

**AGENDA**  
**SECOND SESSION**  
**FEBRUARY 3, 2022**

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Accepting Minutes of Nov. 19, 2021, Dec. 2, 2021 & Dec. 17, 2021

Public Comment Period

Reports of Standing/Special Committees

10:45 AM Jane Zarecki, County Clerk

11:00 AM Public Hearing – Proposed Local Laws 1-8 of 2022

**RESOLUTIONS:**

**Finance Committee:**

No 1 TABLED – Appointment of Budget Officer

**Human Services Committee:**

No. 2 TABLED – Approval of Veterans Services Contract – 2022

**Finance Committee:**

No. 3 Amending Resolution No. 10-22 – Appointments to the Fish and Wildlife Management Board

No. 4 Amending Resolution No. 11-22 – Appointments to the Lake Champlain-Lake George Regional Planning Board

**Emergency Preparedness/Emergency Response Committee:**

No 5 Appointment of Stop DWI Coordinator

No. 6 Appointment of Fire Coordinator and EMS Coordinator

No. 7            Authorizing Funding and Chairman to Sign DHSES Grant Project SI20-1028-E00

**Central Government Committee:**

No. 8            Expansion of Public Defender's Office for Family Court Cases

No. 9            Funding Cybersecurity Grant in the 2022 Budget – Board of Elections

**Public Works Committee:**

No. 10          Authorizing Payment for Repairs to Ejector Trailer #956

No. 11          2021 – Authorizing Transfer of Funds for DPW Solid Waste

No. 12          2021 – Authorizing Transfer of Funds for DPW Buildings

**TABLED**

**RESOLUTION NO.**

**APPOINTMENT OF BUDGET OFFICER**

**DATED: FEBRUARY 3, 2022**

**BY**

BE IT RESOLVED, that \_\_\_\_\_ is hereby appointed Budget Officer for a term January 1, 2022 ending December 31, 2022.

Seconded by

**TABLED**

**RESOLUTION NO.**

**APPROVAL OF VETERANS SERVICES CONTRACT - 2022**

**DATED: FEBRUARY 3, 2022**

**BY**

BE IT RESOLVED, that upon approval of the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Fulton County, within the meaning of Section 800 of County Law, to provide assistance to members of the armed forces and veterans and their dependents in Hamilton County in obtaining any benefits and awards to which they may be entitled under any Federal, State or local legislation, and be it further

RESOLVED, that said contract shall be effective January 1, 2022 through December 31, 2022, and be it further

RESOLVED, that Hamilton County shall pay to Fulton County the sum of \$16,500.00 per annum in quarterly installments on March 31, June 30, September 30 and December 31, 2022, plus expenses incurred by the Director for travel, postage, telephone, office supplies, printing, flags and markers, miscellaneous, conferences, schools and seminars not to exceed \$900.00.

Seconded by

**RESOLUTION NO.**

**AMENDING RESOLUTION NO. 10-22 - APPOINTMENTS TO THE FISH AND  
WILDLIFE MANAGEMENT BOARD**

**DATED: FEBRUARY 3, 2022**

**BY**

WHEREAS, the Chairman of the Board of Supervisors has recommended a change to the appointments made to the Fish and Wildlife Management Board per Resolution No. 10-22 adopted January 6, 2022, and

WHEREAS, per Resolution No. 10-22 the terms for the Supervisor Representative & Alternate and the Sportsman Representative & Alternate expired December 31, 2021, be it

RESOLVED, that Resolution No. 10-22 be hereby amended so the following appointments be affirmed and made to NYS Fish & Wildlife Management Board Region 5:

January 1, 2021 – December 31, 2022	Kim Mitchell, Landowner Rep.
January 1, 2021 – December 31, 2022	Richard Clawson, Landowner Rep. Alternate
January 1, 2022 – December 31, 2023	Nick Mauro, Supervisor Rep.
January 1, 2022 – December 31, 2023	Phil Snyder, Supervisor Rep. Alternate
January 1, 2022 – December 31, 2023	Lawrence P. Foy, Sportsman Rep.
January 1, 2022 – December 31, 2023	Clay Earley, Sportsman Rep. Alternate

