is willing to enter into a 10 year agreement to open the Fire Tower to the public, and

WHEREAS, Hamilton County possesses or has access to the resources and partners to implement this project, now, therefore,

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HAMILTON, AS FOLLOWS:

Section 1. Cedar Heights Timber, LLC is the owner of property located in the Town of Long Lake by virtue of a deed from Lyme Adirondack Timberlands 1, LLC dated September 17, 2010 and recorded in the Hamilton County Clerk's Office on September 21, 2010 in Book of Deeds 251 at Page 504, being Tax Map Parcel No. 10.000-1-7.100.

Section 2. Cedar Heights Timber, LLC has agreed to lease to the County of Hamilton and to the Town of Long Lake a portion of the foregoing property including parking lot, trails and lands including a fire tower, being the historic Buck Mountain Fire Tower.

Section 3. The term of the proposed lease is ten (10) years.

Section 4. An analysis of the potential environmental impacts of the said lease, if any, has been done under the State Environmental Quality Review Act (SEQRA); the County of Hamilton authorized and directed the Town of Long Lake to act as lead agency. The Town of Long Lake determined the proposed action constitutes a Type II action, which determination the County of Hamilton ratifies and confirms.

Section 5. This Local Law is enacted to amend and supercede County Law Section 215(3) so as to authorize the County of Hamilton to enter into a lease of private property identified and as set forth hereinbefore, the purpose of superceding County Law Section 215 is to authorize the County to enter into a lease for a term exceeding five (5) years.

Section 6. The Chairman of the Board of Supervisors is authorized to enter into any and all agreements and execute all documents deemed necessary by the County Attorney for the lease of the above-described property from Cedar Heights Timber, LLC for a period of ten (10) years.

Section 7. This Local Law shall take effect upon filing in accordance with the provisions of the Municipal Home Rule Law of the State of New York

RESOLUTION NO.

**AUTHORIZING THE CHAIRMAN TO SIGN CONTRACTS WITH FACILITATORS,
PRESENTERS AND GUIDES AND PAYMENT FOR SPECIFIC EXPENSES FOR THE
2022 BIRDING FESTIVAL**

DATED: APRIL 7, 2022

BY

WHEREAS, Hamilton County is sponsoring a county-wide Birding Festival in June of 2022, and

WHEREAS, this Festival consists of numerous separate events from June 9-12, 2022 including: outings, lectures, seminars and certain events will require paid guides, facilitators or presenters, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign contracts with guides, facilitators and presenters approval of the County Attorney as follows:

Each guide or facilitator will receive per outing, with a daily limit of two (2) guided outings per guide as follows:

4 hours or less \$100.00
5 hours or less \$125.00
6 hours or more \$150.00

Total number of guided outings not to exceed eight (8) per each day of the festival.

Outings, Lectures, and Related Events not to exceed a total of \$5,000.00 from Publicity budget 6410.404, Event Funding and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – SHERIFF PART TIME DEPUTY

DATED: APRIL 7, 2022

BY

WHEREAS, Hamilton County Sheriff’s Office has an unfilled Deputy Sheriff position,
and

WHEREAS, Sheriff Abrams has Deputy Sheriff Buswell working part time to cover the
back fill caused by the unfilled position, and

WHEREAS, Deputy Sheriff Buswell has been covering calls, complaints, civil process and
transports within Hamilton County, and

WHEREAS, there will be a shortage of funds in the Sheriff – Part Time Deputy,
A3110.0111 due to Deputy Sheriff Buswell increased work hours, therefore be it

RESOLVED, that the County Treasurer be hereby authorized to make the following
transfers:

FROM: Account No. A3110.0105 – Sheriff – Deputy D	\$30,000.00
TO: Account No. A3110.0111 – Sheriff – Part Time	\$30,000.00

Seconded by

RESOLUTION NO.

