

AGENDA

ORGANIZATION MEETING

JANUARY 7, 2020

- 2:00 PM Call to Order
 Pledge to Flag
 Opening Prayer
 Roll Call
- First Order of Business – Selection of Temporary Chairman
- Appointment of Permanent Chairman for the Year 2020
- No. 1 Appointment of Deputy Chairman
- Accepting Minutes of December 5, 2020
- Public Comment
- Reports of Standing/Special Committees
- Bid Opening – Specification No. 1-2020 Vehicles
- ‘State of County’ – William G. Farber
- 2:30 PM Public Hearing – Proposed Local Laws 1-6 of 2020

RESOLUTIONS:

- No. 2 Rules of Order
- No. 3 Investment Policy for the County of Hamilton
- No. 4 Resolution to Name Clerk of the Board
- No. 5 Appointment of County Attorney
- No. 6 Appointment of Budget Officer
- No. 7 Appointment of County Historian
- No. 8 Appointment of Weights & Measurers Director

- No. 9 Appointment of Director of Emergency Services, Fire Coordinator and EMS Coordinator
- No. 10 Appointments to the Fish and Wildlife Management Board
- No. 11 Authorization to Hire Five Boat Patrolmen to Serve in Sheriff's Office
- No. 12 Setting Rate for Travel Allowance – 2020
- No. 13 Approval of Payment – 2020 Insurance Package
- No. 14 Approval of Payment – 2020 Workers Compensation
- No. 15 Authorization to Pay TAMCO January 2020 Invoice
- No. 16 Authorizing Chairman to Execute Agreement with the Adirondack Park Local Government Review Board – 2020
- No. 17 Agreement with Cornell Cooperative Extension Association of Hamilton County
- No. 18 Approval of Contract with the Hamilton County Federation of Sportsmen's Clubs, Inc.
- No. 19 Authorizing Contract with Charles Taylor for IT Services – 2020
- No. 20 Approval of Veterans Services Contract – 2020
- No. 21 Authorizing Renewal Agreement with Hamilton County Emergency Medical Services Council, Inc.
- No. 22 Hamilton County Fire Advisory Board
- No. 23 Appointments to the Lake Champlain-Lake George Regional Planning Board
- No. 24 Authorizing One Year Contract Extension with Essex County IDA for Economic Development Assistance
- No. 25 Authorizing NYS DEC Smart Growth Grant C01054G – Hamilton County Trails In To Prosperity
- No. 26 Authorizing Contract with Nancy Berkowitz, Community Development Consultant – Hamilton County Trails In To Prosperity Grant

- No. 27 Authorizing Contract with Wilderness Property Management for Field Site Trail Assessments and Prioritization – Hamilton County Trails In To Prosperity Grant
- No. 28 Authorizing Contract with Wilderness Property Management for Trail Plan Implementation – Hamilton County Trails In To Prosperity Grant
- No. 29 Authorizing Lease with OneWorkSource – 2020
- No. 30 Authorizing Contracts between the Department of Social Services, Community Services and Sheriff's Office for Raise the Age Services – Hamilton County School and Community Prevention Initiative
- No. 31 Agreement with Berkshire Farm Center for Services for Youth for Non-Secure Detention Services
- No. 32 Authorizing Out of State Travel – Community Services
- No. 33 Transfer of Funds – 2020 Budget
- No. 34 2019 – Payment of Special Prosecutor Invoices
- No. 35 2019 Transfer of Funds – Community College
- No. 36 2019 Transfer of Funds – Sheriff and Jail Accounts
- No. 37 2019 – Authorizing Payment of Hamilton County Emergency Management and Sheriff's Office Snowmobile
- No. 38 Authorization to Increase 2020 County Road Capital Project Budget with the Remaining 2019-2020 CHIPS Cumulative Roll Over Balance from Close of the County's 2019 Fiscal Year
- No. 39 Approval of Expenditures of Materials and Supplies for Road Construction and Maintenance Projects – 2020
- No. 40 Approval – Use of County Roads as Designated for Snowmobile Use for Year 2020
- No. 41 Authorizing County Fleet Coordinator to Purchase Automobile for Sheriff's Office
- No. 42 Authorizing Fleet Coordinator to Purchase Pickup Trucks for 2020
- No. 43 Authorizing County Fleet Coordinator to Purchase Automobiles for Public Health Department – 2020

- No. 44 Authorizing Purchase of Compact Loader for DPW
- No. 45 Approval of Audits in County Highway Funds
- No. 46 Approval of Audits in the County General Fund, Capital Project No. 2017-1 Hatch Brook Bridge and Capital Project 2019-1 Halloween Storm

RESOLUTION NO.

APPOINTMENT OF DEPUTY CHAIRMAN

DATED: JANUARY 7, 2020

BY

BE IT RESOLVED, that Supervisor _____ is hereby appointed
Deputy Chairman for the year 2020.

Seconded by

RESOLUTION NO.

RULES OF ORDER

DATED: JANUARY 7, 2020

BY

WHEREAS, the Hamilton County Board of Supervisors pursuant to Section 153 subdivision 8 of the County Law is required to adopt the Rules of its Proceedings,

NOW, THEREFORE, BE IT

RESOLVED, that the Hamilton County Board of Supervisors does hereby adopt the Rules of Order of the Board of Supervisors of Hamilton County 2020-2021, and be it further

RESOLVED, that the aforesaid rules shall be applicable to the proceedings of the Hamilton County Board of Supervisors for the years 2020 and 2021.

