

## AGENDA

### SEVENTH ANNUAL SESSION

DECEMBER 18, 2020

10:30 AM Call to Order  
Pledge to Flag  
Opening Prayer  
Roll Call

Accepting Minutes of November 20, 2020

Public Comment Period

Reports of Standing/Special Committees

#### RESOLUTIONS:

##### **Finance Committee:**

- No. 1 Resolution Accepting Report of Tax Committee
- No. 2 Levying 2021 County and Town Taxes and Assessments, Approving the Completed Tax Rolls, and Directing the Execution and Delivery of the Tax Warrants
- No. 3 Authorizing the Relevy of Unpaid School Taxes and Village of Speculator Taxes on the 2021 Tax Rolls
- No. 4 Resolution to Pay 2021 Salaries
- No. 5 Resolution to Designate Official Newspaper for the Year 2021
- No. 6 Appointments to Board of Directors of the Hamilton County Soil and Water Conservation District
- No. 7 Appointment to Board of Ethics
- No. 8 Transfer of Funds- Community College

##### **Emergency Preparedness/Emergency Response Committee:**

- No. 9 Transfer of Funds – Public Safety Communication System
- No. 10 Authorizing Chairman to Enter into Renewal of Inter-Municipal Agreement with Essex County for E911 Service

## **Health Committee:**

- No. 11 Authorizing the Payment of Compensatory Time – Public Health Director
- No. 12 Authorizing Contract with Occupational Therapist – Monica Swift
- No. 13 2020 Transfer of Funds – Public Health
- No. 14 Amended Kantime Electric Medical Record Contract
- No. 15 Amendment to COVID-19 Response – Public Health Emergency Preparedness Grant
- No. 16 Authorizing Chairman to Sign “Certification Statement for Provider Utilizing Electronic Billing”
- No. 17 Authorizing Contract with Glens Falls Animal Hospital for Rabies Specimen Preparation and Submission for Public Health Nursing Service
- No. 18 Contract with Laure Davis, Pharmaceutical Consultant for the Year 2021
- No. 19 Contract with Patricia A. Hawley – Medical Record Consultant Audit Review – Year 2021
- No. 20 Authorizing Chairman to Sign Contract for Preschool Service Provision with Providers
- No. 21 Authorizing Chairman to Sign Contract with Fort Hudson Health System, Inc., regarding Home Health Aide Services
- No. 22 Authorizing Chairman to Sign Contract with Home Aide Service of the Central Adirondacks, Inc. regarding Home Health Aide Services
- No. 23 Authorizing Chairman to Sign Contract with Home HealthCare Partners, Corp., regarding Home Health Aide Services
- No. 24 Authorizing Contract with Speech Therapist – Patricia Wojcicki
- No. 25 Medicaid and Medicare Cost Reports
- No. 26 Agreement between Hamilton County Public Health Nursing Service and McCarthy and Conlon, LLP, Certified Public Accountants
- No. 27 Authorizing Extension Agreement with High Peaks Hospice and Palliative Care, Inc.

**Human Services Committee:**

- No. 28 Authorizing the Commissioner of Department of Social Services and the Chairman of the Board of Supervisors to Sign a Contract for Welfare Fraud Investigations
- No. 29 Authorizing Two Caseworker Positions – Department of Social Services
- No. 30 Authorizing CCSI Support of Home Run Program
- No. 31 Approval of Engagement Letter with Drescher and Malecki, LLP to Audit Annual Consolidated Fiscal Reports for Hamilton County Community Services

**Public Works Committee:**

- No. 32 Authorization of Payment for Tank Replacement – Indian Lake County Facility
- No. 33 Award of Bid for Specification No. 13-2020 Chevrolet Tahoe SSV
- No. 34 Authorizing Transfer of Funds – County DPW
- No. 35 Authorizing County Fleet Coordinator to Purchase Automobile for Public Health Department
- No. 36 Authorizing Transfer of Funds – County DPW (Buildings)

**Finance Committee:**

- No. 37 Approval of Audits in County Highway Funds
- No. 38 Approval of Audits in the County General Fund and Capital Project 2019-1 Halloween Storm

## **REPORT OF TAX COMMITTEE**

Your Tax Committee has examined the several tax rolls of the County of Hamilton and finds that the taxes as set forth therein have been properly and accurately extended and it, therefore, recommends that the amounts as set forth as the taxes in said rolls be levied, assessed and fixed and determined as the taxes due from such persons, corporations and parcels of land set forth in the tax rolls. Your committee has also examined the tax warrants of each of the tax districts, as attached to said tax rolls and finds that the forms of said tax rolls are in accord with the provisions of the Real Property Tax Law, Sections 900 and 904, and that the amounts set forth in said Warrants be examined by the Clerk and Chairman of the Board, the County Seal affixed thereto and said rolls be delivered to the collectors of the several tax districts of the County.

