

**AGENDA**  
**EIGHTH SESSION**  
**AUGUST 5, 2021**

- 10:30 AM    Call to Order  
              Pledge to Flag  
              Opening Prayer  
              Roll Call
- Accepting Minutes of July 1, 2021
- Public Comment Period
- Reports of Standing/Special Committees
- 10:45 AM    Nancy Bernstein, ANCA Energy Circuit Rider  
              Dani Delani, ANCA Entrepreneurial Program Director
- 11:00 AM    Public Hearing – Proposed No. 2 of 2021 Local Law Adopting the Hamilton  
              County Best Value Procurement Law

**RESOLUTIONS:**

**Finance Committee:**

- No. 1        Authorization to Attend the 2021 NYSAC Fall Seminar
- No. 2        Authorizing the Hamilton County Treasurer to be the Collecting Officer for  
              the Lake Pleasant Central School District Taxes
- No. 3        Contracting Abstracting Services for the Treasurer’s Officer
- No. 4        Approval of Application Software and Support Services Provided by  
              Systems East, Inc. for the Treasurer’s Office Tax Collection
- No. 5        Authorizing Chairman to Sign Necessary Documents for the Court  
              Cleaning Contract
- No. 6        Authorizing Purchase of New Financial Software for the Treasurer’s  
              Office, Clerk of the Board’s Office and the Personnel Office

**Internal Management Committee:**

- No. 7        Comp Time Overage – Board of Elections

**Health Committee:**

- No. 8 Appointments to the Continuing Quality Improvement Committee
- No. 9 Appointments to Professional Advisory Committee
- No. 10 Authorizing Chairman to Sign Agreement with the New York State Department of Health as an Early Intervention Provider
- No. 11 Authorizing Chairman to Sign Contract with School District to Provide Related Services for the Preschool Special Education Program – Indian Lake Central School
- No. 12 Authorizing Chairman to Sign Contract with Lake Pleasant Central School District to Provide Services for the Preschool Special Education Program
- No. 13 Authorizing Chairman to Sign Contracts for Evaluation and Service Provision with Center-Based Service Providers for Children Aged 3-5 Years
- No. 14 Authorizing Chairman to Sign Contract with School District to Provide Related Services for the Preschool Special Education Program – Wells Central School

**Human Services Committee:**

- No. 15 Authorizing the 2021 Child & Family Services Plan Annual Update

**Public Works Committee:**

- No. 16 Authorizing Payment to Chemung Supply for Hope Falls Road
- No. 17 Approval of Expenditures for Construction of County Road Fund Project for 2021

**RESOLUTION NO.**

**AUTHORIZATION TO ATTEND THE 2021 NYSAC FALL SEMINAR**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the Fall Seminar in Syracuse, N.Y. September 13 – September 15, 2021, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE HAMILTON COUNTY TREASURER TO BE THE  
COLLECTING OFFICER FOR THE LAKE PLEASANT CENTRAL SCHOOL  
DISTRICT TAXES**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, according to Real Property Tax Law Section 578, the County has the right to enter into a contract with a school district for the collection of school taxes, and

WHEREAS, the Hamilton County Treasurer's Office has had a contract with the Lake Pleasant Central School to collect the school taxes for the district since 2011, and

WHEREAS, the Lake Pleasant Central School Board agreed at its Annual Reorganizational meeting held on July 14, 2021 to enter into a school tax collection contract with Hamilton County for the collection year July 1, 2021 – June 30, 2022 for \$10,500.00, and

WHEREAS, the Hamilton County Treasurer has agreed to be the tax collecting officer for the 2021-2022 school year for the Lake Pleasant Central School during its normal school tax collection period of September 1 to October 31 with the collection office being the Hamilton County Treasurer's Office, be it

RESOLVED, that Beth Hunt, Hamilton County Treasurer, is authorized to collect the Lake Pleasant Central School District taxes for the School Tax year 2021-22 at the Hamilton County Treasurer's Office for an agreed amount of \$10,150.00 for school tax year to be paid by the Lake Pleasant Central School District, and be it further

RESOLVED, that upon the approval of the County Attorney, the Chairman of the Board of Supervisors is authorized to enter into a contract with Lake Pleasant Central School to provide school tax collection services for the school year 2021-2022 for \$10,150.00 and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**CONTRACTING ABSTRACTING SERVICES FOR THE TREASURER'S OFFICE**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, the Hamilton County Treasurer's Office each year has stub searches performed on delinquent properties that are part of the foreclosure procedure, and

WHEREAS, last year this was successfully performed by Mountain Abstract Company, Inc., and

WHEREAS, Mountain Abstract Company, Inc. is able to provide the abstracting services needed at the same price as last year's services; that being \$125 per new search and \$50 per two year update search, therefore, be it

