

AGENDA
SIXTH ANNUAL SESSION
DECEMBER 2, 2021

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of November 4, 2021

Public Comment Period

Reports of Standing/Special Committees

RESOLUTIONS:

Finance Committee:

- No. 1 Calendar Schedule of Regular Sessions for the Year 2022
- No. 2 Authorizing Levy of Chargebacks to Towns
- No. 3 Resolution Authorizing Towns of Benson, Hope, Lake Pleasant and Morehouse Shared Services Contracts for Accounting in 2022
- No. 4 Create and Fund ARP Act Account for Buck Mountain Fire Tower Trail Work and Authorize Payment to the Adirondack Mountain Club

PTEDP Committee:

- No. 5 Continuation of Tourist Promotion Agency for Hamilton County and Authorizing Submission of Application to New York State Department of Economic Development for Matching Funds for Promotion of Tourism

Human Services Committee:

- No. 6 Appointments to Community Services Board, Intellectual and Developmental Subcommittee and the Mental Health Subcommittee
- No. 7 Resolution to Fund County RCORP Program – Community Services
- No. 8 Fulton County Information Services Contract – Probation

- No. 9 Authorizing the Repayment of FVPSA CARES Grant by the Department of Social Services
- No. 10 Authorizing the Commissioner of Department of Social Services and the Chairman of the Board of Supervisors to Sign a Contract for Welfare Fraud Investigations
- No. 11 Authorizing Final Year of the 2017-2021 North Country Workforce Development Agreement
- No. 12 Authorizing Chairman to Sign North Country Workforce Development Board Local Plan

Public Works Committee:

- No. 13 Authorizing Payment to Main Motorcar for 2021 Public Health Vehicle
- No. 14 Authorizing Payment to Main Motorcar for 2021 Social Service Vehicle
- No. 15 Authorizing Payment to Main Motorcar for 2021 Sheriff Vehicle
- No. 16 Authorizing Payment to Main Motorcar for 2021 DPW Vehicles
- No. 17 Authorization of Transfer and Closure of County Road Project No. 2 of 2021
- No. 18 Authorizing Agreement with SLIC for Space at County Court House

Finance Committee:

- No. 19 Approval of Audits in County Highway Funds
- No. 20 Approval of Audits in County General Fund

RESOLUTION NO.

CALENDAR SCHEDULE OF REGULAR SESSIONS FOR THE YEAR 2022

DATED: DECEMBER 2, 2021

BY

RESOLVED, that the attached calendar as submitted by the Chairman of the Hamilton County Board of Supervisors be set up through November 3, 2022 with dates for the Annual Session determined at a later date, and be it further

RESOLVED, that Committee meetings shall be held on the Monday, eleven days prior to the regular Board meeting.

Seconded by

HAMILTON COUNTY BOARD OF SUPERVISORS
COURTHOUSE
Lake Pleasant, New York 12108

2022 Annual Meeting Calendar presented December 2, 2021
All meetings will start at 10:30 A.M. except when otherwise stated.

	MEETING DATE	CUT OFF DATE SUBMISSION OF BILLS
Organization Meeting 2PM	January 6, 2022	December 30, 2021
February Meeting	February 3	January 25, 2022
March Meeting	March 3	February 22
April Meeting	April 7	March 29
May Meeting	May 5	April 26
June Meeting	June 2	May 24
July Meeting	July 7	June 28
August Meeting	August 4	July 26
September Meeting	September 1	August 23
October Meeting	October 6	September 27
November Meeting	November 3	October 25

Committee meeting shall be held on the Monday, eleven days prior to the regular Board meeting.

RESOLUTION NO.