Dated: December 18, 2020

**RESOLUTION NO.**

**RESOLUTION ACCEPTING REPORT OF TAX COMMITTEE**

**DATED: DECEMBER 18, 2020**

**BY**

RESOLVED, that the Report of Tax Committee dated December 18, 2020 be accepted and that the several recommendations therein contained be adopted as the act and determination of this Board, that the Chairman and the Clerk be authorized to sign and seal said warrants for collections of said taxes on or before the third day of April 2021.

Seconded by

**RESOLUTION NO.**

**LEVYING 2021 COUNTY AND TOWN TAXES AND ASSESSMENTS, APPROVING  
THE COMPLETED TAX ROLLS, AND DIRECTING THE EXECUTION AND  
DELIVERY OF THE TAX WARRANTS**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, there has been presented to this Board of Supervisors a duly certified copy of the annual budget for each of the nine towns of Hamilton County for the fiscal year commencing January 1, 2021, and

WHEREAS, the Hamilton County Board of Supervisors has duly adopted its annual budget for the fiscal year 2021 on November 20, 2020, which budget provides for appropriation of funds in the total amount of \$20,958,953.00 and for a total tax levy of \$8,718,558.00, therefore, be it

RESOLVED, that pursuant to Town Law §115, the amounts specified in the annual town budgets, as adopted by the respective Town Boards, to be raised by tax or assessment shall be levied, assessed, raised and collected against, from, and upon the real property of the respective towns liable therefore at the time and in the manner provided by law for the levy of county taxes, and be it further

RESOLVED, that pursuant to County Law §360, the amounts specified in the 2021 County budget to be raised by tax, amounting to \$8,718,558.00 be levied, assessed, raised and collected against, from, and upon the real property of the County liable therefore at the time and in the manner provided by law, and be it further

RESOLVED, that the Town and County taxes be extended against each parcel on said rolls, with such taxes as extended being hereby determined to be the taxes due on each such parcel as set forth thereon, and be it further

RESOLVED, that there be annexed to each of said rolls a tax warrant in the form prepared by the Director of Real Property, as provided by Real Property Tax Law §904, that such warrants should be in the respective amounts heretofore authorized to be levied upon said rolls, that under the seal of Hamilton County Board of Supervisors the said rolls with said warrants are to be forthwith collected within and from the several tax districts of the County, and be it further

RESOLVED, that such taxes and assessments, when collected, shall be paid to the Supervisor of the respective town and to the Hamilton County Treasurer in the amounts as shown on the Contents of Collectors Warrants for distribution by them in the manner provided by law.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE RELEVY OF UNPAID SCHOOL TAXES AND VILLAGE OF  
SPECULATOR TAXES ON THE 2021 TAX ROLLS**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the School Districts within Hamilton County have transmitted to the Hamilton County Treasurer the amounts of unpaid school taxes duly verified and certified as provided by Real Property Law §§1330, and

WHEREAS, the unpaid school taxes, together with an additional 7% thereon, are subject to re-levy and collection pursuant to Real Property Tax Law §§1330, and

WHEREAS, the Village of Speculator has transmitted to the Hamilton County Treasurer the amounts of unpaid school taxes duly verified and certified as provided by Real Property Law §§1442, and

WHEREAS, the unpaid Village of Speculator taxes, together with an additional 7% thereon, are subject to re-levy and collection pursuant to Real Property Tax Law §§1442, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes and directs that the amounts of 2020-2021 School Taxes remaining unpaid as of December 1, 2020 be re-levied upon the 2021 tax roll, and that any payments which are mailed and contain a postmark as of December 1, 2020 shall be deemed to have been actually received by the County Treasurer on said date, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes and directs that the amounts of 2020-2021 Village of Speculator Taxes remaining unpaid as of November 1, 2020 be re-levied upon the 2021 tax roll, and that any payments which are mailed and contain a postmark as of November 1, 2020 shall be deemed to have been actually received by the County Treasurer on said date.

