

**2021**

**THIRD ANNUAL SESSION**

**NOVEMBER 10, 2021**

The Board convened at 10:30 A.M. in the Supervisors' Chambers at the Court House, Lake Pleasant, New York, with the Chairman, William G. Farber presiding. Mr. Farber led the members of the Board of Supervisors in the Pledge of Allegiance to the Flag, and an opening prayer.

The Clerk, Mrs. Laura Abrams, called the roll with the following Supervisors answering:

Arietta	Richard A. Wilt
Benson	John M. Stortecky
Hope	Steven M. Tomlinson
Indian Lake	Brian Wells
Inlet	John Frey
Lake Pleasant	Betsy A. Bain
Long Lake	Clay J. Arsenault
Morehouse	William G. Farber
Wells	ABSENT

Also present: Barry Baker-Real Property Director and Beth Hunt-Treasurer

Public Comment: No one present.

Reports of Standing/Special Committees:

Mr. Frey: Stated that they were a quarter way through the budget.

The Chairman stated that they were able to schedule for two out of the three Department Heads to come in. Board of Elections had an absence that day and will be rescheduled. Kimberly Byrne, Personnel Officer, and Jane Zarecki, County Clerk, will be in later.

Nick Mauro entered the meeting.

Jane Zarecki entered the meeting.

**RESOLUTIONS:**

**RESOLUTION NO. 288-21**

**CREATE AND FUND ARP ACT ACCOUNTS FOR NEW FINANCIAL SOFTWARE  
FOR THE TREASURER'S OFFICE, CLERK OF THE BOARD'S OFFICE AND THE  
PERSONNEL OFFICE**

**DATED: NOVEMBER 10, 2021**

**BY MR. FREY:**

WHEREAS, Hamilton County was awarded ARP Act monies, and

WHEREAS, the 20% down payment of \$32,222.00 for the new financial system is due to Tyler Technologies, and

WHEREAS, the new financial system is an eligible ARP Act expenditure, be it

RESOLVED, that the County Treasurer be hereby authorized to create and fund Account No. A1325.0412 – ARP Act, Financial Software in the amount of \$32,222.00 to be totally offset by creating and funding Revenue Account No. A4089.0200 – American Rescue Plan Act (ARPA) in the amount of \$32,222.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to pay Tyler Technologies \$32,222.00 for Invoice No. 025-352622 from Account No. A1325.0412 ARP Act, Financial Software.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: WILT, STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT,  
FARBER AND MAURO

NAYS: NONE

After the following resolution was placed on the floor; the Chairman stated that they were able to find some vehicles in 2021. Will be taking the vehicles out of the 2022 budget. Tracy Eldridge, Highway Superintendent, was told there wouldn't be any 2022 vehicles. They were already ordered out. Will be putting money in Public Health's 2022 budget just in case.

**RESOLUTION NO. 289-21**

**AUTHORIZING FLEET COORDINATOR TO PURCHASE VEHICLE FOR SHERIFF -  
2021**

**DATED: NOVEMBER 10, 2021**

**BY MR. WELLS:**

WHEREAS, the Sheriff's Office needs to replace one patrol vehicle, and

WHEREAS, the Main Motorcar has one (1) 2021 Dodge Durango available for purchase under piggy back bid from the City of Albany, and

WHEREAS, due to the uncertainty of the vehicle market place the Fleet Coordinator recommends the purchase of the said patrol vehicle, be it

RESOLVED, that the Fleet Coordinator is hereby authorized to purchase one (1) 2021 Dodge Durango from Main Motorcar for the Sheriff Office under City of Albany Bid #19080091, Contract #PC66680 for a total of \$35,553.00 delivered, and be it further

RESOLVED, that \$35,553.00 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A3110.0202 Automobile and that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board, County Sheriff and Fleet Coordinator be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: WILT, STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT,  
FARBER AND MAURO

NAYS: NONE

**RESOLUTION NO. 290-21**

**AUTHORIZING FLEET COORDINATOR TO PURCHASE PICKUP TRUCKS - 2021**

**DATED: NOVEMBER 10, 2021**

**BY MR. STORTECKY:**

WHEREAS, the Public Works Department needs to replace two pickup trucks, and

WHEREAS, the Main Motorcar has two (2) 2021 Dodge ½ Ton Crew Cabs available for purchase under piggy back bid from the City of Albany, and

WHEREAS, due to the uncertainty of the vehicle market place the Fleet Coordinator recommends the purchase of the said pickup trucks, and