Seconded by

RESOLUTION NO.

INVESTMENT POLICY FOR THE COUNTY OF HAMILTON

DATED: JANUARY 7, 2020

BY

WHEREAS, the Investment Policy for the County of Hamilton is to be renewed on an annual basis, and

WHEREAS, the County Treasurer recommends the banks where monies are deposited and the maximum amount as follows:

NBT: \$15,000,000.00 (Fifteen Million)
Community Bank: \$10,000,000.00 (Ten Million)
Key Bank: \$5,000,000.00 (Five Million)
JP Morgan: \$10,000,000.00 (Ten Million)
Bank of America: \$5,000,000.00 (Five Million)
Chemung Canal Trust Company: \$3,000,000.00 (Three Million)

be it

RESOLVED, that the above listed amendments be adopted and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

RESOLUTION TO NAME CLERK OF THE BOARD

DATED: JANUARY 7, 2020

BY

BE IT RESOLVED, that Laura A. Abrams be and hereby is named Clerk of the Hamilton County Board of Supervisors for a term of two years commencing January 1, 2020, ending December 31, 2021 and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENT OF COUNTY ATTORNEY

DATED: JANUARY 7, 2020

BY

WHEREAS, Section 500 of Article 11 of the County Law of the State of New York provides that the Board of Supervisors of each County shall appoint a County Attorney, be it hereby

RESOLVED, that the Board of Supervisors of the County of Hamilton, State of New York, hereby appoints Attorney Charles R. Getty, Jr. of the Town of Lake Pleasant, County of Hamilton, as County Attorney of the County of Hamilton, as provided by Section 500, Subdivision 1 of the County Law for a term of office commencing January 1, 2020 ending December 31, 2021, and be it further

RESOLVED, that the salary of the County Attorney be paid from County Attorney Account No. A1420.101 Personal Services \$79,680.00 per annum in bi-weekly installments and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENT OF BUDGET OFFICER

DATED: JANUARY 7, 2020

BY

BE IT RESOLVED, that William G. Farber is hereby appointed Budget Officer for a term January 1, 2020 ending December 31, 2020.

Seconded by

RESOLUTION NO.

APPOINTMENT OF COUNTY HISTORIAN

DATED: JANUARY 7, 2020

BY

WHEREAS, the Education Law, Section 148, of the State of New York provides that the Board of Supervisors of each County shall appoint a County Historian, be it hereby

RESOLVED, that the Board of Supervisors of the County of Hamilton, State of New York, hereby appoints Eliza J. Darling of Benson, NY as County Historian for a term of two years commencing January 1, 2020 and ending on December 31, 2021, at an annual salary of \$11,192.00 paid from Account No. A7510.101 in bi-weekly installments and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENT OF WEIGHTS & MEASURES DIRECTOR

DATED: JANUARY 7, 2020

BY

BE IT RESOLVED, that Herbert W. Schmid is hereby appointed Weights & Measures Director for a term January 1, 2020 ending December 31, 2021 at annual salary of \$15,617.00 paid from Account No. A6610.101 and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

**APPOINTMENT OF DIRECTOR OF EMERGENCY SERVICES, FIRE
COORDINATOR AND EMS COORDINATOR**

DATED: JANUARY 7, 2020

BY

BE IT RESOLVED, that Gordon L. Purdy, II is hereby appointed Director of Emergency Services for a term of January 1, 2020 ending December 31, 2020 at an hourly rate of \$25.543 paid from Account No. A3640.101, and be it further

RESOLVED, that Jay Griffin is hereby appointed Fire Coordinator for the term of January 1, 2020 ending December 31, 2020 at an annual salary of \$8,134.00 from Account No. A3640.103, and be it further

RESOLVED, that Avis Warner is hereby appointed EMS Coordinator for the term of January 1, 2020 ending December 31, 2020 and the County Treasurer and Personnel Officer be so advised.

Seconded by

RESOLUTION NO.

APPOINTMENTS TO THE FISH AND WILDLIFE MANAGEMENT BOARD

DATED: JANUARY 7, 2020

BY

WHEREAS, the terms for the Supervisor Representative & Alternate and Sportsman Representative & Alternate expired December 31, 2019, be it

RESOLVED, that the following appointments be affirmed and made to NYS Fish & Wildlife Management Board Region 5:

January 1, 2019 – December 31, 2020	Kim Mitchell, Landowner Rep.
January 1, 2019 – December 31, 2020	Richard Clawson, Landowner Rep. Alternate
January 1, 2020 – December 31, 2021	John Stortecky, Supervisor Rep.
January 1, 2020 – December 31, 2021	Clay Arsenault, Supervisor Rep. Alternate
January 1, 2020 – December 31, 2021	Lawrence P. Foy, Sportsman Rep.
January 1, 2020 – December 31, 2021	Clay Earley, Sportsman Rep. Alternate

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO HIRE FIVE BOAT PATROLMEN TO SERVE IN SHERIFF'S
OFFICE**

DATED: JANUARY 7, 2020

BY

WHEREAS, the Sheriff has reported to this Board there is a need for five boat patrolmen to patrol lakes in Hamilton County during the 2020 Summer Season (June through September), therefore, be it

RESOLVED, that the Sheriff be authorized to hire five boat patrolmen for the 2020 Summer Season beginning June 19th with any advance required training authorized, and be it further

RESOLVED, that the County Treasurer be authorized to prepare proper contracts to submit to the State of New York to meet the requirements of the State of reimbursement.