RESOLVED, that the Chairman is hereby authorized to enter into an abstracting agreement with Mountain Abstract Company, Inc., PO Box 140, Chestertown, NY 12817 under the same terms and conditions as last year.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF APPLICATION SOFTWARE AND SUPPORT SERVICES PROVIDED  
BY SYSTEMS EAST, INC. FOR THE TREASURER'S OFFICE TAX COLLECTION**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, the proposal to provide application software and support services to the Hamilton County Treasurer's Office, as well as the towns and school districts, for their tax collection has been submitted by Systems East, Inc., and

WHEREAS, the Treasurer's Office is satisfied with the services and support received from Systems East in the past, and

WHEREAS, an increase of \$166.00 over last year's agreement has been proposed for a total contract price of \$12,019.00 to cover the period of January 1, 2022 through December 31, 2022, and

WHEREAS, a portion of this contract price will be charged back to the towns and schools at the same level as last year (\$200.00 each), be it

RESOLVED, that the Chairman of the Board be authorized to sign the agreement as proposed and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN NECESSARY DOCUMENTS FOR THE  
COURT CLEANING CONTRACT**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, Hamilton County has received the Annual Renewal Letter and Budget for the Court Cleaning Contract #C-300407 authorized by Resolution No. 301-18 adopted October 4, 2018, and

WHEREAS, said Renewal Letter covers State Fiscal Year 2021-2022 with a budget of \$123,255.00, now, therefore, be it

RESOLVED, that the Letter of Renewal and Budget is hereby approved for State Fiscal Year 2021-2022, and the Chairman is authorized to sign the necessary documents and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PURCHASE OF NEW FINANCIAL SOFTWARE FOR THE  
TREASURER'S OFFICE, CLERK OF THE BOARD'S OFFICE AND THE  
PERSONNEL OFFICE**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, the Treasurer's Office has been researching new financial software for use in the Treasurer's Office, the Clerk of the Board's Office, and would bring in the Personnel Office which is in need of Personnel software, and

WHEREAS, two presentations by vendors yielded a unanimous agreement by all three departments that one product, that being the "Incode" software from Tyler Technologies was the best fit for the County, be it

RESOLVED, that the County enter into an agreement with Tyler Technologies to provide new Accounting and Personnel financial software at a cost of \$79,590.00, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to enter into an agreement with Tyler Technologies to provide financial and personnel software to the County of Hamilton, and the Clerk of the Board, Personnel Officer and Treasurer be so advised.

Seconded by



**RESOLUTION NO.**

**COMP TIME OVERAGE – BOARD OF ELECTIONS**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, Republican Election Commissioner Marie Buanno has put in comp time in excess of 80 hours, and

WHEREAS, due to regular primary election duties, early voting duties and an error in calculating overtime comp time hours, has placed Marie over the allowed threshold of 80 hours (95.5) on time sheet form #8, and

WHEREAS, Marie is currently back to her normal scheduled 35 hour work week now that the primary election is over, and

WHEREAS, Marie will have her excess comp time hours over the allowed 80 used on time sheet form #9, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby authorize Marie Buanno to keep the excess comp time she accumulated with the understanding it be used as soon as possible and the Personnel Officer be so notified.

Seconded by

**RESOLUTION NO.**

**APPOINTMENTS TO THE CONTINUING QUALITY IMPROVEMENT COMMITTEE**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, the Public Health Nursing Service/Home Health Agency's certification requires Hamilton County Board of Supervisors to appoint members from the Professional Advisory Committee to the Quality Improvement Committee, and

WHEREAS, the Public Health Service/Home Health Agency's Professional Advisory Committee has named the following members for appointment:

Dr. David Welch  
158 John Brown Road  
Lake Placid, NY 12946

Ellen Kleppang  
Stanton Rd.  
Indian Lake, NY 12842

Elizabeth Gundel  
6345 NYS Rt 30  
Indian Lake, NY 12842

Charles Taylor  
PO Box 686  
Long Lake, NY 12847

Beth Waldron  
PO Box 128  
Wells, NY 12190

Leila Lewis  
PO Box 367  
Indian Lake, NY 12842

One Agency Community Health Nurse

be it

RESOLVED, said members be appointed to the Continuing Quality Improvement Committee for the two-year period of 2021 and 2022.