WHEREAS, the adopted 2021 County Budget set a budgeted revenue of \$25,000.00 for Sale of Equipment and the County is selling more equipment than originally estimated and the Fleet Coordinator believes that the sale of equipment will exceed the original budgeted amount and recommends increasing the revenue budget by \$35,000.00, be it

RESOLVED, that the Fleet Coordinator is hereby authorized to purchase two (2) 2021 Dodge pickups from Main Motorcar for the DPW under City of Albany Bid #19080091, Contract #PC66680 for a total of \$56,310.00 (\$28,155.00 ea.) delivered, be it further

RESOLVED, that Revenue Account No. DM2665 be increased by \$35,000.00 and increase Account No. DM5130.0201 Equipment by \$35,000.00 to offset the expenditure and the

County Treasurer be so authorized and the Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by Mr. Arsenault and adopted by the following vote:

AYES: WILT, STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT,  
FARBER AND MAURO

NAYS: NONE

**RESOLUTION NO. 291-21**

**AUTHORIZING FLEET COORDINATOR TO PURCHASE AUTOMOBILE FOR  
SOCIAL SERVICE DEPARTMENT - 2021**

**DATED: NOVEMBER 10, 2021**

**BY MR. STORTECKY:**

WHEREAS, the Social Service Department is in need of replacing one vehicle and the County Fleet Coordinator does recommend the replacement of the said vehicle, and

WHEREAS, the Main Motorcar in Johnstown currently has a new 2021 Dodge Durango available per piggy back bid from the City of Albany, and

WHEREAS, the Fleet Coordinator recommends the purchase of the said vehicle because the of the uncertainty of the vehicle market because of a global shortage of materials to produce vehicles, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following transfers to cover the cost of said vehicle:

FROM:	
A6010.0401 Travel	\$2,500
A6010.0403 Supplies	\$3,000
A6010.0405 All Other Direct Expenses	\$9,000
A6010.0414 Fraud Investigator	\$1,500
A6010.0415 Raise the Age	\$18,000
TO:	
A6010.0202 Automobile	\$34,000

and be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to purchase one (1) 2021 Dodge Durango from Main Motorcar of Johnstown under City of Albany Bid #19080091, Contract

#PC66680 in the amount of \$33,078.00 delivered for the Social Service Department and the funds to be a charge to Account No. A6010.0202 Automobile and the County Treasurer, Fleet Coordinator, Clerk of the Board and Social Service Commissioner be so notified.

Seconded by Ms. Bain and adopted by the following vote:

AYES: WILT, STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT,  
FARBER AND MAURO

NAYS: NONE

**RESOLUTION NO. 292-21**

**AUTHORIZING FLEET COORDINATOR TO PURCHASE AUTOMOBILE FOR  
PUBLIC HEALTH DEPARTMENT - 2021**

**DATED: NOVEMBER 10, 2021**

**BY MR. TOMLINSON:**

WHEREAS, the Public Health Department is in need of replacing one vehicle and the County Fleet Coordinator does recommend the replacement of the said vehicle, and

WHEREAS, the Main Motorcar in Johnstown currently has a new 2021 Dodge Durango available per piggy back bid from the City of Albany, and

WHEREAS, the Fleet Coordinator recommends the purchase of the said vehicle because the of the uncertainty of the vehicle market because of a global shortage of materials to produce vehicles, and

WHEREAS, the Public Health Department was awarded the 2021-2022 HRI AIDS Institute ELC Grant No. 6896-01 which included funding for a vehicle, be it

RESOLVED, that the County Treasurer is hereby authorized to create and fund Account No. A4189.2551 HRI COVID ELC EP/School - Automobile in the amount of \$34,000 by transferring \$34,000 from Account No. A4189.4105 Supplies & Misc. HRI COVID ELC EP/School, and be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to purchase one (1) 2021 Dodge Durango from Main Motorcar of Johnstown under City of Albany Bid #19080091, Contract #PC66680 in the amount of \$33,078.00 to be delivered for the Public Health Department and charged to Account No. A4189.2551 HRI COVID ELC EP/School – Automobile and the County Treasurer, Fleet Coordinator, Clerk of the Board and Public Health Director be so notified.

Seconded by Mr. Stortecky and adopted by the following vote:

AYES: WILT, STORTECKY, TOMLINSON, WELLS, FREY, BAIN, ARSENAULT,

## FARBER AND MAURO

NAYS: NONE

The Chairman introduced Ms. Zarecki. She had been put on the schedule to discuss with the Board her budget and a couple of other issues. He explained the new salary proposal of 11% and asked how it would affect the additional hour's line. The Chairman excused himself and left the meeting as his wife works in that Department.