Seconded by

**RESOLUTION NO.**

**RESOLUTION TO PAY 2021 SALARIES**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, this Board on November 20, 2020 adopted the Budget for 2021, and

WHEREAS, such Budget sets up salaries to be paid during the year 2021, therefore, be it

RESOLVED, that the County Treasurer be authorized to pay said salaries bi-weekly, as set up in the Adopted Budget for 2021.

Seconded by



**RESOLUTION NO.**

**RESOLUTION TO DESIGNATE OFFICIAL NEWSPAPER FOR THE YEAR 2021**

**DATED: DECEMBER 18, 2020**

**BY**

RESOLVED, that pursuant to Section 214 Subdivision 1 of the County Law, the Hamilton County Express be designated as the official Newspaper for the year 2021 for the County of Hamilton for publishing of official publications and notices and that this designation be filed with the Clerk of the Board of Supervisors and notice of the designation be forwarded to the Secretary of State before January 1, 2021.

Seconded by

**RESOLUTION NO.**

**APPOINTMENTS TO BOARD OF DIRECTORS OF THE HAMILTON COUNTY SOIL  
AND WATER CONSERVATION DISTRICT**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Supervisors' Representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District terminate December 31, 2020, and

WHEREAS, it is necessary to appoint two (2) Supervisors as representatives to the Board of Directors of the Hamilton County Soil and Water Conservation District, and

WHEREAS, the Hamilton County Board of Supervisors wishes to appoint John Stortecky and Richard Wilt as Supervisors' Representatives for a term of one-year commencing January 1, 2021 terminating December 31, 2021, be it

RESOLVED, that John Stortecky and Richard Wilt be appointed as Supervisors' Representatives for a term of one-year commencing January 1, 2021 and terminating December 31, 2021.

Seconded by

**RESOLUTION NO.**

**APPOINTMENT TO BOARD OF ETHICS**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the term of office of John (Jack) Fitterer, member of the Hamilton County Board of Ethics terminates December 31, 2020, and

WHEREAS, it is the desire of the Board of Supervisors that John (Jack) Fitterer continue as a member of the Board of Ethics, be it

RESOLVED, that John (Jack) Fitterer be appointed to the Hamilton County Board of Ethics for a term commencing January 1, 2021 terminating December 31, 2025.

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS – COMMUNITY COLLEGE**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, there is a shortage of funds in the Community College Account, therefore, be  
it

RESOLVED, that the County Treasurer be hereby authorized to make the following  
transfer:

FROM: A1990.0401 Contingent	\$7,000.00
TO: A2490.0401 Community College	\$7,000.00

Seconded by

**RESOLUTION NO.**

**TRANSFER OF FUNDS – PUBLIC SAFETY COMMUNICATION SYSTEM**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, there is a shortage of funds in the Public Safety Communication System Account, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

FROM: A1990.0401 Contingent	\$200.00
TO: A3020.0401 Public Safety Communication System	\$200.00

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO ENTER INTO RENEWAL OF INTER-MUNICIPAL  
AGREEMENT WITH ESSEX COUNTY FOR E911 SERVICE**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Board of Supervisors adopted Resolution No. 145-04 on June 3, 2004 supporting the Town of Long Lake in participation in the Essex County E911 system, and

WHEREAS, by Resolution No. 131-05 adopted on June 2, 2005 the Hamilton County Board of Supervisors authorized the Chairman to enter into an inter-municipal agreement with Essex County for 911 service for the Town of Long Lake, and

WHEREAS, the Town of Long Lake has requested the County authorize renewal of the Essex County 911 agreement for 2021, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a renewal of the inter-municipal agreement on behalf of Hamilton County for the provision of E911 service to the Town of Long Lake through Essex County, upon the approval of the County Attorney.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE PAYMENT OF COMPENSATORY TIME – PUBLIC HEALTH  
DIRECTOR**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Public Health Director experienced an increased workload due to the COVID-19 Crisis, and

WHEREAS, this situation continues, including the accrual of additional compensatory time, and

WHEREAS, the Chairman of the Health Committee and the Chairman of the Board of Supervisors discussed this issue and reviewed it with the Director of Public Health, therefore, be it

RESOLVED, that the County Treasurer be authorized to transfer \$3,236.03 from Account No. A4050.0131 HHA #4 to Account No. A4050.0101 Public Health Director, and be it further