Seconded by

RESOLUTION NO.

SETTING RATE FOR TRAVEL ALLOWANCE – 2020

DATED: JANUARY 7, 2020

BY

RESOLVED, that Hamilton County will, effective January 1, 2020, compensate auto mileage incurred by employees on behalf of the County at the rate of \$.575 per mile and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

APPROVAL OF PAYMENT – 2020 COUNTY INSURANCE PACKAGE

DATED: JANUARY 7, 2020

BY

WHEREAS, the Board of Supervisors awarded the County Insurance Package to Rose & Kiernan, Inc. with NYMIR Insurance as the carrier effective January 1, 2020, and

WHEREAS, the current premiums and the Cyber Security Policy are due and payable at this time, be it

RESOLVED, that payment due in the amount of \$157,109.35 for the period January 1, 2020 – January 1, 2020 be hereby approved, and be it further

RESOLVED, that the County Treasurer is authorized to make payment at this time by issuing a check to Rose & Kiernan, Inc., in the amount of \$157,109.35 for Invoice No. 151239 and 151240 from the several accounts for insurance.

Seconded by

RESOLUTION NO.

APPROVAL OF PAYMENT – 2020 WORKERS COMPENSATION

DATED: JANUARY 7, 2020

BY

WHEREAS, the Hamilton County Board of Supervisors awarded the County Workers Compensation package to PERMA for 2020, and

WHEREAS, the County is in receipt of the annual premium for 2020 from PERMA for Workers Compensation in the amount of \$142,542.00, and

WHEREAS, the County is only eligible for this premium if said premium is paid in full by January 15, 2020, be it

RESOLVED, that the premium be paid in the amount of \$142,542.00 from the 2020 Budget charging the several accounts so noted for Employee Benefits Workers Compensation and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZATION TO PAY TAMCO JANUARY 2020 INVOICE

DATED: JANUARY 7, 2020

BY

WHEREAS, Hamilton County pays TAMCO Capital Corporation monthly for the lease of the telephone equipment, and

WHEREAS, payment of the January invoice is due January 25, 2020, and

WHEREAS, in order to avoid late fees, the Clerk of the Board has requested that a check be written by the County Treasurer upon receipt of said invoice, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to write a check to TAMCO Capital Corporation, PO Box 4130, Hopkins, MN 55343-0498 in the amount of \$2,050.00 upon receipt of the January 5, 2020 invoice, to be charged to the 2020 Budget Account No. A1650.0401 Central Communications System.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO EXECUTE AGREEMENT WITH THE
ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD – 2020**

DATED: JANUARY 7, 2020

BY

BE IT RESOLVED, that the Chairman is hereby authorized to execute an Agreement with the Adirondack Park Local Government Review Board for the 2020 appropriation in the amount of Three Thousand Dollars (\$3,000.00), charging Account No. A6326.403, and is hereby approved for payment and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION OF
HAMILTON COUNTY**

DATED: JANUARY 7, 2020

BY

WHEREAS, the Hamilton County Board of Supervisors has appropriated the sum of Forty-seven Thousand Five Hundred Eighty-nine Dollars (\$47,589.00) for the support and maintenance of the Cornell Cooperative Extension Association of Hamilton County,

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to Subdivision 8 of Section 224 of the County Law, the Hamilton County Board of Supervisors does hereby authorize the Chairman of the Board of Supervisors to enter into a memorandum agreement with the Cornell Cooperative Extension Association of Hamilton County for the fiscal year of January 1, 2020 through December 31, 2020 in the amount of Forty-seven Thousand Five Hundred Eighty-nine Dollars (\$47,589.00), and be it further

RESOLVED, the Hamilton County Board of Supervisors does hereby authorize payment of Forty-seven Thousand Five Hundred Eighty-nine Dollars (\$47,589.00) to the Cornell Cooperative Extension Association of Hamilton County in one payment, on or about February 6, 2020 and said amount shall be paid from Account No. A8750.401, and the Hamilton County Treasurer be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF CONTRACT WITH THE HAMILTON COUNTY FEDERATION OF SPORTSMEN'S CLUBS, INC.

DATED: JANUARY 7, 2020

BY

WHEREAS, this Board desires to enter into a contract with the Hamilton County Federation of Sportsmen's Clubs, Inc., for the year 2020, and

WHEREAS, the "Federation" has an established program, for promotion and education with respect to wildlife and environmental conservation, and

WHEREAS, the "Federation" through the relationships they have established with the local Fish & Game or Rod & Gun Clubs has an ability to provide a needed service to the County, and

WHEREAS, such service is anticipated to be promotion and education surrounding wildlife, fishing, and environmental conservation, and

WHEREAS, there are opportunities to provide these services through existing camps, kids fishing derbies, etc.