FUNDING IMMUNIZATION OUTREACH

DATED: APRIL 7, 2022

BY

WHEREAS, Hamilton County Public Health has been awarded the Immunization Grant for 2022-23 for \$31,050.00, and

WHEREAS, the county budget only has \$8,000 in expenses for personal service and fringe and there is a need for funding in Account No. A4052.0403 Immunization Outreach, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A4052.0403 Immunization Outreach at \$2,000 to be totally offset by increasing Revenue Account No. 4489.0400 by \$2,000 and the Director of Public Health be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO ENTER INTO CONTRACT WITH MOUNTAIN LAKE
ACADEMY FOR RESIDENTIAL TREATMENT**

DATED: APRIL 7, 2022

BY

WHEREAS, children placed in the care and custody of the Commissioner of Social Services as a result of abuse, neglect, maltreatment or voluntary surrender require out-of-home placement in residential treatment centers, and

WHEREAS, these residential treatment centers are certified by the New York State Office of Children and Family Services (OCFS), and

WHEREAS, maximum state reimbursable rates are established by OCFS, be it

RESOLVED, the Chairman of the Board of Supervisors, upon review and approval of the County Attorney, is hereby authorized and directed to enter into an agreement with Mountain Lake Academy for said services for a term of July 1, 2021 through June 30, 2022.

Seconded by

RESOLUTION NO.

**APPOINTMENT TO THE COMMUNITY SERVICES BOARD AND ALCOHOL AND
SUBSTANCE ABUSE SUBCOMMITTEE**

DATED: APRIL 7, 2022

BY

WHEREAS, the Chair of the Community Services Board can recommend appointment and reappointments to the Community Services Board (CSB) and its subcommittees, and

WHEREAS, the Board of Supervisor Representative on the CSB as required in the CSB Bylaws has resigned their position on the Board and on the CSB's Alcohol and Substance Abuse Subcommittee due to changes on the Hamilton County Board of Supervisors (BOS), and

WHEREAS, this member's term on the CSB and the CSB's Alcohol and Substance Abuse Subcommittees was set to expire on December 31, 2024, be it

RESOLVED that, William Farber of Morehouse will be replaced on the CSB and the CSB's Alcohol and Substance Abuse Subcommittee by current BOS Chair Brian Wells with a term expiring December 31, 2024, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**APPROVAL OF PROJECT EXPENDITURES FOR PAVING WORK – LAKE
PLEASANT TRANSFER STATION**

DATED: APRIL 7, 2022

BY

WHEREAS, the DPW Superintendent met with the Public Works Committee to discuss repairing and repaving the entry road and sections near the weigh scale and lower road around the Lake Pleasant Transfer Station, and

WHEREAS, the Superintendent estimates the costs for the said work will be \$170,000.00, and

WHEREAS, the Public Works Committee approves of the said work, and

WHEREAS, there is a current balance of \$84,000.00 in Account No. A8189.0401 Solid Waste Capital Reserve Expenditure, be it

RESOLVED, that \$86,000.00 be transferred from the Solid Waste Equipment Reserve to Account No. A8189.0401 Solid Waste Capital Reserve Expenditure for the said Lake Pleasant Transfer Station project as recommended by the DPW Superintendent and the County Treasurer be so authorized to make the transfer and Clerk of the Board and DPW Superintendent be so advised.

Seconded by

RESOLUTION NO.

**EXTENSION OF AWARD OF BID FOR DUST CONTROL MATERIALS FOR THE
YEAR 2022**

DATED: APRIL 7, 2022

BY

WHEREAS, Hamilton County DPW solicited bids for Dust Control Materials per Specification No. 3-2021, and

WHEREAS, by Resolution No. 81-21 the Hamilton County Board of Supervisors awarded the Dust Control Materials bid to Gorman Brothers, Inc., for Calcium Chloride, and

WHEREAS, the referenced bid provides the bid pricing for a one-year contract with the option of extending the contract by one year if both parties (Hamilton County and Gorman Brothers, Inc.) agree that terms and conditions remain the same for the duration of the extension, and

WHEREAS, the County Highway Superintendent has contacted Gorman Brothers, Inc. and that Gorman Brothers, Inc. will agree to a contract extension for Dust Control Materials at the same terms and conditions for a one (1) year period, and

WHEREAS, the County Highway Superintendent believes it is in Hamilton County's best interest to extend the current contract with Gorman Brothers, Inc. due to price stability resulting in no increase to 2021 bid prices, be it

RESOLVED, that the Hamilton County Board of Supervisors has determined that the bid awarded to Gorman Brothers, Inc. for Dust Control Materials should be extended for a period of one (1) year subject to the approval of the County Attorney, and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**EXTENSION OF AWARD OF BID FOR COLD IN-PLACE RECLAMATION FOR THE
YEAR 2022**

DATED: APRIL 7, 2022

BY

WHEREAS, Hamilton County DPW solicited bids for Cold In-Place Reclamation per Specification No. 2-2021, and