RESOLVED, that the Public Health Director shall be compensated for her accumulated compensatory time of 70 hours at the rate of \$46.229 for a total of \$3,236.03 to be paid in payroll ending December 26, 2020 and the Treasurer's Office be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACT WITH OCCUPATIONAL THERAPIST – MONICA SWIFT**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of occupational therapy for several programs, and

WHEREAS, Monica Swift of 37 South Shore Rd, Piseco, NY 12139 is a duly licensed Occupational Therapist by the NYS Department of Education, Office of Professions and wishes to contract with the Nursing Service, and

WHEREAS, the term of this contract shall be from December 1, 2020 through November 30, 2021 and compensated at a rate of \$70.00 per visit, plus mileage for the Certified Home Health Agency only, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Monica Swift, OT to provide occupational therapy to the residents of Hamilton County, for the period December 1, 2020 through November 30, 2021 at a rate of \$70.00 per visit, plus mileage for the Certified Home Health Agency only, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by



**RESOLUTION NO.**

**2020 TRANSFER OF FUNDS – PUBLIC HEALTH**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, there are shortages in the Public Health accounts, be it

RESOLVED, that the County Treasurer be authorized to make the following transfers:

FROM:

A4050.201 – PH Automobile \$ 5,460.00

TO:

A4050.402 Car Upkeep \$ 960.00

A4050.405 Personal Expenses \$ 2,000.00

A4050.406 Medical \$ 1,500.00

A4050.409 Office Supplies \$ 1,000.00

Seconded by

**RESOLUTION NO.**

**AMENDED KANTIME ELECTRONIC MEDICAL RECORD CONTRACT**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service, as of January 1, 2021, as part of its Health Care Compliance Program will require electronic visit verification to be included in our Kantime Contract with an initial startup cost of \$300 and \$100 per month thereafter, and

WHEREAS, home health aides are required to verify when they arrive at the patient's home and when they leave the patient's home, and

WHEREAS, we already contract Kantime to provide software to complete electronic medical documentation for \$800 per month, and

WHEREAS, multiple vendors were researched and Kantime was concluded to be the most cost effective vendor and we already have a contract signed with Kantime, be it

RESOLVED, that Hamilton County Public Health be authorized to amend our current EMR contract with Kantime to include electronic visit verification.

Seconded by

**RESOLUTION NO.**

**AMENDMENT TO COVID-19 RESPONSE – PUBLIC HEALTH EMERGENCY  
PREPAREDNESS GRANT**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the New York State Department of Health through Health Research, Inc. (HRI) has been awarded a grant from the Center Disease Control Prevent and would like to contract with Hamilton County Public Health Nursing Service for Public Health Emergency Preparedness and COVID-19 Response for the period March 5, 2020 through March 15, 2021, and

WHEREAS, we have been approved to carry forward the unobligated COVID-19 funds from our PHEP Grant contract period 7/1/19 – 6/30/20 into the current contract period, 3/5/20-3/15/21, of our COVID contract, and

WHEREAS, the second installment of our COVID-19 award was also released for a total budget increase of \$35,337, and

WHEREAS, a budget modification was approved, be it

RESOLVED, that the County Treasurer is hereby authorized to increase the following accounts:

Revenue:		
Account No. A4401.0100 HRI COVID 19		\$35,337
Appropriation:		
Account No. A4189.1102 Personal Service		\$22,832
Account No. A4189.8610 Fringe		\$12,505

and be it further

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Contract with the NYS Department of Health through Health Research Inc., pending approval by the County Attorney and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN “CERTIFICATION STATEMENT FOR PROVIDER UTILIZING ELECTRONIC BILLING”**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service submits electronic claims to the State’s Medicaid Fiscal Agent, and

WHEREAS, the agency maintains 3 programs for which one or more “Certification Statement for Provider Utilizing Electronic Billing” forms is required as follows:

Preschool Special Education Program:

ETIN: 6N8 – Medicaid Provider Number 03085178 - Expires May

ETIN: BE56 – Medicaid Provider Number 03085178 – Expires December

Early Intervention Program:

ETIN: NY7 – Medicaid Provider Number 02960992, NPI 1528197894 – Early Intervention Service Coordination. Expires October

ETIN: 00E8 – Medicaid Provider Number 02960992, NPI 1528197894 – Hamilton County Public Health Early Intervention Service Coordination. Expires May.