NOW, THEREFORE, BE IT

RESOLVED, that the County Attorney be authorized to prepare a contract to pay One Thousand Five Hundred Dollars (\$1,500.00) to the Hamilton County Federation of Sportsmen's Clubs, Inc., giving them authority to carry on a program including conservation education, and be it further

RESOLVED, that the Chairman be authorized to execute such contract and that One Thousand Five Hundred Dollars (\$1,500.00) be paid on or about March 5, 2020 from Fish and Game Account No. A8720.402 Federal Fish and Game, and that the Fish & Game Account No. A8720.402 be charged for any and all other expenses authorized herein, and be it also

RESOLVED, that Hamilton County would provide funding for up to 8 local Hamilton County Fish & Game or Rod & Gun Clubs at up to \$500.00 per club for promotional or educational programs as above defined approved by the Committee of the Hamilton County Federation of Sportsmen's Clubs, Inc. and also be covered by this contract, and be it further

RESOLVED, that upon completion of the Federation's Coyote Contest they will be reimbursed up to \$500.00 as part of said contract, and be it further

RESOLVED, that all expenses under Fish and Game Account No. A8720.402 Fish & Game will be reimbursements to the Federation for expenses already paid under the \$500.00 per club formula and \$500.00 for said Coyote Contest, and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT WITH CHARLES TAYLOR FOR IT SERVICES - 2020

DATED: JANUARY 7, 2020

BY

WHEREAS, Mr. Charles Taylor's contract for IT Services ended December 31, 2019, be
it

RESOLVED, that upon approval of the County Attorney, the Chairman of the Board of Supervisors is hereby authorized to enter into a contract with Mr. Charles Taylor for a term of January 1, 2020 through December 31, 2020 for IT Services with the same terms as the prior contract.

Seconded by

RESOLUTION NO.

APPROVAL OF VETERANS SERVICES CONTRACT - 2020

DATED: JANUARY 7, 2020

BY

BE IT RESOLVED, that upon approval of the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign a contract with Fulton County, within the meaning of Section 800 of County Law, to provide assistance to members of the armed forces and veterans and their dependents in Hamilton County in obtaining any benefits and awards to which they may be entitled under any Federal, State or local legislation, and be it further

RESOLVED, that said contract shall be effective January 1, 2020 through December 31, 2020, and be it further

RESOLVED, that Hamilton County shall pay to Fulton County the sum of \$16,500.00 per annum in quarterly installments on March 31, June 30, September 30 and December 31, 2020, plus expenses incurred by the Director for travel, postage, telephone, office supplies, printing, flags and markers, miscellaneous, conferences, schools and seminars not to exceed \$900.00.

Seconded by

RESOLUTION NO.

**AUTHORIZING RENEWAL AGREEMENT WITH HAMILTON COUNTY
EMERGENCY MEDICAL SERVICES COUNCIL, INC.**

DATED: JANUARY 7, 2020

BY

WHEREAS, Hamilton County EMS has re-organized, placing significant emphasis on training ambulance personnel, and

WHEREAS, the EMS Coordinator and the Deputy EMS Coordinator will provide a written report and financials to the Board of Supervisors regarding the need to contract with Hamilton County EMS for training, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes an agreement with Hamilton County EMS to provide training for 2020 in the amount of \$5,000, and be it further

RESOLVED, that the Hamilton County Treasurer is hereby authorized to issue a check to the Hamilton County Emergency Medical Services Council, Inc. in the amount of \$5,000.00, from Account No. A3640.0403 EMS Training.

Seconded by

RESOLUTION NO.

HAMILTON COUNTY FIRE ADVISORY BOARD

DATED: JANUARY 7, 2020

BY

WHEREAS, the Hamilton County Fire Coordinator, has requested the appointment of a County Fire Advisory Board, and

WHEREAS, County Law Section 225-a provides the authority for the County Board of Supervisors to make such appointments, and

WHEREAS, the Fire Coordinator has worked through the Fire Chiefs from the various Fire Departments within Hamilton County to develop a list of representatives, as well as alternates in some instances, and

WHEREAS, the Hamilton County Board of Supervisors also has the authority to appoint a representative from those towns which are not serviced by a Department, now, therefore, be it

RESOLVED, that the following appointments be made for the term of January 1, 2020-December 31, 2020:

Benson	James Lewek
Blue Mountain Lake	Chief Greg George, Asst Chief Charles Bruso
Hope	Chief Peter Robinson, Asst Chief Eric Robinson
Indian Lake	T.B.D.
Inlet	Chief Dennis Hudson
Lake Pleasant	Chief Bill Wharton, Asst Chief Chris Hayes
Long Lake	Chief Anthony Clark, 1 st Asst Chief John Walker
Morehouse	Chief James Luck, Brian Taylor
Piseco	Robert Kruggel
Raquette Lake	Chief Mark Bird
Speculator	Chief Matt O'Brien, Asst Chief Robert Peck
Wells	Chief Vince Lauria, Timothy O'Neill

and be it also

RESOLVED, that a certified copy be forwarded to each Board member hereby appointed along with a copy to Don Purdy and Jay Griffin.

Seconded by

RESOLUTION NO.

**APPOINTMENTS TO THE LAKE CHAMPLAIN-LAKE GEORGE REGIONAL
PLANNING BOARD**

DATED: JANUARY 7, 2020

BY

WHEREAS, the by-laws of the Lake Champlain – Lake George Regional Planning Board state that each member-county shall appoint six directors to the Board with the Chairperson of the Board of Supervisors, the Chief Financial Officer and the Highway Superintendent of each member county being Ex-Officio members and three additional directors shall be appointed by the Chairperson of the Board of Supervisors of each member county, and

WHEREAS, the tenure of Ex-Officio Officers shall be consistent with their terms of office and the additional three (3) members shall be appointed to terms of three (3) years and staggered so that one director term shall expire each year, be it

RESOLVED, that the following appointments be made to the Lake Champlain-Lake George Regional Planning Board:

Chairman of the Board of Supervisors
County Treasurer
Highway Superintendent

Steve Tomlinson – Term of January 1, 2020 – December 31, 2020
Christy Wilt – Term January 1, 2019 – December 31, 2021
Clay Arsenault – Term of January 1, 2020 – December 31, 2022

Seconded by

RESOLUTION NO.

