

AGENDA
SEVENTH SESSION

JULY 2, 2020

10:30 AM Call to Order
 Pledge to Flag
 Opening Prayer
 Roll Call

 Public Comment Period

 Reports of Standing/Special Committees

RESOLUTIONS:

- No. 1 Authorizing and Funding Temporary Clerk Position in Clerk of the Board's Office

- No. 2 Transfer of Funds – Board of Supervisors

- No. 3 Employee Vacation and Sick Benefit Accrual Maximum Cap Increased

- No. 4 Authorizing Chairman to Execute Agreement with New York State Unified Court System

- No. 5 Authorizing the 2020 Child & Family Services Plan Annual Update

- No. 6 Authorizing Funding for Additional Work for Courthouse Entrance Repair Project

- No. 7 Approval of Budget Adjustment for One County Road Fund Project for 2020

RESOLUTION NO.

**AUTHORIZING AND FUNDING TEMPORARY CLERK POSITION IN CLERK OF
THE BOARD'S OFFICE**

DATED: JULY 2, 2020

BY

WHEREAS, the Assistant Deputy Clerk in the Clerk of the Board's Office has been out on an extended medical leave, and

WHEREAS, the Clerk of the Board met with the Finance Committee and requested permission to hire a temporary clerk, be it

RESOLVED, that the Clerk of the Board is hereby authorized to hire a temporary clerk, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$2,700.00 from Account No. A1990.0401 Contingent to Clerk of the Board Account No. A1040.0103 Temporary and the Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – BOARD OF SUPERVISORS

DATED: JULY 2, 2020

BY

WHEREAS, the Board of Supervisors' Account No. A1010.0407 Misc. is over expended due to unforeseen expenditures, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$3,000.00 from Account No. A1990.0401 Contingent to Account No. A1010.0407 Misc.

Seconded by

RESOLUTION NO.

**EMPLOYEE VACATION AND SICK BENEFIT ACCRUAL MAXIMUM CAP
INCREASED**

DATED: JULY 2, 2020

BY

WHEREAS, on April 1, 2020, Hamilton County Chairman issued a memorandum to all the Department Heads stating that maximum benefit time caps would be suspended during the County State of Emergency closing's due to COVID-19 for all employees, and

WHEREAS, the Hamilton County Personnel Officer placed the maximum benefit cap suspension into effect for employee time sheet five (#5) forward, and

WHEREAS, the County Board has opened offices and have reviewed the employee benefit time caps that were accrued during the closings, and

WHEREAS, the County Board acknowledges the need to increase employee maximum benefit time caps to eliminate overages which have occurred for employees during the COVID-19 closing, be it

RESOLVED, that the County Board authorizes the Personnel Officer to extend the vacation benefit time cap maximum to the following:

40 hour employees from 320 hours to 360 hours
35 hour employees from 280 hours to 315 hours
30 hour employees from 240 hours to 270 hours

and be it further

RESOLVED, that the County Board authorizes the Personnel Officer to extend the sick benefit time cap maximum to the following:

40 hour employees from 720 hours to 760 hours
35 hour employees from 630 hours to 665 hours
30 hour employees from 540 hours to 570 hours

and be it further

RESOLVED, that the new maximum accrual caps will be effective 6/29/20 for employee time sheet nine (#9) forward, and be it further

RESOLVED, that the Personnel Officer will hereby increase the employee maximum benefit time caps authorized and will send a notice to all the department heads and employees.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH NEW YORK
STATE UNIFIED COURT SYSTEM**

DATED: JULY 2, 2020

BY

WHEREAS, Hamilton County has a 5-year agreement with the Unified Court System for security services to the courts of Hamilton, and

WHEREAS, the contract begins on April 1, 2019 and ends on March 31, 2024, and

WHEREAS, the contract stated in pertinent part, “All subsequent periods of the contract, the maximum compensation and where necessary new staffing schedule for that period are to be established by mutual written agreement of the parties.”, and

WHEREAS, the State Unified Court System has provided a proposal wherein the period of the contract begins on April 1, 2020 and ends on March 31, 2021, the maximum compensation for the period is Thirty Thousand Dollars (\$30,000.00) and the Hamilton County Sheriff provides an attendant staffing schedule, and

WHEREAS, the Hamilton County Sheriff has provided an Attendant Staffing Schedule to the State Court System,

NOW, THEREFORE, BE IT

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to execute an agreement with the New York State Unified Court System to provide Court Attendant Staffing by the Hamilton County Sheriff for the maximum compensation of Thirty Thousand Dollars (\$30,000.00) for the period of time beginning on April 1, 2020 and ending on March 31, 2021.

Seconded by

RESOLUTION NO.

AUTHORIZING THE 2020 CHILD & FAMILY SERVICES PLAN ANNUAL UPDATE

DATED: JULY 2, 2020

BY

WHEREAS, Resolution No. 119-18 adopted April 5, 2018 authorized the April 1, 2018-March 31, 2023 Child & Family Services Plan, and

WHEREAS, Roberta A Bly has provided the Hamilton County Board of Supervisors with the April 1, 2020- March 31, 2021 Child & Family Services Plan Annual Update, be it

RESOLVED, that Roberta A Bly, Commissioner of Social Services; Robert Kleppang, Executive Director of the County Youth Bureau; Amy Granger, Probation Director and the Chairman of the Hamilton County Board of Supervisors are authorized to sign.

Seconded by

RESOLUTION NO.

**AUTHORIZING FUNDING FOR ADDITIONAL WORK FOR COURTHOUSE
ENTRANCE REPAIR PROJECT**

DATED: JULY 2, 2020

BY

WHEREAS, Resolution No. 337-19 authorized the courthouse entrance repairs, and

WHEREAS, during repairs on the east entrance it was determined that additional repairs requiring complete replacement of the porch sides and limestone caps were needed and that it was advantageous to complete at the same time, and

WHEREAS, the additional repairs were completed at a cost of \$15,978.00, and

WHEREAS, the Office of Court Administration will fund 56% of the additional work, be
it

RESOLVED, that the County Treasurer is hereby authorized to increase Account No. A1620.205 Court Improvements by \$8,947.68 to be totally offset by increasing Revenue Account No. A3021.0000 Court Facilities by \$8,947.68, and be it further

RESOLVED, that the County Treasurer is hereby authorized to transfer \$7,030.32 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1620.205 Court Improvements and the DPW Superintendent and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**APPROVAL OF BUDGET ADJUSTMENT FOR ONE COUNTY ROAD FUND
PROJECT FOR 2020**

DATED: JULY 2, 2020

BY

WHEREAS, Resolution No. 137-20 authorizes County Road Fund Projects for 2020, and

WHEREAS, the County Highway Superintendent recommends increasing the budget for one (1) of the approved projects to complete the top course of HMA as follows:

COUNTY ROAD PROJECT NO. 2 Town of Morehouse
Co. Rd No. 17 – French Road, Account No. D5112.2523 was budgeted for \$120,000.00

be it

RESOLVED, that the Board of Supervisors of the County of Hamilton does approve the following transfer:

\$80,000.00 - From: Account No. D5112.202 Capital Projects
To: Account No. D5112.2523 CR17 French Road

and the County Treasurer be so authorized and the County Highway Superintendent and Clerk of the Board be so advised.

Seconded by