Seconded by

**RESOLUTION NO.**

**APPOINTMENTS TO PROFESSIONAL ADVISORY COMMITTEE**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, the Public Health Nursing Service/Certified Home Health Agency's certification requires Hamilton County Board of Supervisors to appoint members to the Professional Advisory Committee (PAC), and

WHEREAS, the Public Health Nursing Service/Home Health Agency's Professional Advisory Committee has named the following members for appointment:

Robert Kleppang  
Director of DCS  
83 White Birch Lane  
Indian Lake, NY 12842

Abigail Eichler  
Senior Caseworker - DSS  
139 White Birch Lane  
Indian Lake, NY 12842

Beth Waldron  
P.O. Box 128  
Wells, NY 12190

Dr. Russell Rider  
8561 Newcomb Road  
Long Lake, NY 12847

Elizabeth Gundel, RN  
Indian Lake Central School  
6345 NYS Rt. 30  
Indian Lake, NY 12842

Kristen Sayers, Director  
NYSDOH Regional Environmental Health  
41 St. Bernard Street  
Saranac Lake, NY 12983

Leila Lewis, RN  
PO Box 367  
Indian Lake, NY 12842

Charles Taylor  
PO Box 686  
Long Lake, NY 12847

Kathy Hutchins  
1070 Big Brook Road  
Indian Lake, NY 12842

Deanna Park, Director  
Office for the Aging  
Human Services Bldg.  
1340 State Route 9  
Lake George, NY 12845

Samantha Peets, RN  
OPWDD Nurse Manager  
2445 St. Rt. 30  
Tupper Lake, NY 12986

Betsy Bain  
Lake Pleasant Supervisor & Health Comm. Rep.  
PO Box 799  
Lake Pleasant, NY 12108

be it

RESOLVED, that said members be appointed to the Professional Advisory Committee for the two-year period of 2021 and 2022, and be it further

RESOLVED, that terms will include: (1) Chairman of the Health and Human Services Committee of the Hamilton County Board of Supervisors, and be it further

RESOLVED, that the Medical Director, Director of Public Health, Director of Patient Services, and the Supervising Community Health Nurse will serve during tenure of their employment to Hamilton County Public Health Nursing Service.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AS AN EARLY INTERVENTION PROVIDER**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, pursuant to Public Health Law 2550, the New York State Department of Health is the lead agency responsible for the administration of the Early Intervention Program and that each Municipality is responsible for the local administration of the program, which includes accepting referrals of children potentially eligible for program services, assigning initial service coordinators, participating in Individual Family Service Plan (IFPS) meetings, ensuring that services contained in the IFSP are appropriately delivered and reimbursing providers for services not covered by Medicaid or commercial insurance according to rates set by the NYSDOH, and

WHEREAS, the NYSDOH has allotted \$25,751.00 annually, for the period October 1, 2021 – September 30, 2026, and

WHEREAS, Hamilton County by and through the Hamilton County Public Health Nursing Service assumes the responsibilities delineated above, and

WHEREAS, initial service coordinators may be assigned to employees of the Hamilton County Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Early Intervention Provider Agreement with the New York State Department of Health, pending approval by the County Attorney and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT TO  
PROVIDE RELATED SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION  
PROGRAM – INDIAN LAKE CENTRAL SCHOOL**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for Related Services (Speech, Occupational and Physical Therapy Services) for children aged 3-5, who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Indian Lake Central School District can provide these related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the NYS Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to enter into a contract with said provider to provide the aforesaid services for the period of September 1, 2021 through August 31, 2022 pursuant to an aforesaid IEP for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH LAKE PLEASANT  
CENTRAL SCHOOL DISTRICT TO PROVIDE SERVICES FOR THE PRESCHOOL  
SPECIAL EDUCATION PROGRAM**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3-5, who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Lake Pleasant Central School District is an approved provider of special education and related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the NYS Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to enter into a contract with said provider to provide the aforesaid services for the period of September 1, 2021 through August 31, 2022 pursuant to an aforesaid IEP for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACTS FOR EVALUATION AND SERVICE PROVISION WITH CENTER-BASED SERVICE PROVIDERS FOR CHILDREN AGED 3-5 YEARS**

**DATE: AUGUST 5, 2021**

**BY**

WHEREAS, Hamilton County is required to provide for Comprehensive evaluations for children aged 3-5, who reside within Hamilton County and have a suspected developmental delay through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Hamilton County is required to provide for any combination of Center-Based itinerant or related professional services including: Special Education Itinerant (SEIT) Services; skilled Physical, Occupational, and Speech Therapy Related services; Counseling and/or one-on-one Aide services for children determined to have an eligible level of developmental delay and require center-based services to fully meet their needs; as defined through the CPSE Process, and

WHEREAS, pursuant to Section 4410 of the New York State Education Law, the County is required to maintain contracts with several providers for the provision of comprehensive Evaluation and specialized center-based services as described above; in order to provide parents with a choice for service provision, and