**AUTHORIZING ONE YEAR CONTRACT EXTENSION WITH ESSEX COUNTY IDA
FOR ECONOMIC DEVELOPMENT ASSISTANCE**

DATED: JANUARY 7, 2020

BY

WHEREAS, the Essex County Industrial Development Agency has agreed to continue to assist Hamilton County, therefore, be it

RESOLVED, that the County of Hamilton enter into a one-year contract extension with the Essex County Industrial Development Agency to provide economic development assistance, support, grant writing assistance, and advice, for the period of January 1, 2020 to December 31, 2020, not to exceed \$10,000.00, and be it further

RESOLVED, the Chairman is authorized to sign said contract.

Seconded by

RESOLUTION NO.

**AUTHORIZING NYS DEC SMART GROWTH GRANT C01054G – HAMILTON
COUNTY TRAILS IN TO PROSPERITY**

DATED: JANUARY 7, 2020

BY

WHEREAS, Resolution No. 172-19 adopted May 28, 2019 authorized the application for the NYS DEC 2019 Smart Growth Program, and

WHEREAS, Hamilton County has been awarded the Adirondack/Catskill Park Community Smart Growth Grant Contract No. C01054G Hamilton County Trails in to Prosperity in the amount of \$66,500.00, with a term of November 1, 2019-October 31, 2022, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign Smart Growth Grant Contract No. C01054G Hamilton County Trails in to Prosperity, and be it further

RESOLVED, that the County Treasurer is hereby authorized to create Account No. A6326.0412 Trails in to Prosperity in the amount of \$66,500.00 to be totally offset by creating and funding Revenue Account No. A3789.0300 Trails in to Prosperity in the amount of \$66,500.00.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH NANCY BERKOWITZ, COMMUNITY
DEVELOPMENT CONSULTANT – HAMILTON COUNTY TRAILS IN TO
PROSPERITY GRANT**

DATED: JANUARY 7, 2020

BY

WHEREAS, Hamilton County has been awarded the Adirondack/Catskill Park Community Smart Growth Grant Contract No. C01054G Hamilton County Trails in to Prosperity in the amount of \$66,500.00, with a term of November 1, 2019-October 31, 2022, and

WHEREAS, Nancy Berkowitz, Community Development Consultant is uniquely qualified to provide administration of such contracted grant work program including activities such as the preparation of progress reports and payment requests as required by the funding agency and remuneration for administrative services under this contract is within the Hamilton County Procurement Policy for contract services, therefore, be it

RESOLVED, that upon approval by the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Nancy Berkowitz PO Box 104, Blue Mountain Lake, NY 12812, for the contract administration of the Smart Growth Grant Contract No. C01054G Hamilton County Trails in to Prosperity for an amount not to exceed \$8,500.00.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH WILDERNESS PROPERTY MANAGEMENT
FOR FIELD SITE TRAIL ASSESSMENTS AND PRIORITIZATION– HAMILTON
COUNTY TRAILS IN TO PROSPERITY GRANT**

DATED: JANUARY 7, 2020

BY

WHEREAS, Hamilton County has been awarded the Adirondack/Catskill Park Community Smart Growth Grant Contract No. C01054G Hamilton County Trails in to Prosperity in the amount of \$66,500.00, with a term of November 1, 2019-October 31, 2022, and

WHEREAS, Wilderness Property Management has the ability to provide field site trail assessments and prioritization, and

WHEREAS, this is a professional service under the Hamilton County Procurement Policy, and

WHEREAS, Wilderness Property Management can provide these services for an amount not to exceed \$48,000.00, therefore, be it

RESOLVED, that upon approval by the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Wilderness Property Management for field site trail assessments and prioritization services for the Smart Growth Grant Contract No. C01054G Hamilton County Trails in to Prosperity for an amount not to exceed \$48,000.00 and a term of November 1, 2019 through December 31, 2021.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH WILDERNESS PROPERTY MANAGEMENT
FOR TRAIL PLAN IMPLEMENTATION– HAMILTON COUNTY TRAILS IN TO
PROSPERITY GRANT**

DATED: JANUARY 7, 2020

BY

WHEREAS, Hamilton County has been awarded the Adirondack/Catskill Park Community Smart Growth Grant Contract No. C01054G Hamilton County Trails in to Prosperity in the amount of \$66,500.00, with a term of November 1, 2019-October 31, 2022, and

WHEREAS, Wilderness Property Management has the ability to provide the planning services to implement the Hamilton County Trails in to Prosperity Grant by providing reports and crafting a trail management plan and providing work plans, and

WHEREAS, this is a Professional Service under the Hamilton County Procurement Policy, and

WHEREAS, Wilderness Property Management can provide these services for an amount not to exceed \$10,000.00, therefore, be it

RESOLVED, that upon approval by the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Wilderness Property Management for Trail Planning Services for the Smart Growth Grant Contract No. C01054G Hamilton County Trails in to Prosperity for an amount not to exceed \$10,000.00 and a term of November 1, 2019 through December 31, 2021.

