

AGENDA
SIXTH ANNUAL SESSION
DECEMBER 3, 2020

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of Nov. 5, 2020, Nov. 9, 2020, Nov. 12, 2020 and
Nov. 17, 2020

Public Comment Period

Reports of Standing/Special Committees

Bid Opening – Spec. 13-2020 2021 Chevrolet Tahoe SSV

10:45 AM Tracy Eldridge, Highway Superintendent – Regarding Salt Legislation

RESOLUTIONS:

Finance Committee:

- No. 1 Calendar Schedule of Regular Sessions for the Year 2021
- No. 2 Authorizing the Levy of Chargebacks to Towns
- No. 3 Approval of Application Software and Support Services Provided by Systems East, Inc. for the Treasurer’s Office Tax Collection
- No. 4 Resolution Authorizing Towns of Benson, Hope, Lake Pleasant and Morehouse Shared Services Contracts for Accounting in 2021
- No. 5 Resolution Authorizing the County Treasurer to Submit a Retirement Credit Adjustment Report to the NYS Retirement System
- No. 6 Funding NYS CDBG Project # 500HR345-18

Human Services Committee:

- No. 7 Resolution to Fund County RCORP Program – Community Services
- No. 8 Appointment to Community Services Board and Alcohol and Substance Abuse Subcommittee

Public Works Committee:

No. 9 Resolution in Support of the New York State County Highway Superintendents Association

No. 10 Authorizing Increased Funding for Capital Project Halloween Storm 2019

Finance Committee:

No. 11 Approval of Audits in County Highway Funds

No. 12 Approval of Audits in the County General Fund and Capital Project 2019-1 Halloween Storm

RESOLUTION NO.

CALENDAR SCHEDULE OF REGULAR SESSIONS FOR THE YEAR 2021

DATED: DECEMBER 3, 2020

BY

RESOLVED, that the attached calendar as submitted by the Chairman of the Hamilton County Board of Supervisors be set up through November 4, 2021 with dates for the Annual Session determined at a later date, and be it further

RESOLVED, that Committee meetings shall be held on the Monday, eleven days prior to the regular Board meeting.

Seconded by

HAMILTON COUNTY BOARD OF SUPERVISORS
COURTHOUSE
Lake Pleasant, New York 12108

2021 Annual Meeting Calendar presented December 3, 2020
All meetings will start at 10:30 A.M. except when otherwise stated.

| | MEETING DATE | CUT OFF DATE SUBMISSION OF BILLS |
|--------------------------|-----------------|--|
| Organization Meeting 2PM | January 7, 2021 | December 31, 2020 |
| February Meeting | February 4 | January 26, 2021 |
| March Meeting | March 4 | February 23 |
| April Meeting | April 1 | March 23 |
| May Meeting | May 6 | April 27 |
| June Meeting | June 3 | May 25 |
| July Meeting | July 1 | June 22 |
| August Meeting | August 5 | July 27 |
| September Meeting | September 2 | August 24 |
| October Meeting | October 7 | September 28 |
| November Meeting | November 4 | October 26 |

Committee meeting shall be held on the Monday, eleven days prior to the regular Board meeting.

RESOLUTION NO.

AUTHORIZING THE LEVY OF CHARGEBACKS TO TOWNS

DATED: DECEMBER 3, 2020

BY

BE IT RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to levy, from towns as accumulated charge backs accrued, consisting of charge backs from corrections to the tax bills and for tax refunds, as well as any other incidental charges to the towns of Hamilton County as follows:

| <u>Town</u> | <u>Drug and Alcohol Testing</u> | <u>Assessment Roll/Bill Printing</u> | <u>Election Expenses</u> | <u>Refund Over Pmts Court Orders/ Clerical Errors</u> | <u>Consolidated Health District</u> |
|---------------|---------------------------------|--------------------------------------|--------------------------|---|-------------------------------------|
| Arietta | \$691.33 | \$2,035.85 | 6,995.20 | 0 | |
| Benson | 496.30 | 850.25 | 6,987.17 | 0 | |
| Hope | 447.52 | 926.65 | 6,650.77 | 0 | |
| Indian Lake | 788.84 | 4,599.35 | 13,315.22 | 0 | |
| Inlet | 1,227.69 | 2,351.85 | 6,850.35 | 0 | |
| Lake Pleasant | 886.36 | 2,893.90 | 7,015.71 | 0 | \$60,500.00 |
| Long Lake | 788.84 | 3,715.00 | 13,973.07 | 0 | |
| Morehouse | 545.03 | 1,536.40 | 6,316.15 | 0 | |
| Wells | 740.06 | 1,805.55 | 7,090.70 | 0 | |
| Totals | \$6,611.97 | \$20,714.80 | \$75,194.34 | \$0.00 | \$60,500.00 |

BE IT FURTHER RESOLVED, that the charge backs be included in the appropriate town's share of the 2021 County tax levy and to be included in the County tax rate applicable to each town.