Ms. Zarecki thanked the Board for doing 11%. Feels that it would be a great morale booster. She would like to rescind the request for her Deputy. She had put in for \$76,000 for the Deputy salary and now with the 11% that amount would be lower. Mr. Wells asked about her request for the Deputy position to be a salaried position. Ms. Zarecki stated that it was but she had some other things she was working on. A.1410.108-Additional Hours she had budgeted \$2,500 and now having an additional person being able to use vacation time to pay for health insurance, she suggested removing that line and allowing the staff if they need to work overtime to get comp time. She stated that as of January 1<sup>st</sup> the office would open back up to everyone and no longer be closed on Wednesdays. Also, they will start to answer the phones again. She feels that everything has calmed down somewhat. The good thing is that they have heard from NYS and they will be giving back Hamilton County's invitations. Meaning that the renewals everyone receives in the mail that tell you to mail it to Utica, NYS will be giving it back to the County. The down side is that the internet revenue from people doing it online has increased. She isn't sure when it is going to start but she is hoping soon. First review of her DMV Clerk #3 is coming up. She feels that she is doing okay but wouldn't count on her staying. It is her first real office job and there are time requirements along with restraints and she is not used to. It has been 3 months so far. She has to still pass the NYS DMV test and get finger printed. Ms. Zarecki stated she would not be going through the process unless she knows that she is staying and has passed the test. Mr. Frey asked if the other DMVs had opened up. Ms. Zarecki stated that they hadn't to the best of her knowledge. She also stated that the additional workstation that she had ordered finally came and is up and running. They further discussed opening back up to the public and giving back the ability to gain comp time. Her proposal is to remove the additional hours and employees can gain comp time. The Board agreed.

The Chairman returned to the meeting.

Ms. Zarecki asked about domestic partners and health insurance. She knows that NYS recognizes that. Using herself as an example and stating that they both take County Insurance. The Chairman stated that there was no savings if they considered them as such.

Ms. Zarecki stated that her map copier is not doing well. It is a bare bones model and they can't read the maps now. She has been using the one in Real Property when needed. She has room for the copier but she isn't sure of the cost. The Chairman suggested that she look into a couple options and then the Board would put her on the agenda to discuss.

Jane Zarecki left the meeting.

Kimberly Byrne entered the meeting.

Mr. Baker stated that he had sent the Chairman a proposal regarding aerial photographs of Hamilton County. The Chairman suggested that they would put the discussion on the agenda for a later meeting just so the Board is all looped in.

The Chairman discussed why the Board had asked Ms. Byrne to come in.

Ms. Byrne stated that during her budget meeting she had requested her part-time clerk be fulltime. She discussed with the Board how the County is getting a new accounting system which includes her office. This will be a lot of data entry work. She would like to have her trained in Civil Service and also help her out with more tasks. Being part-time she gets the time sheets done as well as some clerical work. The Chairman asked if changing her duties, per discussed, would make her work outside the current grade. Ms. Byrne stated that it would. The Chairman stated that this would make it a two-part request. Ms. Byrne stated that her job description would fall under Personnel Clerk and that the office had one when she was hired. The Chairman asked what grade that was compared to the position now. Ms. Byrne stated a 5 or 6 and it was currently a 3. Mr. Frey asked if that would have an effect on when the office is open. Ms. Byrne stated that it wouldn't and the office is open 8:30 – 4:30 every day. Mr. Frey asked but aren't you closed during the week at certain times. Ms. Byrne stated that if there is only one person in the office then the office closes for lunch. The Chairman stated that they are trying to strive for the office to be open, because as an example, staff tends to stop in Personnel over lunch. He asked if the change with having 2-fulltime staff would allow for the alternating of schedules. Ms. Byrne stated that it would unless someone is off. If there is a problem with scheduling, she tries to get coverage from another department. She stated her office has probably been fully closed only a handful of times since she was hired.

Kimberly Byrne left the meeting.

Tentative Budget Review:

The Budget Officer discussed putting together a Fund Balance history.

A.1255.000 Clerk Fees. Mr. Wilt asked why they had estimated low. The Budget Officer stated that he had followed where the County Clerk was in terms of her budget request. He had looked at the 5-year history and stated that it was one of the outstanding numbers that they could go up with. Increased by \$40,000 to \$200,000.

A.1289.0100 CS-RTA SCPI. The Budget Officer stated that he needs to do some additional research because they might be estimating that a little too high.