Seconded by

RESOLUTION NO.

AUTHORIZING LEASE WITH ONEWORKSOURCE – 2020

DATED: JANUARY 7, 2020

BY

WHEREAS, the Hamilton County Board of Supervisors, working with the local WIOA, and the North Country Regional Workforce Investment Council (One WorkSource), have worked out the details of a lease for the One WorkSource space, and

WHEREAS, the lease will cover the period of January 1, 2020 through December 31, 2020, and

WHEREAS, the monthly rent to be paid by said tenant will be \$475.00 per month (to cover the use of the lease space together with the cost of heat, electricity, telephone, internet and insurance), therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into and sign said lease on behalf of Hamilton County, and be it further

RESOLVED, that certified copies be forwarded to Roberta Bly.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACTS BETWEEN THE DEPARTMENT OF SOCIAL SERVICES, COMMUNITY SERVICES AND SHERIFF'S OFFICE FOR RAISE THE AGE SERVICES - HAMILTON COUNTY SCHOOL AND COMMUNITY PREVENTION INITIATIVE

DATED: JANUARY 7, 2020

BY

WHEREAS, in 2018 NYS approved legislation to raise the age of criminal responsibility to 18 years of age; New York State was previously one of only two states that automatically prosecuted 16 and 17 year-olds as adults, and

WHEREAS, the Hamilton County Department of Social Services, Hamilton County Sheriff's Office and the Hamilton County Probation Department have applied for funding for prevention of placement of these Raise the Age Youth, and

WHEREAS, Community Services has developed a Hamilton County School and Community Prevention Initiative that offers Hamilton County Schools Clinical Social Worker and Resource Officer services, and

WHEREAS, the Department of Social Services has been approved to use Raise the Age Funding for this program, be it

RESOLVED, that upon approval of the County Attorney, Hamilton County Community Services is hereby authorized to contract with the Hamilton County Department of Social Services for the Hamilton County School and Community Prevention Initiative for an amount not to exceed \$80,000.00 annually effective January 1, 2020-December 31, 2020, and be it further

RESOLVED, that upon approval of the County Attorney, Hamilton County Community Services is hereby authorized to contract with the Hamilton County Sheriff's Office for the services of a Resource Officer, for an amount not to exceed \$85,000.00 annually effective January 1, 2020-December 31, 2020.

Seconded by

RESOLUTION NO.

**AGREEMENT WITH BERKSHIRE FARM CENTER AND SERVICES FOR YOUTH
FOR NON- SECURE DETENTION SERVICES**

DATED: JANUARY 7, 2020

BY

WHEREAS, the County of Hamilton, on occasion is required to place juveniles in a non-secured detention facility, and

WHEREAS, Berkshire Farm Center and Services for Youth operates two (2) non-secured detention facilities for juveniles placed with the Department of Social Services, and

WHEREAS, Berkshire Farm Center and Services for Youth requires an agreement in order to place juveniles in their facility,

NOW, THEREFORE, BE IT

RESOLVED, that upon approval of the County Attorney, the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into an unreserved usage agreement with Berkshire Farm Center and Services for Youth for the purpose of placing appropriate juveniles with a per diem rate for an unreserved bed of \$475.00 and will be effective from January 1, 2020 through December 31, 2020.

Seconded by

RESOLUTION NO.

AUTHORIZING OUT OF STATE TRAVEL – COMMUNITY SERVICES

DATED: JANUARY 7, 2020

BY

WHEREAS, Georgia Burkhardt is a Prevention Educator for Hamilton County Community Services, and

WHEREAS, the Hamilton County Community Services (HCCS) Prevention Program has been actively involved in supporting the Four Rivers Alliance Coalition and other prevention initiatives in the County, and

WHEREAS, Hamilton County Four Rivers Alliance is offering to cover all costs for Georgia Burkhardt to attend the annual SAMHSA sponsored CADCA Leadership Forum scheduled for February 3-6, 2020 at the Gaylord National, National Harbor, Maryland, and

WHEREAS, there is no cost to the County and Georgia Burkhardt will receive continuing education credits towards her Prevention Certification through participating in this conference, be it

RESOLVED, that the Hamilton County Board of Supervisors authorizes Georgia Burkhardt to attend this Conference as a work event, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – 2020 BUDGET

DATED: JANUARY 7, 2020

BY

WHEREAS, several small changes have been identified as necessary in the 2020 Budget,
and

WHEREAS, Resolution No. 269-19 adopted September 23, 2019 created a new Registered
Professional Nurse account, which inadvertently was not included in the 2020 budget, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$6,742.00 from
the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the
County Law to the following 2020 Budget Accounts:

A1040.0105 CBS Assist. Deputy Clerk	\$1,248.00
A1165.0105 DA Account Clerk	\$3,209.00
A1325.0102 Deputy Treasurer	\$ 229.00
A1920.0401 NYSAC	\$ 93.00
A4010.0105 RP Senior RN	\$ 62.00
A4050.0108 Medical Records Clerk	\$ 18.00
A4050.0110 Physical Therapist	\$ 212.00
A6010.0110 Homemaker	\$1,671.00

and be it further

RESOLVED, that the County Treasurer be hereby authorized to create and fund Account
No. A4050.0103 Registered Professional Nurse in the amount of \$57,612.00 to be totally offset
by increasing Revenue Account No. A3401.0000 Public Health State Aid by \$57,612.00.