AUTHORIZING THE LEVY OF CHARGEBACKS TO TOWNS

DATED: DECEMBER 2, 2021

BY

BE IT RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to levy, from towns as accumulated charge backs accrued, consisting of charge backs from corrections to the tax bills and for tax refunds, as well as any other incidental charges to the towns of Hamilton County as follows:

<u>Town</u>	<u>Drug and Alcohol Testing</u>	<u>Assessment Roll/Bill Printing</u>	<u>Election Expenses</u>	<u>Refund Overpays Court Orders/ Clerical Errors</u>	<u>Consolidated Health District</u>
Arietta	\$735.78	\$2,048.13	\$ 5,948.08	0	
Benson	494.66	1,012.35	7,259.48	0	
Hope	494.66	913.55	5,519.80	9,250.00	
Indian Lake	639.33	4,576.95	12,934.17	0	
Inlet	1,025.16	2,354.25	3,632.55	0	
Lake Pleasant	880.45	2,926.27	9,126.56	0	\$55,000.00
Long Lake	784.04	3,755.25	12,403.86	0	
Morehouse	542.92	1,555.05	4,956.11	0	
Wells	784.04	1,832.78	3,599.06	0	
Totals	\$6,381.04	\$20,974.58	\$65,379.67	\$9,250.00	\$55,000.00

BE IT FURTHER RESOLVED, that the charge backs be included in the appropriate town's share of the 2022 County tax levy and to be included in the County tax rate applicable to each town.

Seconded by

RESOLUTION NO.

RESOLUTION AUTHORIZING TOWNS OF BENSON, HOPE, LAKE PLEASANT AND MOREHOUSE SHARED SERVICES CONTRACTS FOR ACCOUNTING IN 2022

DATED: DECEMBER 2, 2021

BY

WHEREAS, the Hamilton County Board of Supervisors set the agenda for developing a Shared Services Plan with all the Towns, Villages, and School Districts within Hamilton County, and

WHEREAS, the Hamilton County Treasurer's Office has been providing Back Office functions, including but not limited to Accounting, and

WHEREAS, Hamilton County Treasurer's Office would like to continue these functions, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into agreements with the Towns of Benson, Hope, Lake Pleasant and Morehouse to provide Bookkeeping Services for the year 2022, with the approval of the County Attorney, and be it further

RESOLVED, that the Contracts will be in the following amounts:

Benson	\$ 7,800.00
Hope	\$ 9,700.00
Lake Pleasant	\$13,500.00
Morehouse	\$ 7,800.00

and be it further

RESOLVED, that the County Treasurer be so authorized, plus the Clerk of the Board and Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

CREATE AND FUND ARP ACT ACCOUNT FOR BUCK MOUNTAIN FIRE TOWER TRAIL WORK AND AUTHORIZE PAYMENT TO THE ADIRONDACK MOUNTAIN CLUB

DATED: DECEMBER 2, 2021

BY

WHEREAS, Hamilton County was awarded ARP Act monies, and

WHEREAS, Resolution No. 150-21 authorized an agreement with the Adirondack Mountain Club for work on the Buck Mountain Fire Tower Trail in the amount of \$31,500.00, and

WHEREAS, said work has now been completed and is an eligible expense under said funding, be it

RESOLVED, that the County Treasurer be hereby authorized to create and fund Account No. A8020.0418 ARP Act, Buck Mt. Fire Tower Trail in the amount of \$31,500.00 to be totally offset by funding Revenue Account No. A4089.0200 – American Rescue Plan Act (ARPA) in the amount of \$31,500.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to pay the Adirondack Mountain Club \$31,500.00 for Invoice No. 39430 from Account No. Account No. A8020.0418 ARP Act, Buck Mt. Fire Tower Trail.

Seconded by

RESOLUTION NO.

**CONTINUATION OF TOURIST PROMOTION AGENCY FOR HAMILTON COUNTY
AND AUTHORIZING SUBMISSION OF APPLICATION TO NEW YORK STATE
DEPARTMENT OF ECONOMIC DEVELOPMENT FOR MATCHING FUNDS FOR
PROMOTION OF TOURISM**

DATED: DECEMBER 2, 2021

BY

WHEREAS, the New York State Department of Economic Development is empowered to approve application from local governments for matching funds to be used for promoting tourism therein, and

WHEREAS, the President of the Regional Office of Sustainable Tourism has recommended that an application for such funds be submitted to the Department of Economic Development for matching funds up to the amount appropriated therefore within the New York State budget, now, therefore, be it