Seconded by

**RESOLUTION NO.**

**AMENDING RESOLUTION NO. 11-22 - APPOINTMENTS TO THE LAKE  
CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD**

**DATED: FEBRUARY 3, 2022**

**BY**

WHEREAS, the Chairman of the Board of Supervisors has recommended a change to the appointments made to the Lake Champlain-Lake George Regional Planning Board per Resolution No. 11-22 adopted January 6, 2022, and

WHEREAS, the by-laws of the Lake Champlain – Lake George Regional Planning Board state that each member-county shall appoint six directors to the Board with the Chairperson of the Board of Supervisors, the Chief Financial Officer and the Highway Superintendent of each member county being Ex-Officio members and three additional directors shall be appointed by the Chairperson of the Board of Supervisors of each member county, and

WHEREAS, the tenure of Ex-Officio Officers shall be consistent with their terms of office and the additional three (3) members shall be appointed to terms of three (3) years and staggered so that one director term shall expire each year, be it

RESOLVED, that Resolution No. 11-22 is hereby amended so that the following appointments be made to the Lake Champlain-Lake George Regional Planning Board:

Chairman of the Board of Supervisors  
County Treasurer  
Highway Superintendent

Clay Arsenault – Term of January 1, 2020 – December 31, 2022  
William G. Farber – Term of January 1, 2021 – December 31, 2023  
Christy Wilt – Term January 1, 2022 – December 31, 2024

Seconded by

**RESOLUTION NO.**

**APPOINTMENT OF STOP DWI COORDINATOR**

**DATED: FEBRUARY 3, 2022**

**BY**

BE IT RESOLVED, that the County Sheriff is hereby appointed as the Hamilton County Stop DWI Coordinator, and be it further

RESOLVED, that the County Sheriff will be compensated in the amount of \$1,000 annually for said position, and be it further

RESOLVED, that the County Treasurer by hereby authorized to create Account No. A3315.0101 Stop DWI Coordinator, and be it further

RESOLVED, that the County Treasurer is hereby authorized to make the following transfer to fund said positon:

FROM:

A3315.0408 Public Info & Education	\$500
A3315.0411 Court Related Activity	\$500

TO:

A3315.0101 Stop DWI Coordinator	\$1,000
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Seconded by

**RESOLUTION NO.**

**APPOINTMENT OF FIRE COORDINATOR AND EMS COORDINATOR**

**DATED: FEBRUARY 3, 2022**

**BY**

BE IT RESOLVED, that Jay Griffin is hereby appointed Fire Coordinator for the term of February 3, 2022 ending December 31, 2022 at an annual salary of \$8,955.00 from Account No. A3640.0103, and be it further

RESOLVED, that Avis Warner is hereby appointed EMS Coordinator for the term of January 1, 2022 ending December 31, 2022 and the County Treasurer and Personnel Officer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING FUNDING AND CHAIRMAN TO SIGN DHSES GRANT PROJECT  
SI20-1028-E00**

**DATED: FEBRUARY 3, 2022**

**BY**

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project SI20-1028-E00 in the amount of \$566,267.00, be it

RESOLVED, that the County Treasurer be authorized to create Account No. A3645.0425 DHSES SI20-1028-E00 and fund it at \$566,267.00 to be totally offset by creating and funding Revenue Account No. A3389.0129 SI20-1028-E00 in the amount of \$566,267.00, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign said DHSES Grant, Project SI20-1028-E00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

**RESOLUTION NO.**

**EXPANSION OF PUBLIC DEFENDER'S OFFICE FOR FAMILY COURT CASES**

**DATED: FEBRUARY 3, 2022**

**BY**

WHEREAS, the Hamilton County Board of Supervisors, by Resolution No. 55-22 expanded the Hamilton County Public Defender's Office to cover qualifying, non-conflicted family court cases and further established the position of Second Assistant Public Defender, effective May 1, 2022, and

WHEREAS, the Public Defender and Assistant Public Defender need to be compensated for overseeing the family court cases, therefore, be it

RESOLVED, that Ariel Lasher is hereby appointed to the full time position of Hamilton County Second Assistant Public Defender effective May 1, 2022 at an annual salary of \$50,000, and be it further