Hamilton County Public Health Nursing Service (CHHA):

ETIN: NY7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

ETIN: OZ7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires February,

ETIN: J5T (BlackTree) – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign each “Certification Statement for Provider Utilizing Electronic Billing” for the Hamilton County Public Health Nursing Service, as needed, for the period January 1, 2021 through December 31, 2021.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACT WITH GLENS FALLS ANIMAL HOSPITAL FOR  
RABIES SPECIMEN PREPARATION AND SUBMISSION FOR PUBLIC HEALTH  
NURSING SERVICE**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required under New York State Public Health Law (PHL) and 10 NYCRR 40-2.100 and 2.101 to designate and maintain a system for communicable disease control, including rabies, and

WHEREAS, PHL sections 2140 through 2145 gives primary responsibility for control and suppression of rabies to local health departments, and

WHEREAS, that responsibility includes provision of specimen preparation by a qualified veterinarian; provision of quarantine for un-vaccinated suspect rabid animals; as well as euthanasia and cremation as appropriate following PHL, and

WHEREAS, the Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, NY 12804, is willing to provide said services for the County of Hamilton following NYS DOH guidance and directives, and

WHEREAS, HCPHNS is supported by annual NYSDOH grant funding and NYS aid to fund these activities, and

WHEREAS, Glens Falls Animal Hospital has agreed to collect fees for cremation, quarantine and/or subsequent required rabies vaccinations from animal owners as feasible per NYS Law, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement with the Glens Falls Animal Hospital for provision of services as outlined above upon, for the period January 1, 2021 through December 31, 2021, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**CONTRACT WITH LAURA DAVIS, PHARMACEUTICAL CONSULTANT FOR THE  
YEAR 2021**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to have a Pharmaceutical Consultant to insure compliance with all federal and state regulations relative to the storage of pharmaceuticals within the Agency, and

WHEREAS, providers qualified to perform these services are limited within Hamilton County, and

WHEREAS, Laura Davis, 212 Meriline Avenue, Scotia, NY 12302 has agreed to perform the services for the Hamilton County Public Health Nursing Service at a charge of Two Hundred Fifty Dollars (\$250.00) per visit to the County plus mileage at the prevailing county rate, and

WHEREAS, she also agrees to provide pharmaceutical services to the County in the event of an emergency requiring large scale distribution of drugs or vaccines by the Agency at the rate of Fifty Dollars (\$50.00) per hour plus mileage, and

WHEREAS, she will maintain professional liability insurance in order to provide additional services during large scale distribution of pharmaceuticals, with the understanding that she will be reimbursed by the county for insurance premiums, not to exceed \$200.00, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into contract with Laura Davis, upon approval of the County Attorney, to perform Pharmaceutical Consultant Services for the Hamilton County Public Health Nursing Service pursuant to 10NYCRR Section 752.5, as delineated above for the period of January 1, 2021 through December 31, 2021 and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**CONTRACT WITH PATRICIA A. HAWLEY – MEDICAL RECORD CONSULTANT  
AUDIT REVIEW – YEAR 2021**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service, as part of its Health Care Compliance Program will require a medical record audit review on its files on an annual basis, and

WHEREAS, providers qualified to perform these services within Hamilton County are very limited, and

WHEREAS, Patricia A. Hawley, of 1787 Call Street, Lake Luzerne, NY 12846 has agreed to perform a medical records audit review of the files at a cost of Four Hundred Twenty-Five Dollars (\$425.00) per day plus mileage at the prevailing county rate, and estimates that she will be required to review and audit the medical records biannually, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Patricia A. Hawley to perform a medical records audit and review of the Hamilton County Public Health Nursing Service Records, for the period January 1, 2021 through December 31, 2021.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR PRESCHOOL  
SERVICE PROVISION WITH PROVIDERS**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, the following organizations are approved providers of special education and related services through the New York State Department of Education:

Lexington Center, 127 E. State St., Gloversville, NY 12078,

Whispering Pines Preschool, 2841 Thousand Acre Rd., Delanson, NY 12053,

Community Health Center of St. Mary's and Nathan Littauer Hospital, 2-8 West Main St, Johnstown, NY 12095