RESOLVED, that, Michelle Clement of the Regional Office of Sustainable Tourism be, and hereby is, authorized and directed to submit an application to Kelly Rabideau-Baquerizo, Tourism Matching Funds Director, Empire State Development Division of Tourism, Albany, New York 12245, for matching funds in an amount up to One Hundred Seventy-two Thousand Dollars (\$172,000.00) to be used for the promotion of tourism in Hamilton County, and be it further

RESOLVED, that the Regional Office of Sustainable Tourism is hereby named Project Director in relation thereto, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby certifies to the New York State Department of Economic Development that both the County of Hamilton and the Regional Office of Sustainable Tourism have been in existence for more than three (3) years, and be it further

RESOLVED, that in order to comply with Commerce Law, Article 5-A (New York State Tourism Promotion Act) that the Regional Office of Sustainable Tourism be the duly designated tourist promotion agency for the County of Hamilton for the fiscal year of 2021/2022, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENTS TO COMMUNITY SERVICES BOARD, INTELLECTUAL AND DEVELOPMENTAL DISABILITIES SUBCOMMITTEE AND THE MENTAL HEALTH SUBCOMMITTEE

DATED: DECEMBER 2, 2021

BY

WHEREAS, the Chair of the Community Services Board can recommend reappointments to the Community Services Board and its Subcommittees, and

WHEREAS, five members of the Community Services Board have terms that are expiring, and

WHEREAS, two members of the Community Services Board's Intellectual and Developmental Disabilities Subcommittee have terms that are expiring, and

WHEREAS two members of the Community Services Board's Mental Health Subcommittee have terms that are expiring, be it

RESOLVED, that Mary Kiewicz of Piseco, John Simons of Piseco, Bryan Rudes of Piseco, Debby Ameden of Indian Lake and Natalie Luxford of Long Lake be reappointed to the Community Services Board with terms to expire on December 31, 2025, and be it further

RESOLVED, that Mary Kiewicz of Piseco and Kathy Hutchins of Indian Lake be reappointed to the Community Services Board's Intellectual and Developmental Disabilities Subcommittee with terms to expire on December 31, 2025, and be it further

RESOLVED, that Bryan Rudes of Piseco and Natalie Luxford of Long Lake be reappointed to the Community Services Board's Mental Health Subcommittee with terms to expire on December 31, 2025 and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

RESOLUTION TO FUND COUNTY RCORP PROGRAM – COMMUNITY SERVICES

DATED: DECEMBER 2, 2021

BY

WHEREAS, Hamilton County Community Services (HCCS) participates in the Rural Communities Opioid Response Program (RCORP) grant with Citizens Advocates, Inc. and the Hudson Mohawk Area Health Education Center (HM AHEC) who is the recipient of the grant, and

WHEREAS, Citizens Advocates, Inc. receives funding from the grant from the HM AHEC as they hold the certification for Substance Use Disorder treatment services provided by HCCS, and

WHEREAS, an agreement has been authorized by Hamilton County and Citizens Advocates that will allow Citizens Advocates, Inc. to pass through funding from the grant over the next two years from the HM AHEC to HCCS to provide local services, trainings and support identified in the RCORP grant, and

WHEREAS, the amount for 2021 is \$6,249.75, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the County Treasurer to fund Revenue Account No. A2280.0300 CS RCORP Grant in the amount of \$6,249.75 to be totally offset by funding Expenditure Account No. A4310.0413 CS RCORP Grant in the amount of \$6,249.75 as to allow utilization of this funding by Hamilton County Community Services.

Seconded by

RESOLUTION NO.

FULTON COUNTY INFORMATION SERVICES CONTRACT- PROBATION

DATED: DECEMBER 2, 2021

BY

WHEREAS, the Hamilton County Probation Department began contracting with the Fulton County Information Services Department to provide hosting and IT services for their Caseload Explorer Program on October 1, 2013, and

WHEREAS, the Probation Department wishes to continue receiving this service, and

WHEREAS, the Fulton County IT Department is willing to continue this service at the same rate of \$2,600.00 per year, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract between the Hamilton County Probation Department and the Fulton County Information Services Department for \$2,600.00 per year, effective January 1, 2022 – December 31, 2022.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE REPAYMENT OF FVPSA CARES GRANT BY THE
DEPARTMENT OF SOCIAL SERVICES**

DATED: DECEMBER 2, 2021

BY

WHEREAS, the Office of Children and Family Services (OCFS) issued an enhanced FVPSA CARES grant in the amount of \$6,000 for victims of domestic violence effected by COVID to the Department of Social Services, and

WHEREAS, due to the restrictions of the funding around the grant the department was unable to expend all of the funds and the remainder of the funding needs to be reimbursed to OCFS, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to make a payment of \$5,570.01 to the NYS Office of Children and Family Services from Account No. A6010.0405 All Other Direct Expenses to refund the unspent amount of FVPSA CARES Contract #T012353.