Seconded by

RESOLUTION NO.

2019 - PAYMENT OF SPECIAL PROSECUTOR INVOICES

DATED: JANUARY 7, 2020

BY

WHEREAS, the Hamilton County District Attorney's Office received three invoices from Christopher C. Shambo, Esq. on December 30, 2019 for Special Prosecutor cases totaling \$2,122.99, be it

RESOLVED, that the County Treasurer is hereby authorized to issue a check to Christopher C. Shambo, Esq. in the amount of \$2,122.99 to be charged to District Attorney Account No. A1165.0410 Special Prosecutor.

Seconded by

RESOLUTION NO.

2019 TRANSFER OF FUNDS – COMMUNITY COLLEGE

DATED: JANUARY 7, 2020

BY

WHEREAS, there is a shortage of funds in the Community College Account, therefore, be
it

RESOLVED, that the County Treasurer be hereby authorized to make the following
transfers:

FROM: A1990.0401 Contingent	\$8,000.00
TO: A2490.0401 Community College	\$8,000.00

Seconded by

RESOLUTION NO.

2019 TRANSFER OF FUNDS – SHERIFF AND JAIL ACCOUNTS

DATED: JANUARY 7, 2020

BY

WHEREAS, there is a shortage of funds in the Sheriff Holiday/Overtime, Sheriff Car Expense, Corrections Officer I, Jail Holiday/Overtime Account, and Jail Temporary Corrections Officer for 2019, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

FROM:

Account No. A3150.103 – Corrections Officer C	\$ 9,000.00
Account No. A3150.405 – Jail Food	\$ 3,000.00
Account No. A3170.401 – Other Corrections	\$18,000.00

TO:

Account No. A3110.103 – Deputy Holiday/Overtime	\$12,000.00
Account No. A3110.401 – Sheriff Car Expense	\$ 3,000.00
Account No. A3150.109 – Corrections Officer I	\$ 2,000.00
Account No. A3150.110 – Jail Holiday/Overtime	\$10,000.00
Account No. A3150.111 – Temporary	\$ 3,000.00

Seconded by

RESOLUTION NO.

**2019 - AUTHORIZING PAYMENT OF HAMILTON COUNTY EMERGENCY
MANAGEMENT AND SHERIFF'S OFFICE SNOWMOBILE**

DATED: JANUARY 7, 2020

BY

WHEREAS, the Resolution No. 299-19 authorized the purchase of a 2020 Ski-Doo Grand Touring Limited 600R E-TEC ES from Village Motorsports in Speculator in the amount of \$12,551.98 to be paid from Account No. A3645.403 – DHSES SH19-1020-D00, and

WHEREAS, the Hamilton County Sheriff's Office has received the 2020 Ski-Doo Grand Touring Limited 600R E-TEC ES from Village Motorsports in Speculator on January 3, 2020, be it

RESOLVED, the Hamilton County Treasurer is hereby authorized to issue a check to Village Motorsports, Inc, 2886 State Route 8, Speculator, New York 12164 in the amount of \$12,551.98 and debit Account No. A3645.403, DHSES SH19-1020-D00 for said amount.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO INCREASE 2020 COUNTY ROAD CAPITAL PROJECT
BUDGET WITH THE REMAINING 2019-2020 CHIPS CUMULATIVE ROLL OVER
BALANCE FROM CLOSE OF THE COUNTY'S 2019 FISCAL YEAR**

DATED: JANUARY 7, 2020

BY

WHEREAS, the County of Hamilton has a total 2019-2020 CHIPS Capital Apportionment Balance at the closing of the 2019 fiscal year of \$123,898.24 which is due to the County from the New York State Department of Transportation upon submission of the appropriate claims, and

WHEREAS, the County Highway Superintendent has determined that the County Road Capital Project Account needs to be increased to help fund projects in 2020, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby authorizes that Account No. D5112.202 Capital Projects be increased by \$123,898.24, to be totally offset by increasing Revenue Account No. D.3501-Consolidated Highway State Aid-Chips by \$123,898.24, per the request of the County Highway Superintendent, and the County Treasurer be so authorized and the County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**APPROVAL OF EXPENDITURES OF MATERIALS AND SUPPLIES FOR ROAD
CONSTRUCTION AND MAINTENANCE PROJECTS - 2020**

DATED: JANUARY 7, 2020

BY

WHEREAS, each year the DPW Superintendent needs to purchase materials and supplies for road construction projects, road maintenance projects and have some inventory available for emergencies for the county system, and

WHEREAS, in all instances the purchases are made through New York State Contract, Hamilton County awarded bids or through a piggy back contract bid from another county of New York State, and

WHEREAS, most of these purchases are over the threshold of the County Highway Superintendents authority to purchase without either Chairman's authorization or by board resolution authorizing the said purchases, and

WHEREAS, these materials and supplies include but not limited to stone items, culverts, hot mix asphalt, equipment rental, road striping and general construction items, and

WHEREAS, all expenditures for road projects (construction or maintenance) have been duly authorized by resolutions approved by the Hamilton County Board of Supervisors, be it

RESOLVED, that the Board of Supervisors does hereby authorize the County Highway Superintendent to purchase materials and supplies as needed without specific authorization for each purchase for road construction and maintenance projects that have been previously authorized by the Board Supervisors by resolution for 2020 and the County Treasurer and Clerk of the Board be so advised.

Seconded by

RESOLUTION NO.