WHEREAS, reimbursement for comprehensive evaluation and subsequent center-based services is determined by the extent of the evaluation and results, and based on rates set in conjunction with the Rate Setting Unit of the New York State Education Department, and

WHEREAS, Comprehensive Evaluations may be requested at any time and/or professional related service provision may be requested at any time through the regular school year and/or the 30 day summer session, and

WHEREAS, the Hamilton County Public Health Nursing Service represents Hamilton County as administrator of this program, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign contracts, upon approval of the County Attorney, for Comprehensive Evaluation and Center-Based professional service provision for children residing within Hamilton County at rates set by the New York State Department of Education, for the period of September 1, 2021 through August 31, 2022 between the Hamilton County Public Health Nursing Service and, not limited to but including, the following center-based preschool service providers:

NYSARC, Inc.  
a/k/a The Children's Corner – The Adirondack ARC



12 Mohawk Street Tupper Lake, NY 12986  
518-359-3351

Center for Disability Services (No evaluations)  
Dba Prospect Center  
133 Aviation Road  
Queensbury, NY 12804  
518-798-0170

Upstate Cerebral Palsy, Inc  
1020 Mary Street  
Utica, NY 13501  
315-724-6907

Children's Development Group for Speech, OT, PT, and Psychological Services,  
PLLC  
1701 Front Street  
Keesville, NY 12944  
518-834-7071

Kelberman Center, Inc  
1601 Armory Drive  
Utica, NY 13501  
315-797-6241

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT TO  
PROVIDE RELATED SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION  
PROGRAM – WELLS CENTRAL SCHOOL**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for Speech, Occupational and Physical Therapy Services for children aged 3-5, who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, Wells Central School District can provide these related services through the New York State Department of Education, and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the NYS Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to enter into a contract with said provider to provide the aforesaid services for the period of September 1, 2021 through August 31, 2022 pursuant to an aforesaid IEP for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE 2021 CHILD & FAMILY SERVICES PLAN ANNUAL UPDATE**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, Resolution No. 119-18 adopted April 5, 2018 authorized the April 1, 2018-March 31, 2023 Child & Family Services Plan, and

WHEREAS, Roberta A Bly has provided the Hamilton County Board of Supervisors with the April 1, 2021- March 31, 2022 Child & Family Services Plan Annual Update, be it

RESOLVED, that Roberta A Bly, Commissioner of Social Services; Robert Kleppang, Executive Director of the County Youth Bureau; Amy Granger, Probation Director and the Chairman of the Hamilton County Board of Supervisors are authorized to sign.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING PAYMENT TO CHEMUNG SUPPLY FOR HOPE FALLS ROAD**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, Resolution No. 117-21 authorized and funded County Road Project No. 2, Hope Falls Road, to improve drainage, recycle base and apply HMA Base and Top, and

WHEREAS, the County Highway Superintendent ordered galvanized arch pipes and bands to improve drainage from Chemung Supply under NYS Contract PC69054 Group 37700 Award 23187, and

WHEREAS, the County Highway Superintendent confirms delivery and invoice of said materials, be it

RESOLVED, that payment for the galvanized arch pipes and bands is hereby authorized and the County Treasurer be so authorized to send a payment of \$15,414.78 to Chemung Supply, PO Box 527, Elmira, NY 14902 to be charged to Account No. D5112.2526 County Road Project No. 2, Co. Rd. No. 7-Hope Falls Road, and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF EXPENDITURES FOR CONSTRUCTION OF COUNTY ROAD FUND  
PROJECT FOR 2021**

**DATED: AUGUST 5, 2021**

**BY**

WHEREAS, there has been appropriated in the 2021 highway budget the sum of \$1,304,038.40 for the construction of County Road Fund Projects for 2021 and these funds are 100% reimbursed through the Consolidation Highway Improvement Program (CHIP's), and

WHEREAS, the County Highway Superintendent has recommended the expenditure of \$30,000.00 for the construction of the following project:

COUNTY ROAD PROJECT NO. 6 Town of Long Lake  
Co. Rd. No. 10 – Sabattis Rd., Improve Drainage and Recycle Base @ 20 ft.  
Approx. 1.0 miles.....\$30,000.00  
Account No. D5112.2530

and

WHEREAS, the above designated road is on a completed system of the Hamilton County road map adopted by the Board of Supervisors of Hamilton County and approved by the Commissioner of Transportation, be it

RESOLVED, hereby that the Board of Supervisors of the County of Hamilton does allot and appropriate from Account No. D5112.202 Capital Projects, the sum of \$30,000.00, for the construction of the above designated project as recommended by the County Highway Superintendent and the County Treasurer and Clerk of the Board be so advised.

Seconded by