A.1610.000 Home Nursing Charges Receipts. The Budget Officer stated that during the Public Health's budget meeting they had discussed their billing not being effective in terms of Medicaid and Medicare. The contractor, BlackTree, hasn't been doing a good job. They really need a solution and he's not sure they can get one fast enough. This has been a problem and they have discussed changes to be made. This is an area where they can use the federal funding. The expenditure could be the evaluation and they wouldn't have the money to pay a contractor going

forward on an annual basis but it's a recoupable cost. It is an investment that they need to make. He stated that the problem is that the \$150,000 estimate looks solid but they don't know the patient load. From looking at the history it is an overestimate and he will be researching this one as well.

A.1801.000 Repayments to Medical Assistance. Mr. Frey asked why it was left high. The Budget Officer stated that according to the history they are doing better but according to Roberta Bly, DSS Commissioner, that is one where they should split the difference. Reduced by \$4,000 to \$6,000.

A.1989.0100 Planning/Tourism Inter County Printing. The Budget Officer stated that he was going to discuss with Christy Wilt, Planning/Tourism Director, and may be changing this number.

Tracy Eldridge entered meeting.

A.2260.0200 School & Student Resource Program. The Budget Officer stated that the contracts in place will generate \$60,000 so this line can be changed. Increased \$10,000 to \$60,000.

The Budget Officer stated that he would be making time to meet with Mr. Eldridge to go over Solid Waste Revenues. Should have the adjustments to the Board by next meeting.

A.2615.0000 STOP DWI Fines. The Budget Officer stated that 2020 was low and that 2021 is coming up a little. Based on the DA's budget presentation and what the numbers are so far for 2021 he suggests they increase by \$2,000 to \$6,000.

A.2690.0100 Other Compensation for Loss-Tobacco. The Budget Officer stated that he thought the money was stabilizing and coming in fairly well.

The Budget Officer discussed Tribal Compact Monies. It relates back to revenues from the casinos. Hamilton County hasn't been receiving that funding. He reduced both the tobacco and tribal revenues hoping they would even out. He asked Ms. Hunt if she had spoken with NYSAC. Ms. Hunt stated that they are still talking, it is her understanding they will repay the County. The Budget Officer stated that he would like to meet with her later to discuss both tobacco and tribal monies.

A.3001.000 Loss due From Timber. The Budget Officer stated that he heard there is a fairly likely agreement between the new Governor and the Legislature to restore the AIM Funding and stop taking it out of County Sales Tax in order to pay the AIM to the towns. He stated that he hasn't heard what they are doing with the Timber money. Ms. Hunt stated that she hasn't heard either. The Budget Officer stated that he honored Ms. Hunt's request but the actual in 2020 was less than that. Will have to wait to see where the County is at 2021.

Rick Wilt left meeting at 11:30AM during AIM Funding discussion.

A.3005 Mortgage Tax. Mr. Frey stated that the trend is higher. He raised his at the town level. The Budget Officer stated that he is comfortable going higher but he isn't sure how long this housing market is going to last. Increased by \$10,000 to \$85,000.



A.3989.000 Solid Waste Assistance. The Budget Officer reminded the Board that they had to fight for the last 3-years to get the Solid Waste grant money in the NYS budget and he further discussed the history.

The Budget Officer stated that they were still working on the numbers for Federal Aid COVID. He doesn't have it in as an anticipated revenue because they have to make sure if they are going to put in some of the revenue, they have to have offsetting appropriation accounts. This will be money in and out and won't affect the taxes.

A.4609.000 Federal Aid, Family Assistance. The Budget Officer stated that the revenues the County gets back is driven by how much is billed. He stated that Ms. Bly and Stephanie Hutchins, Principal Account Clerk, do an exceptional job pushing program costs off to the programs that can get the County the highest percentage of reimbursement. There are very few things in DSS that are 100% covered in the cost.

A.4615.000 Flex Spend Fund-Family Service. The Budget Officer stated that Ms. Bly says this is how much Hamilton County is eligible for but the issue is that it wasn't clear if they could get all the money back. Ms. Bly and Ms. Hutchins will be getting clarification.

Mr. Frey went through D and DM Funds.

The Budget Officer stated that they will have the proposed 11% for all salaries to put in by that following Tuesday. That way they are prepared to discuss if the public shows up for the public hearing.

The Budget Officer asked Ms. Hunt if she could give the Board better numbers for Interest & Earnings for both D and DM Funds.

DM.2665 Sales of Equipment. Mr. Eldridge stated that it was higher for the sale of the Road Tractor. It has already been accounted for.

Mr. Eldridge stated that he is currently over in repairs. He will be moving money to cover the solid waste trailer repairs. The frames purchased on bid had come out of the repair line and should have been put against Solid Waste Reserve. The Budget Officer agreed. Mr. Eldridge will be doing a resolution to fix that.

Recess until November 16, 2021 at 10:30 AM.