Seconded by

RESOLUTION NO.

**AUTHORIZING THE COMMISSIONER OF DEPARTMENT OF SOCIAL SERVICES
AND THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SIGN A CONTRACT
FOR WELFARE FRAUD INVESTIGATIONS**

DATED: DECEMBER 2, 2021

BY

WHEREAS, the Commissioner of Social Services of the County of Hamilton (hereinafter the "Commissioner") is charged with the responsibility for the administration of all health and welfare services provided in Hamilton County, at public expense pursuant to the Statewide Managed Care Program, Chapter 165 of the Laws of 1991, directly or through an authorized agent, and

WHEREAS, it is economically and organizationally feasible for the HCDSS to contract with the Provider for the provision of Supportive Investigative Services for the Social Services Programs, and

WHEREAS, the HCDSS and Provider are desirous of further specifying their mutual obligations and responsibilities owed under this Agreement, and

WHEREAS, the provider has secured liability insurance as part of the contract and the HCDSS is desirous of the provider to be reimbursed said expense to retain contract, be it

RESOLVED, that the Commissioner of the Department of Social Services and the Chairman of the Hamilton County Board of Supervisors, be and hereby are, authorized to enter into a contract between the Hamilton County Department of Social Services and the Welfare Fraud investigator to provide supportive investigative services for the Social Services Department.

Seconded by

RESOLUTION NO.

**AUTHORIZING FINAL YEAR OF THE 2017-2021 NORTH COUNTRY WORKFORCE
DEVELOPMENT AGREEMENT**

DATED: DECEMBER 2, 2021

BY

WHEREAS, Resolution No. 311-17 authorized execution of the North Country Workforce Development Agreement for a period of July 1, 2017 through June 30, 2021, and

WHEREAS, Hamilton County has now been briefed on the final year of said agreement,
and

WHEREAS, the County needs to execute the final year, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute said document.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN NORTH COUNTRY WORKFORCE
DEVELOPMENT BOARD LOCAL PLAN**

DATED: DECEMBER 2, 2021

BY

WHEREAS, Sylvie Nelson, Executive Director of the North Country Workforce Development Board presented the July 1, 2021-June 30, 2025 North Country Workforce Development Board Local Plan to the Hamilton County Workforce Development Board members on November 30, 2021, and

WHEREAS, it is recommended that this plan be approved, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign the July 1, 2021-June 30, 2025 North Country Workforce Development Board Local Plan.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO MAIN MOTORCAR FOR 2021 PUBLIC HEALTH
VEHICLE**

DATED: DECEMBER 2, 2021

BY

WHEREAS, Resolution No. 292-21 authorizes the County Fleet Coordinator to purchase one (1) 2021 Dodge Durango PPV for use by the Public Health Department, and

WHEREAS, the said vehicle ordered was delivered, and

WHEREAS, the County Fleet Coordinator has inspected said vehicle and confirms it is accepted and meets specification and recommends payment of said vehicle, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Main Motorcar, 224 West Main Street, Johnstown, NY 12095 in the amount of \$33,078.00 and the funds to be taken out of Account No. A4189.2551 HRI COVID ELC EP/School - Automobile for the Public Health Department and the Public Health Director, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PAYMENT TO MAIN MOTORCAR FOR 2021 SOCIAL SERVICE
VEHICLE**

DATED: DECEMBER 2, 2021

BY

WHEREAS, Resolution Number 291-21 authorizes the County Fleet Coordinator to purchase one (1) 2021 Dodge Durango PPV for use by the Social Service Department, and