WHEREAS, by Resolution No. 85-21 the Hamilton County Board of Supervisors awarded the Cold In-Place Reclamation bid to Gorman Brothers, Inc., and

WHEREAS, the referenced bid provides the bid pricing for a one-year contract with the option of extending the contract by one year if both parties (Hamilton County and Gorman Brothers, Inc.) agree that terms and conditions remain the same for the duration of the extension, and

WHEREAS, the County Highway Superintendent has contacted Gorman Brothers, Inc. and that Gorman Brothers, Inc. will agree to a contract extension for Cold In-Place Reclamation at the same terms and conditions for a one (1) year period, and

WHEREAS, the County Highway Superintendent believes it is in Hamilton County's best interest to extend the current contract with Gorman Brothers, Inc. due to price stability resulting in no increase to 2021 bid prices, be it

RESOLVED, that the Hamilton County Board of Supervisors has determined that the bid awarded to Gorman Brothers, Inc. for Cold In-Place Reclamation should be extended for a period of one (1) year subject to the approval of the County Attorney, and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING FLEET COORDINATOR TO PURCHASE ONE VEHICLE FOR
PUBLIC HEALTH 2022**

DATED: APRIL 7, 2022

BY

WHEREAS, the County Board of Supervisors have duly adopted the 2022 Hamilton County Budget, and

WHEREAS, within the said adopted 2022 budget the Board appropriated \$25,000.00 for the purchase of one vehicle for the Public Health Department, and

WHEREAS, Resolution No. 116-22 authorized the Fleet Coordinator to purchase one (1) 2022 Subaru Impreza, and

WHEREAS, when the Fleet Coordinator placed the order for the said Subaru vehicle, the vehicle was no longer available, and

WHEREAS, the Fleet Coordinator has located a 2022 Nissan Altima that is available under State Contract for purchase, and

WHEREAS, the Fleet Coordinator recommends the purchase of one (1) sedan for use in 2022 as follows:

(1) 2022 Nissan Altima AWD 4 door sedan - \$26,420.00

be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order one (1) 2022 Nissan Altima for Public Health mentioned herein for a total of \$26,420.00 delivered from Maguire Nissan of Ithaca, 320 Elmira Road, Ithaca, NY 14850, be it further

RESOLVED, that the County Treasurer be authorized to transfer \$1,420.00 from Account No. A4050.0402 Car Upkeep to Account No. A4050.0201 Automobile to cover the cost of the vehicle and the County Treasurer, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING FLEET COORDINATOR TO PURCHASE ONE TRUCK FOR 2022

DATED: APRIL 7, 2022

BY

WHEREAS, the County Board of Supervisors have duly adopted the 2022 Hamilton County Budget, and

WHEREAS, within the said adopted 2022 budget the Board appropriated \$315,000.00 for equipment purchases for the Highway Department, and

WHEREAS, Resolution No. 155-22 authorized the Fleet Coordinator to order one crew cab and one small regular cab dump truck and since that time one more crew cab has become available by the awarded bidder, and

WHEREAS, the Fleet Coordinator recommends that the department purchase an additional crew cab truck for use in 2022 as follows:

(1) 2022 Ford F550 4X4 Crew Cab w/Utility Body - \$78,215.00

be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order one (1) 2022 Ford truck for the DPW as mentioned herein for a total of \$78,215.00 for one (1) Ford truck delivered from Don's Ford of Utica, 5712 Horatio St., Utica, NY 13502, be it further

RESOLVED, the Chairman of the Board be authorized to enter into a contract with the approval of the County Attorney for the said truck and the County Treasurer, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS FOR BURNHAM MILL BRIDGE PROJECT FOR 2022

DATED: APRIL 7, 2022

BY

WHEREAS, Resolution No. 138-21 Authorizes the Burnham Mill Bridge Project, and

WHEREAS, the DPW Superintendent recommended the initial appropriation of \$100,000.00, and

WHEREAS, the County has received the new superstructure steel and decking for the bridge project and will begin with the rehabilitation in the coming weeks, and

WHEREAS, the Superintendent recommends the transfer of \$125,000.00 from D5112.0203 Bridge Projects to Account No. D5120.2008 Burnham Mill Bridge Project, be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does approve the transfer of \$125,000.00 from Account No. D5112.0203 Bridge Projects to Account No. D5120.2008 Burnham Mill Bridge Project as recommended by the DPW Superintendent and the County Treasurer be so authorized to make the transfer and Superintendent and Clerk of the Board be so advised.

Seconded by