

AGENDA

THIRD ANNUAL SESSION

NOVEMBER 10, 2021

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Public Comment Period

Reports of Standing/Special Committees

10:40 AM Jane Zarecki, County Clerk – 2022 Budget Request

11:00 AM Kim Byrne, Personnel Officer – 2022 Budget Request

RESOLUTIONS:

Finance Committee:

No. 1 Create and Fund ARP Act Accounts for New Financial Software for the Treasurer's Office, Clerk of the Board's Office and the Personnel Office

Public Works Committee:

No. 2 Authorizing Fleet Coordinator to Purchase Vehicle for Sheriff - 2021

No. 3 Authorizing Fleet Coordinator to Purchase Pickup Trucks - 2021

No. 4 Authorizing Fleet Coordinator to Purchase Automobile for Social Service Department – 2021

No. 5 Authorizing Fleet Coordinator to Purchase Automobile for Public Health Department – 2021

2022 Tentative Budget Review

RESOLUTION NO.

**CREATE AND FUND ARP ACT ACCOUNTS FOR NEW FINANCIAL SOFTWARE
FOR THE TREASURER'S OFFICE, CLERK OF THE BOARD'S OFFICE AND THE
PERSONNEL OFFICE**

DATED: NOVEMBER 10, 2021

BY

WHEREAS, Hamilton County was awarded ARP Act monies, and

WHEREAS, the 20% down payment of \$32,222.00 for the new financial system is due to Tyler Technologies, and

WHEREAS, the new financial system is an eligible ARP Act expenditure, be it

RESOLVED, that the County Treasurer be hereby authorized to create and fund Account No. A1325.0412 – ARP Act, Financial Software in the amount of \$32,222.00 to be totally offset by creating and funding Revenue Account No. A4089.0200 – American Rescue Plan Act (ARPA) in the amount of \$32,222.00, and be it further

RESOLVED, that the County Treasurer is hereby authorized to pay Tyler Technologies \$32,222.00 for Invoice No. 025-352622 from Account No. A1325.0412 ARP Act, Financial Software.

Seconded by

RESOLUTION NO.

**AUTHORIZING FLEET COORDINATOR TO PURCHASE VEHICLE FOR SHERIFF -
2021**

DATED: NOVEMBER 10, 2021

BY

WHEREAS, the Sheriff's Office needs to replace one patrol vehicle, and

WHEREAS, the Main Motorcar has one (1) 2021 Dodge Durango available for purchase under piggy back bid from the City of Albany, and

WHEREAS, due to the uncertainty of the vehicle market place the Fleet Coordinator recommends the purchase of the said patrol vehicle, be it

RESOLVED, that the Fleet Coordinator is hereby authorized to purchase one (1) 2021 Dodge Durango from Main Motorcar for the Sheriff Office under City of Albany Bid #19080091, Contract #PC66680 for a total of \$35,553.00 delivered, and be it further

RESOLVED, that \$35,553.00 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A3110.0202 Automobile and that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board, County Sheriff and Fleet Coordinator be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING FLEET COORDINATOR TO PURCHASE PICKUP TRUCKS - 2021

DATED: NOVEMBER 10, 2021

BY

WHEREAS, the Public Works Department needs to replace two pickup trucks, and

WHEREAS, the Main Motorcar has two (2) 2021 Dodge ½ Ton Crew Cabs available for purchase under piggy back bid from the City of Albany, and

WHEREAS, due to the uncertainty of the vehicle market place the Fleet Coordinator recommends the purchase of the said pickup trucks, and

WHEREAS, the adopted 2021 County Budget set a budgeted revenue of \$25,000.00 for Sale of Equipment and the County is selling more equipment than originally estimated and the Fleet Coordinator believes that the sale of equipment will exceed the original budgeted amount and recommends increasing the revenue budget by \$35,000.00, be it

RESOLVED, that the Fleet Coordinator is hereby authorized to purchase two (2) 2021 Dodge pickups from Main Motorcar for the DPW under City of Albany Bid #19080091, Contract #PC66680 for a total of \$56,310.00 (\$28,155.00 ea.) delivered, be it further

RESOLVED, that Revenue Account No. DM2665 be increased by \$35,000.00 and increase Account No. DM5130.0201 Equipment by \$35,000.00 to offset the expenditure and the County Treasurer be so authorized and the Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING FLEET COORDINATOR TO PURCHASE AUTOMOBILE FOR
SOCIAL SERVICE DEPARTMENT - 2021**

DATED: NOVEMBER 10, 2021

BY

WHEREAS, the Social Service Department is in need of replacing one vehicle and the County Fleet Coordinator does recommend the replacement of the said vehicle, and

WHEREAS, the Main Motorcar in Johnstown currently has a new 2021 Dodge Durango available per piggy back bid from the City of Albany, and

WHEREAS, the Fleet Coordinator recommends the purchase of the said vehicle because the of the uncertainty of the vehicle market because of a global shortage of materials to produce vehicles, be it

RESOLVED, that the County Treasurer is hereby authorized to make the following transfers to cover the cost of said vehicle:

FROM:

A6010.0401 Travel	\$2,500
A6010.0403 Supplies	\$3,000
A6010.0405 All Other Direct Expenses	\$9,000
A6010.0414 Fraud Investigator	\$1,500
A6010.0415 Raise the Age	\$18,000

TO:

A6010.0202 Automobile	\$34,000
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and be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to purchase one (1) 2021 Dodge Durango from Main Motorcar of Johnstown under City of Albany Bid #19080091, Contract #PC66680 in the amount of \$33,078.00 delivered for the Social Service Department and the funds to be a charge to Account No. A6010.0202 Automobile and the County Treasurer, Fleet Coordinator, Clerk of the Board and Social Service Commissioner be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING FLEET COORDINATOR TO PURCHASE AUTOMOBILE FOR
PUBLIC HEALTH DEPARTMENT - 2021**

DATED: NOVEMBER 10, 2021

BY

WHEREAS, the Public Health Department is in need of replacing one vehicle and the County Fleet Coordinator does recommend the replacement of the said vehicle, and

WHEREAS, the Main Motorcar in Johnstown currently has a new 2021 Dodge Durango available per piggy back bid from the City of Albany, and

WHEREAS, the Fleet Coordinator recommends the purchase of the said vehicle because the of the uncertainty of the vehicle market because of a global shortage of materials to produce vehicles, and

WHEREAS, the Public Health Department was awarded the 2021-2022 HRI AIDS Institute ELC Grant No. 6896-01 which included funding for a vehicle, be it

RESOLVED, that the County Treasurer is hereby authorized to create and fund Account No. A4189.2551 HRI COVID ELC EP/School - Automobile in the amount of \$34,000 by transferring \$34,000 from Account No. A4189.4105 Supplies & Misc. HRI COVID ELC EP/School, and be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to purchase one (1) 2021 Dodge Durango from Main Motorcar of Johnstown under City of Albany Bid #19080091, Contract #PC66680 in the amount of \$33,078.00 to be delivered for the Public Health Department and charged to Account No. A4189.2551 HRI COVID ELC EP/School – Automobile and the County Treasurer, Fleet Coordinator, Clerk of the Board and Public Health Director be so notified.

Seconded by