WHEREAS, the said vehicle ordered was delivered, and

WHEREAS, the County Fleet Coordinator has inspected said vehicle and confirms it is accepted and meets specification and recommends payment of said vehicle, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Main Motorcar, 224 West Main Street, Johnstown, NY 12095 in the amount of \$33,078.00 and the funds to be taken out of Account No. A6010.0202 Automobile for the Social Service Department and the Social Service Commissioner, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO MAIN MOTORCAR FOR 2021 SHERIFF VEHICLE

DATED: DECEMBER 2, 2021

BY

WHEREAS, Resolution No. 289-21 authorizes the County Fleet Coordinator to purchase one (1) 2021 Dodge Durango PPV for use by the Sheriff's Office, and

WHEREAS, the said vehicle ordered was delivered, and

WHEREAS, the County Fleet Coordinator has inspected said vehicle and confirms it is accepted and meets specification and recommends payment of said vehicle, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Main Motorcar, 224 West Main Street, Johnstown, NY 12095 in the amount of \$35,553.00 and the funds to be taken out of Account No. A3110.0202 Automobile for the Sheriff's Office and the County Sheriff, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO MAIN MOTORCAR FOR 2021 DPW VEHICLES

DATED: DECEMBER 2, 2021

BY

WHEREAS, Resolution No. 290-21 authorizes the County Fleet Coordinator to purchase a two (2) 2021 Ram Pickups for use by DPW, and

WHEREAS, the said vehicles ordered were delivered, and

WHEREAS, the County Fleet Coordinator has inspected said vehicles and confirm they are accepted and meet specification and recommends payment of said vehicles, be it

RESOLVED, the County Treasurer is hereby authorized to make payment to Main Motorcar, 224 West Main Street, Johnstown, NY 12095 in the amount of \$56,310.00 and the funds to be taken out of Account No. DM5130.201 Road Equipment for the DPW and the County Highway Superintendent and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZATION OF TRANSFER AND CLOSURE OF COUNTY ROAD PROJECT
NO 2. OF 2021**

DATED: DECEMBER 2, 2021

BY

WHEREAS, Resolution No. 117-21 authorizes County Road projects for 2021, and

WHEREAS, the following project is complete and has been over expended in the amount shown below:

D5112.2526 CR7 – Hope Falls Road – overage	\$1,814.18
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be it

RESOLVED, that the following transfer be made:

FROM: Account D5112.202 Capital Projects	\$1,814.18
TO: Account D5112.2526 Hope Falls Road	\$1,814.18

and be it further

RESOLVED, that County Road Project No. 2 Account D5112.2526 CR7, Hope Falls Road be closed and the County Treasurer be so authorized to complete the said transfer and close the project and the Clerk of the Board and the County DPW Superintendent be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING AGREEMENT WITH SLIC FOR SPACE AT COUNTY COURT
HOUSE**

DATED: DECEMBER 2, 2021

BY

WHEREAS, Hamilton County Emergency Services needs a fiber connection between the 911 Dispatch Center and the Wells Fire House for redundancy, and

WHEREAS, SLIC has a fiber connection they are willing to provide in exchange for space in the basement of the Court House, and

WHEREAS, Emergency Management and Highway/Buildings have reviewed the value of the exchange to be very beneficial to the County, and

WHEREAS, the County has determined that the excess space is available, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign all the necessary agreements with SLIC upon the approval of the County Attorney, and be it further

RESOLVED, said agreement will be an even exchange through July 1, 2024, with the County and SLIC evaluating additional services at that point.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: DECEMBER 2, 2021

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$147,401.80 and bills in the County Road Fund amounting to \$119,087.44 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND

DATED: DECEMBER 2, 2021

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$230,310.69 by the following committees:

Public Works (Buildings) Committee.....	\$12,201.60
Public Works (Solid Waste) Committee	35,504.74
Finance Committee	18,227.05
Health Committee.....	27,218.50
Human Services Committee.....	29,356.47
Central Government Committee	24,841.25
Emergency Prep./Emergency Response.....	76,447.49
Publicity, Tourism, Economic Development & Planning Committee.....	2,269.54
Internal Management Committee	4,244.05

are hereby approved.

Seconded by