Seconded by

RESOLUTION NO.

**APPROVAL OF APPLICATION SOFTWARE AND SUPPORT SERVICES PROVIDED
BY SYSTEMS EAST, INC. FOR THE TREASURER'S OFFICE TAX COLLECTION**

DATED: DECEMBER 3, 2020

BY

WHEREAS, the proposal to provide application software and support services to the Hamilton County Treasurer's Office, as well as the towns and school districts, for their tax collection has been submitted by Systems East, Inc., and

WHEREAS, the Treasurer's Office is satisfied with the services and support received from Systems East in the past, and

WHEREAS, an increase of \$163 over last year's agreement has been proposed for a total contract price of \$11,853.00 to cover the period of January 1, 2021 through December 31, 2021, and

WHEREAS, a portion of this contract price will be charged back to the towns and schools at the same level as last year (\$200.00 each), be it

RESOLVED, that the Chairman of the Board be authorized to sign the agreement as proposed and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

RESOLUTION AUTHORIZING TOWNS OF BENSON, HOPE, LAKE PLEASANT AND MOREHOUSE SHARED SERVICES CONTRACTS FOR ACCOUNTING IN 2021

DATED: DECEMBER 3, 2020

BY

WHEREAS, the Hamilton County Board of Supervisors set the agenda for developing a Shared Services Plan with all the Towns, Villages, and School Districts within Hamilton County, and

WHEREAS, the Hamilton County Treasurer's Office has been providing Back Office functions, including but not limited to Accounting, and

WHEREAS, Hamilton County Treasurer's Office would like to continue these functions, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into agreements with the Towns of Benson, Hope, Lake Pleasant and Morehouse to provide Bookkeeping Services for the year 2021, with the approval of the County Attorney, and be it further

RESOLVED, that the Contracts will be in the following amounts:

| | |
|---------------|-------------|
| Benson | \$ 7,800.00 |
| Hope | \$ 9,700.00 |
| Lake Pleasant | \$13,500.00 |
| Morehouse | \$ 7,800.00 |

and be it also

RESOLVED, that the County Treasurer be so authorized, and the Clerk of the Board and Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE COUNTY TREASURER TO SUBMIT A
RETIREMENT CREDIT ADJUSTMENT REPORT TO THE NYS RETIREMENT
SYSTEM**

DATED: DECEMBER 3, 2020

BY

WHEREAS, the County Historian required reduction in Retirement credits being reported to the NYS Retirement System due to reduced working hours in the past several months, and

WHEREAS, in reviewing current reporting to accomplish the reduction in credit, it was determined that the County Historian had not re-adjusted the Record of Activity (ROA) over the past several years revealing reporting at the 2016 hours level which was more than earned, therefore, be it

RESOLVED, that the County Treasurer be authorized to send an adjustment report to the NYS Retirement System based on the corrected hours provided by the Historian and a review and reconciliation by the Treasurer's Office of corrected versus reported hours, and be it further

RESOLVED, that the County Personnel Officer, County Historian, Clerk of the Board and Treasurer be so notified.

Seconded by

RESOLUTION NO.

FUNDING NYS CDBG PROJECT # 500HR345-18

DATED: DECEMBER 3, 2020

BY

WHEREAS, Hamilton County was awarded NYS CDBG Project # 500HR345-18 in the amount of \$240,000.00, and

WHEREAS, this grant has not been expended, be it

RESOLVED, that the County Treasurer is hereby authorized to fund the following accounts:

Revenue:

| | |
|--|--------------|
| CD.4089 Federal Aid, CDBG-Housing Rehab Grant #500HR345-18 | \$240,000.00 |
|--|--------------|

Expenditure:

| | |
|---|--------------|
| CD.8668.401 Community Development, Rehab Loans and Grants | \$240,000.00 |
|---|--------------|

Seconded by

RESOLUTION NO.

RESOLUTION TO FUND COUNTY RCORP PROGRAM – COMMUNITY SERVICES

DATED: DECEMBER 3, 2020

BY

WHEREAS, Hamilton County Community Services (HCCS) participates in the Rural Communities Opioid Response Program (RCORP) grant with Citizens Advocates, Inc. and the Hudson Mohawk Area Health Education Center (HM AHEC) who is the recipient of the grant, and

WHEREAS, Citizens Advocates, Inc. receives funding from the grant from the HM AHEC as they hold the certification for Substance Use Disorder treatment services provided by HCCS, and

WHEREAS, an agreement has been authorized by Hamilton County and Citizens Advocates that will allow Citizens Advocates, Inc. to pass through funding from the grant over the next three years from the HM AHEC to HCCS to provide local services, trainings and support identified in the RCORP grant, and

WHEREAS, the amount for 2020 is \$10,000.00, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the County Treasurer to create Revenue Account No. A2280.0300 CS RCORP Grant in the amount of \$10,000 to be totally offset by creating Expenditure Account No. A4310.0413 CS RCORP Grant in the amount of \$10,000 as to allow utilization of this funding by Hamilton County Community Services.