and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contracts with these providers to provide the aforesaid services for the period of January 1, 2021 through December 31, 2021 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH FORT HUDSON HEALTH SYSTEM, INC. REGARDING HOME HEALTH AIDE SERVICES**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Fort Hudson Health System, Inc. for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2019 of \$30.31 per hour for January 1, 2021 through December 31, 2021, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Fort Hudson Health System, Inc., 319 Broadway, Fort Edward, NY 12828 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2021– December 31, 2021.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH HOME AIDE SERVICE  
OF THE CENTRAL ADIRONDACKS, INC. REGARDING HOME HEALTH AIDE  
SERVICES**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Home Aide Service of the Central Adirondacks, Inc. (HASCA) for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2019 of \$30.31 per hour for January 1, 2021 through December 31, 2021, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Home Aide Service of the Central Adirondacks, Inc, PO Box 25, 114 S Shore Rd, Old Forge, NY 13420 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2021 – December 31, 2021.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH HOME HEALTH CARE PARTNERS, CORP. REGARDING HOME HEALTH AIDE SERVICES**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Home Health Care Partners, Corp. for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2019 of \$30.31 per hour for January 1, 2021 through December 31, 2021, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Home Health Care Partners, Corp., 1830 River Front Center, Amsterdam, NY 12010 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2021 – December 31, 2021.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CONTRACT WITH SPEECH THERAPIST – PATRICIA WOJCICKI**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of speech and language pathologies for several programs, and

WHEREAS, Patricia Wojcicki of 372 Ridge Road, Broadalbin, NY 12025, is a duly licensed Speech and Language Pathologist by the NYS Department of Education, Office of Professions and wishes to contract with the Nursing Service, and

WHEREAS, the term of this contract shall be from January 1, 2021 through December 31, 2021 and compensated at a rate of \$75.00 per visit, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Patricia Wojcicki, SLP to provide speech therapy to the residents of Hamilton County, for the period January 1, 2021 through December 31, 2021 at a rate of \$75.00 per visit, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

**RESOLUTION NO.**

**MEDICAID AND MEDICARE COST REPORTS**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Hamilton County Public Health Nursing Service is required to submit the following Cost Reports annually for all services provided by the Nursing Service:

Certified Home Health Agency Medicare Cost Report  
Certified Home Health Agency Medicaid Cost Report  
Diagnostic and Clinic Services Medicaid Cost Report

and

WHEREAS, the current contracted provider of accounting services for the Nursing service is McCarthy and Conlon, LLP, and

WHEREAS, Michael McCarthy, CPA will complete the reports within appropriate timeframes and review results with the Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the Medicaid and Medicare Cost Reports for Year 2020.

Seconded by

**RESOLUTION NO.**

**AGREEMENT BETWEEN HAMILTON COUNTY PUBLIC HEALTH NURSING SERVICE AND McCARTHY AND CONLON, LLP, CERTIFIED PUBLIC ACCOUNTANTS**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, Hamilton County Public Health Nursing Service is required to prepare Medicare and Medicaid cost reports annually, and

WHEREAS, the services of an accounting firm with experience in cost report preparation enhances the likelihood of an accurate document, and

WHEREAS, the need for consultation with an accountant occasionally arises in the Nursing Service, and

WHEREAS, McCarthy and Conlon, LLP have provided high quality services and guidance for the Nursing Service over the past several years, and

WHEREAS, the terms of the agreement are as follows:

Year ending December 31, 2021 - \$10,000  
Year ending December 31, 2022 - \$10,000  
Year ending December 31, 2023 - \$10,000

and

WHEREAS, a fee of \$125.00 per hour will be charged for any additional consultative time needed and approved prior to work being completed, for the duration of the contract, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign this agreement, upon approval of the County Attorney, on behalf of the Hamilton County Public Health Nursing Service with McCarthy and Conlon, LLP, for the purpose of rendering an opinion on the Medicare and Medicaid Cost Reports in accordance with State and Federal Regulations as well as provide recommendations to the Department and the County Treasurer be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING EXTENSION AGREEMENT WITH HIGH PEAKS HOSPICE AND  
PALLIATIVE CARE, INC.**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, by Resolution No. 169 adopted August 6, 1992, the Chairman was authorized to sign referral agreements with High Peaks Hospice, and

WHEREAS, the Public Health Nursing Service and Department of Social Services is in receipt of an extension agreement with High Peaks Hospice and Palliative Care, Inc. for the period of November 1, 2020 through November 1, 2021, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the extension agreement with High Peaks Hospice and Palliative Care, Inc.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING THE COMMISSIONER OF DEPARTMENT OF SOCIAL SERVICES  
AND THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO SIGN A CONTRACT  
FOR WELFARE FRAUD INVESTIGATIONS**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Commissioner of Social Services of the County of Hamilton (hereinafter the "Commissioner") is charged with the responsibility for the administration of all health and welfare services provided in Hamilton County, at public expense pursuant to the Statewide Managed Care Program, Chapter 165 of the Laws of 1991, directly or through an authorized agent, and