**APPROVAL - USE OF COUNTY ROADS AS DESIGNATED FOR SNOWMOBILE USE
FOR YEAR 2020**

DATED: JANUARY 7, 2020

BY

RESOLVED, that the Board of Supervisors hereby authorizes any town within the county to designate any County Road or part thereof for snowmobile usage for the year 2020, be it further

RESOLVED, if a town chooses to designate a County Road or any part thereof within that particular towns boundary the town shall follow all rules and regulations of designating a road for snowmobile use per the guidelines set forth in New York State Office of Parks, Recreation and Historic Preservations Snowmobile Unit and also be subject to provide Hamilton County with an insurance certificate covering said use in favor of the County as an additional insured.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILE
FOR SHERIFF'S OFFICE**

DATED: JANUARY 7, 2020

BY

WHEREAS, the 2020 adopted budget for Hamilton County provides funding for one vehicle for the Sheriff's Office, and

WHEREAS, the Fleet Coordinator has advertised for bids for 2020 Dodge Durango SSV, and

WHEREAS, the Fleet Coordinator will order the said vehicle once there is an award for the Hamilton County fleet vehicles, be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order one (1) 2020 Dodge Durango SSV PPV for the Sheriff Department once the Hamilton County Fleet Vehicle Bid Spec 1-2020 is duly awarded to the lowest responsible not to exceed a total of \$40,000.00 for one (1) automobile delivered and the County Treasurer, Fleet Coordinator, Clerk of the Board and County Sheriff be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING FLEET COORDINATOR TO PURCHASE PICKUP TRUCKS FOR
2020**

DATED: JANUARY 7, 2020

BY

WHEREAS, the County Board of Supervisors have duly adopted the 2020 Hamilton County Budget, and

WHEREAS, within the said adopted 2020 budget the Board appropriated \$250,000.00 for equipment purchases for the Highway Department, and

WHEREAS, the Highway Superintendent recommends that the department purchase three (3) pickup trucks for use in 2020, and

WHEREAS, the Fleet Coordinator has advertised for bids for 2020 Chevrolet Pickup Trucks, and

WHEREAS, the Fleet Coordinator will order the said vehicles once there is an award for the Hamilton County fleet vehicles, be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order three (3) 2020 Chevrolet pickups for the DPW once the Hamilton County Fleet Vehicle Bid Spec 1-2020 is duly awarded to the lowest responsible not to exceed at total of \$115,000.00 for three (3) pickups delivered and the County Treasurer, Fleet Coordinator and the Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING COUNTY FLEET COORDINATOR TO PURCHASE AUTOMOBILES
FOR PUBLIC HEALTH DEPARTMENT - 2020**

DATED: JANUARY 7, 2020

BY

WHEREAS, the Public Health Department is in need of replacing two vehicles and the County Fleet Coordinator does recommend the replacement of the said vehicles, and

WHEREAS, the Fleet Coordinator has advertised for bids for 2020 Chevrolet Malibu's, and

WHEREAS, the Fleet Coordinator will order the said vehicles once there is an award for the Hamilton County fleet vehicles, be it

RESOLVED, that the Fleet Coordinator is hereby authorized to order two (2) 2020 Chevrolet Malibu sedans for the Public Health Department once the Hamilton County Fleet Vehicle Bid Spec 1-2020 is duly awarded to the lowest responsible not to exceed at total of \$40,000.00 for two (2) automobiles delivered and the County Treasurer, Fleet Coordinator, Clerk of the Board and Public Health Director be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PURCHASE OF COMPACT LOADER FOR DPW

DATED: JANUARY 7, 2020

BY

WHEREAS, the 2020 Hamilton County budget has been duly adopted, and

WHEREAS, the 2020 equipment budget for DPW has an appropriation of \$250,000.00 for equipment needs, and

WHEREAS, the DPW has budgeted for a compact tracked loader within the adopted budget, and

WHEREAS, the County DPW Superintendent has received a written quote for a new 2019 Caterpillar 289D3 Compact Tracked Loader with Attachments from Milton Cat under New York State Contract PC66988 delivered for \$128,078.45, be it

RESOLVED, that hereby the County DPW Superintendent is authorized to order said compact tracked loader from Milton Cat under NYS PC66988 Contract pricing at a cost of \$128,078.45 and the funds to be taken out of Account No. DM5130.201 Road Equipment and the County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: JANUARY 7, 2020

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$22,433.78 and bills in the County Road Fund amounting to \$128,083.70 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND, CAPITAL PROJECT
NO. 2017-1 HATCH BROOK BRIDGE AND CAPITAL PROJECT 2019-1
HALLOWEEN STORM**

DATED: JANUARY 7, 2020

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$87,816.40 by the following committees:

Public Works (Buildings) Committee.....	\$11,025.82
Public Works (Solid Waste) Committee	683.09
Finance Committee	31,735.50
Health Committee.....	10,548.99
Human Services Committee.....	13,261.00
Central Government Committee	2,206.12
Emergency Prep./Emergency Response.....	15,385.32
Publicity, Tourism, Economic Development & Planning Committee.....	2,506.56
Internal Management Committee	464.00

be it further

RESOLVED, that the bills audited this day in the following Capital Projects:

Hatch Brook Bridge Capital Project 2017-1.....	\$ 6,223.89
Halloween Storm Capital Project 2019-1.....	\$ 5,285.17

are hereby approved.

Seconded by