RESOLVED, that the County Treasurer be hereby authorized to create Account No. A1170.0105 Second Assistant Public Defender in the 2022 budget in the amount of \$50,000 and fund it by transferring \$10,000 from Account No. A1170.0401 Defense (Assigned Counsel) and by increasing Revenue Account No. A3025.0100 State Aid Public Defender by \$40,000, and be it further

RESOLVED, that the Public Defender and Assistant Public Defender's annual salaries be increased by \$1,000 to compensate them for overseeing the family court cases, and be it further

RESOLVED, that the County Treasurer be hereby authorized to transfer \$1,000 from Account No. A1170.0401 Defense (Assigned Counsel) to Account No. A1170.0101 Public Defender, and be it further

RESOLVED, that the County Treasurer be hereby authorized to transfer \$1,000 from Account No. A1170.0401 Defense (Assigned Counsel) to Account No. A1170.0104 Assistant Public Defender, and be it further

RESOLVED, that the Public Defender and the Personnel Officer be so notified.

Seconded by

**RESOLUTION NO.**

**FUNDING CYBERSECURITY GRANT IN THE 2022 BUDGET– BOARD OF ELECTIONS**

**DATED: FEBRUARY 3, 2022**

**BY**

WHEREAS, the Hamilton County Board of Elections was awarded a Cybersecurity Remediation Grant BOE01 – C004251 – 1110000 for an amount up to \$62,859.67 with the eligible expense period to be used by December 31, 2023, and

WHEREAS, this grant is reimbursable for actual costs per the Work Plan submitted by the Hamilton County Board of Elections, and

WHEREAS, the funds have not entirely been spent, be it

RESOLVED, that the County Treasurer be authorized to increase Account No. A1450.0405 Software Support by \$31,714 to be totally offset by increasing Revenue Account No. A3089.0900 by \$31,714 and the Board of Elections be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT FOR REPAIRS TO EJECTOR TRAILER #956**

**DATED: FEBRUARY 3, 2022**

**BY**

WHEREAS, the Public Works Committee verbally gave the Superintendent permission to have sub-frame installation repairs done to Solid Waste Trailer #956, and

WHEREAS, the repairs were completed to trailer #956 at a cost of \$5,514.80 and the said trailer is back in service, be it

RESOLVED, that hereby the County Treasurer is hereby authorized to send payment to Dunhams Spring Shop, Inc. in the amount of \$5,514.80 for trailer #956 and the funds be taken out of Account No. DM5310.401 Repairs and Clerk of the Board and Highway Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**2021 - AUTHORIZING TRANSFER OF FUNDS FOR DPW SOLID WASTE**

**DATED: FEBRUARY 3, 2022**

**BY**

WHEREAS, Account No. A8161.0101 Landfill Technician-IL is over expended by \$119.37 for 2021, and

WHEREAS, Account No. A8161.102 Landfill Laborer Overtime/Holiday has a balance of \$261.82 for 2021, be it

RESOLVED, the following transfer be made for 2021:

From: Account No. A8161.102 Landfill Laborer Overtime/Holiday	\$119.37
To: Account No. A8161.101 Landfill Technician-IL	\$119.37

and the County Treasurer be so authorized to make the said transfer and the County DPW Superintendent and Clerk of the Board be so notified.

Seconded by

**RESOLUTION NO.**

**2021 - AUTHORIZING TRANSFER OF FUNDS FOR DPW BUILDINGS**

**DATED: FEBRUARY 3, 2022**

**BY**

WHEREAS, Account No. A1620.0107 Buildings Overtime is over expended by \$1,342.83 for 2021, and

WHEREAS, Account No. A1620.0109 Buildings Part-Time Cleaner #2 is over expended by \$20.15 for 2021 due to a budget shortfall, and

WHEREAS, Account No. A11620.0111 Buildings Laborer #2 has a balance of \$10,760.20 for 2021 due to a vacancy, be it

RESOLVED, the following transfers be made for 2021:

From: Account No. A11620.0111 Buildings Laborer #2	\$1,362.98
To: Account No. A1620.0107 Buildings Overtime -	\$1,342.83
Account No. A1620.0109 Buildings Part Time Cleaner #2 -	\$20.15

and

and the County Treasurer be so authorized to make the said transfers and the County DPW Superintendent and Clerk of the Board be so notified.

Seconded by