Seconded by

RESOLUTION NO.

**APPOINTMENT TO COMMUNITY SERVICES BOARD AND ALCOHOL AND
SUBSTANCE ABUSE SUBCOMMITTEE**

DATED: DECEMBER 3, 2020

BY

WHEREAS, the Chair of the Community Services Board can recommend reappointments to the Community Services Board and its subcommittees, and

WHEREAS, one member of the Community Services Board has a term that is expiring, and

WHEREAS, this same member's term on the Community Services Board's Alcohol and Substance Abuse Subcommittee is expiring, be it

RESOLVED, that William Farber of Morehouse be reappointed to the Community Services Board with a term expiring December 31, 2024, and be it further

RESOLVED, that William Farber also be reappointed to the Community Services Board's Alcohol and Substance Abuse Subcommittee with a term to expire December 31, 2024 and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**RESOLUTION IN SUPPORT OF THE NEW YORK STATE COUNTY HIGHWAY
SUPERINTENDENTS ASSOCIATION**

DATED: DECEMBER 3, 2020

BY

WHEREAS, the Hamilton County Board of Supervisors is in receipt of a well-reasoned letter from the NYS County Highway Superintendents Association related to S8663-A/A8167-A, and

WHEREAS, this Board has closely followed S8663-A/A8167-A Adirondack Road Salt Task Force, and

WHEREAS, this Board supports the aspirations of the Legislation, and

WHEREAS, this Board credits the NYS Legislature as a whole, and the individual Legislators who were champions for this effort, and

WHEREAS, this Board strongly believes the path to success has to be through a good process, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby expresses our support for the effort by the NYS County Highway Superintendents Association to find a better path to make progress on this critical situation, and be it also

RESOLVED, that this Board deems it critical that if this Task Force is to move forward:

1. It is critical that all the appointees be Highway professionals who have the expertise to find solutions. While well intended, the need for other stakeholders and the premise that Highway professionals need to be pressured to do the right thing is flawed in our experience.
2. Work that builds on the test areas NYS DOT has already utilized, rather than more Adirondack wide testing is a faster and necessary path to success.

and be it further

RESOLVED, that this effort can't become an unfunded mandate for local governments or our businesses that struggle with deicing and making our facilities safe, and be it also

RESOLVED, that the Hamilton County Board of Supervisors calls upon the Governor and the NYS Legislature to embrace the suggestions set forth by the NYS County Highway Superintendents Association and not see this as opposition, but an opportunity to find a better path forward.

Seconded by

RESOLUTION NO.

**AUTHORIZING INCREASED FUNDING FOR CAPITAL PROJECT HALLOWEEN
STORM 2019**

DATE: DECEMBER 3, 2020

BY

WHEREAS, Resolution No. 236-20 authorized appropriations of \$400,000.00 for repairs of damage from the Halloween Storm of 2019, and

WHEREAS, the DPW has been continuing repairs from the damage and needs more funding to continue the damage repairs, and

WHEREAS, DPW Superintendent recommends the transfer of \$300,000.00 from the County Road Fund balance to fund these ongoing repairs, be it

RESOLVED, that \$300,000.00 be transferred from the Unappropriated County Road Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Capital Project Account No. H7.8760.401 Halloween Storm 2019 and that hereby the County Treasurer is authorized to make the said transfer and the Clerk of the Board and County DPW Superintendent be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: DECEMBER 3, 2020

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$66,296.06 and bills in the County Road Fund amounting to \$117,636.47 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL PROJECT 2019-1 HALLOWEEN STORM

DATED: DECEMBER 3, 2020

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$215,531.51 by the following committees:

| | |
|---|-------------|
| Public Works (Buildings) Committee..... | \$20,945.74 |
| Public Works (Solid Waste) Committee | 69,603.74 |
| Finance Committee | 33,833.73 |
| Health Committee..... | 25,937.38 |
| Human Services Committee..... | 17,568.15 |
| Central Government Committee | 20,532.70 |
| Emergency Prep./Emergency Response..... | 23,361.90 |
| Publicity, Tourism, Economic Development & Planning Committee..... | 3,122.60 |
| Internal Management Committee | 625.57 |

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

| | |
|---|---------------|
| Halloween Storm Capital Project 2019-1..... | \$ 190,924.91 |
|---|---------------|

are hereby approved.

Seconded by