WHEREAS, it is economically and organizationally feasible for the HCDSS to contract with the Provider for the provision of Supportive Investigative Services for the Social Services Programs, and

WHEREAS, the HCDSS and Provider are desirous of further specifying their mutual obligations and responsibilities owed under this Agreement, and

WHEREAS, the provider has secured liability insurance as part of the contract and the HCDSS is desirous of the provider to be reimbursed said expense to retain contract, be it

RESOLVED, that the Commissioner of the Department Of Social Services and the Chairman of the Hamilton County Board of Supervisors, be and hereby are authorized to enter into a contract between the Hamilton County Department of Social Services and the Welfare Fraud investigator to provide supportive investigative services for the Social Services Department.

Seconded by



**RESOLUTION NO.**

**AUTHORIZING TWO CASEWORKER POSITIONS- DEPARTMENT OF SOCIAL SERVICES**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, Community Services, Department of Social Services and the CCSI Tier II Committee have worked through a process to enhance the Home Run Program, and

WHEREAS, said process has developed an in-county model at greater efficiency and with greater flexibility, and

WHEREAS, the County has worked out the program transition with Berkshire Farms, be it

RESOLVED, that two new Caseworker positons are hereby authorized in the Department of Social Services, and be it further

RESOLVED, that the Commissioner of Social Services and the Personnel Officer are hereby authorized to proceed with filling said positions with funding to be established by resolution in the 2021 County Budget.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING CCSI SUPPORT OF HOME RUN PROGRAM**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, Community Services, Department of Social Services and the CCSI Tier II Committee have worked through a process to enhance the Home Run Program, and

WHEREAS, said process has developed an in-county model at greater efficiency and with greater flexibility, and

WHEREAS, the County has worked out the program transition with Berkshire Farms, and

WHEREAS, it has been determined that an aspect of enhancing the Home Run Program will include re-energizing the CCSI Tier I Committee work, and

WHEREAS, Julie Wolfe who currently works for Public Health has agreed to assist with this work, and

WHEREAS, Julie has extensive experience within the Home Run Program, and

WHEREAS, Community Services needs a budget line to cover this work for the remainder of 2020, now, therefore, be it

RESOLVED, that Account No. A4310.0109 Temporary is hereby funded at \$250 by transferring \$250 from A4310.0415 Family Support and the County Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF ENGAGEMENT LETTER WITH DRESCHER AND MALECKI, LLP  
TO AUDIT ANNUAL CONSOLIDATED FISCAL REPORTS FOR HAMILTON  
COUNTY COMMUNITY SERVICES**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, Hamilton County Community Services (HCCS) is required annually to file a full Consolidated Fiscal Report (CFR) for the previous state fiscal year by May 1<sup>st</sup>, and

WHEREAS, a full CFR under Mental Hygiene Regulations requires that it be audited by an independent auditor and a Compliance Review Letter signed by the independent auditor be submitted with each CFR, be it

RESOLVED, that Hamilton County will sign a letter of engagement with the accounting firm Drescher and Malecki, LLP to perform these audits at a cost of between \$100.00 and \$200.00 per hour dependent upon the staff used to perform each audit and provide a Compliance Letter for each CFR, and be it further

RESOLVED, that the cost of this service is not to exceed \$5,000.00 and that it be charged to the department's Account No. A4310.403 Supplies and Service, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes the Chairman to sign the letter of engagement.

Seconded by

**RESOLUTION NO.**

**AUTHORIZATION OF PAYMENT FOR TANK REPLACEMENT – INDIAN LAKE  
COUNTY FACILITY**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, Resolution No. 237-20 authorizes the replacement of the heating oil tank at the Social Services wing of the Indian Lake Building facility, and

WHEREAS, the original estimate was \$12,448.63, and

WHEREAS, during the removal of the old tank it was found there was contaminated soil under the old tank that required more excavation and more environmental soil testing to close out the spill per NYSDEC regulations, and

WHEREAS, because of the soil contamination and more time and testing for the lab work and DEC correspondence the final cost was \$17,005.87, be it

RESOLVED, that \$17,005.87 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1620.413 IL & LP Projects and the County Treasurer be so authorized, and be it further

RESOLVED, that payment for the new tank installation is hereby authorized and the County Treasurer be so authorized to send a payment of \$17,005.87 to R.M. Dalrymple Company, Inc., 15 Grace Moore Road, Saratoga Springs, NY 12866 from Account No. A1620.413 IL & LP Projects and the Clerk of the Board and DPW Superintendent be so notified.

Seconded by

**RESOLUTION NO.**

**AWARD OF BID FOR SPECIFICATION NO. 13-2020 CHEVROLET TAHOE SSV**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Public Works Committee authorized the County Highway Superintendent to advertise for bids for the purchase of a 2021 Model Year Chevrolet Tahoe SSV, and

WHEREAS, one (1) bid was received for 2021 Model Year Chevrolet Tahoe SSV in accordance with Specification No. 13-2020 as advertised by the Highway Superintendent and Public Works Committee, and

WHEREAS, the following bid was received:

1. Carbone Auto Group  
5194 Commercial Dr., Yorkville, NY 13495

2021 Chevrolet Tahoe SSV - Bid Price - \$38,428.00

and

WHEREAS, the Fleet Coordinator recommends the award be made to Carbone Auto Group, be it

RESOLVED, the Board of Supervisors does award the bid to Carbone Auto Group, 5043 Commercial Drive, Yorkville, NY 13495 and Chairman be authorized to enter into an agreement with Carbone Auto per approval of the County Attorney, and be it further

RESOLVED, that the Fleet Coordinator is hereby authorized to order one (1) 2021 Chevrolet Tahoe SSV any time after January 1, 2021 for use by the Sheriff's Office and the Fleet Coordinator, County Treasurer, County Sheriff and Clerk of the Board be so advised.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TRANSFER OF FUNDS – COUNTY DPW**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, Resolution No. 187-20 authorized increasing the hours of Part-Time Account Clerk from 20 to 25 hours per week until October 5, 2020, and

WHEREAS, Resolution No. 187-20 also authorized moving the Part-Time Account Clerk position from Part-Time to Full-Time at 35 hours per week effective October 5, 2020, and

WHEREAS, Account No. D5010.106 P/T Account Clerk will be over expended due to the additional hours, and

WHEREAS, Account No. D5010.105 Overtime has a balance of \$5,000.00, be it

RESOLVED, that \$1,920.00 be transferred to Account No. D5010.106 P/T Account Clerk from Account No. D5010.105 Overtime and the Treasurer be so authorized.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILE  
FOR PUBLIC HEALTH DEPARTMENT - 2021**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, the Public Health Department has budgeted for one vehicle in the adopted 2021 budget, and

WHEREAS, the County currently has a bid awarded for 2021 Chevrolet Malibu's, be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order one (1) 2021 Chevrolet Malibu sedan after January 1, 2021 for the Public Health Department in the amount of \$17,270.00 delivered and the County Treasurer, Fleet Coordinator, Clerk of the Board and Public Health Director be so notified.

Seconded by

**RESOLUTION NO.**

**AUTHORIZING TRANSFER OF FUNDS – COUNTY DPW (BUILDINGS)**

**DATED: DECEMBER 18, 2020**

**BY**

WHEREAS, Account No. A1620.106 Project Supervisor will be short by \$3,000.00 by the end of fiscal year 2020 due to changes made after the 2020 Budget was adopted in November 2019, be it

RESOLVED, that \$3,000.00 be transferred to Account No. A1620.105 Project Supervisor from Account No. A1620.111 Laborer and the Treasurer be so authorized.

Seconded by



**RESOLUTION NO.**

**APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS**

**DATED: DECEMBER 18, 2020**

**BY**

RESOLVED, that the bills in the Machinery Fund amounting to \$63,422.01 and bills in the County Road Fund amounting to \$58,155.22 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

**RESOLUTION NO.**

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL PROJECT 2019-1 HALLOWEEN STORM**

**DATED: DECEMBER 18, 2020**

**BY**

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$144,863.83 by the following committees:

Public Works (Buildings) Committee.....	\$13,461.35
Public Works (Solid Waste) Committee .....	22,459.09
Finance Committee .....	4,800.73
Health Committee.....	13,127.66
Human Services Committee.....	36,207.87
Central Government Committee .....	8,991.81
Emergency Prep./Emergency Response.....	43,907.13
Publicity, Tourism, Economic Development & Planning Committee.....	1,908.19
Internal Management Committee .....	0

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Halloween Storm Capital Project 2019-1.....	\$ 68,044.00
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are hereby approved.

Seconded by