

AGENDA CONTINUED

SEPTEMBER 5, 2019

RESOLUTIONS:

- No. 19 Increasing Hours of Administrative Assistant in the Assigned Counsel Panel Coordinator's Office

- No. 20 Authorizing Part Time, On-Call Weekend Registered Professional Nurse – CHHA

- No. 21 Approval of and Transfer of Funds for 2019 Merit Pay

- No. 22 Approval of Audits in County Highway Funds

- No. 23 Approval of Audits in the County General Fund and Capital Project No. 2017-1 Hatch Brook Bridge

RESOLUTION NO.

**INCREASING HOURS OF ADMINISTRATIVE ASSISTANT IN THE ASSIGNED
COUNSEL PANEL COORDINATOR'S OFFICE**

DATED: SEPTEMBER 5, 2019

BY

WHEREAS, the Hamilton County Assigned Counsel Panel Coordinator's Office has employed an Administrative Assistant for two days a week to handle functions related to state reporting panel assignments, panel payments and county encumbrances and record keeping, and

WHEREAS, the responsibilities of the Hamilton County Assigned Counsel Panel Coordinator are changing and increasing, and

WHEREAS, specifically the Coordinator is handling criminal defense of a significant percentage of defendants qualifying and being prosecuted in Hamilton County rather than assigning those defendants to an ever decreasing panel, and

WHEREAS, this creates additional in office workload to manage these criminal files including intake, phone calls, emails, scheduling management, discovery and motion practice, which workload is being absorbed by the Administrative Assistant, now, therefore, be it

RESOLVED, that the position of Administrative Assistant is hereby increased to three days per week, and be it further

RESOLVED, that the County Treasurer be hereby authorized to increase Account No. A1170.0102 Administrative Assistant by \$1,470.00 to be totally offset by increasing Revenue Account No. A3025.0100 Public Defender/Coordinator by \$1,470.00 and the Assigned Counsel Panel Coordinator and Personnel Officer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PART TIME, ON-CALL WEEKEND REGISTERED PROFESSIONAL
NURSE – CHHA**

DATED: SEPTEMBER 5, 2019

BY

WHEREAS, there is a need to provide home nursing services to the residents of Hamilton County, and

WHEREAS, the Director of Public Health met with the Health Committee who authorized the advertising of a part time, on call, weekend registered nurse, and

WHEREAS, Ashley Gadway of Big Brood Road, Indian Lake, NY is a licensed Registered Nurse, and has applied for this position, therefore, be it

RESOLVED, that the Director of Public Health is authorized to hire Ashley Gadway, RN as a Part Time, on-call weekend Registered Professional Nurse at a rate of \$75.00 per on call weekend, plus \$28 per hour when on call visits are required, effective September 8, 2019, and be it further

RESOLVED, that Account No. A4010.109 Part Time On-Call Registered Professional Nurse be created, and funded by a transfer of \$3,000 from Account No. A4010.110 On-Call Overtime, and the Personnel Officer be so notified and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2019 MERIT PAY

DATED: SEPTEMBER 5, 2019

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Personnel Officer reviewed all evaluations prior to Committee day on August 26, 2019 to determine which department heads were to meet to discuss the employee evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

SHERIFF

Brian Bledsoe	September 15, 2019 to September 15, 2020	\$1.65
Corey Hutchins	September 12, 2019 to September 12, 2020	\$1.65
Sean O'Brien	September 9, 2019 to September 9, 2020	\$.88

TREASURER

Jodie Small	September 4, 2019 to September 4, 2020	\$1.65
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BUILDINGS

Christopher Gallagher	September 8, 2019 to September 8, 2020	\$1.43
Paul Strain	September 1, 2019 to September 1, 2020	\$1.10
Jacob Wells	September 12, 2019 to September 12, 2020	\$1.21

COMMUNITY SERVICES

Theresa Vaughn	September 19, 2019 to September 19, 2020	\$1.10
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NURSING

Josina Warnow	September 24, 2019 to September 24, 2020	\$1.21
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and be it further

RESOLVED, that the following transfers be made to cover the above 2019 merit pay:

FROM:	A1990.402	Contingent for Merit	\$21,271.03
TO:	A3150.104	Correction Officer D	\$3,285.92
	A3110.110	Deputy Sheriff C	\$3,445.20
	A3110.104	Deputy Sheriff	\$1,837.44

A1325.103	Principal Account Clerk	\$3,014.55
A1620.108	Custodian	\$2,985.84
D5110.101	Personal Services	\$1,995.84
DM5130.101	Mechanics	\$2,211.44
A4310.110	Care Coordinator	\$1,868.02
A4010.119	Home Health Aide	\$626.78

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: SEPTEMBER 5, 2019

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$92,279.12 and bills in the County Road Fund amounting to \$341,074.06 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT NO. 2017-1 HATCH BROOK BRIDGE**

DATED: SEPTEMBER 5, 2019

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$254,666.65 by the following committees:

Public Works (Buildings) Committee.....	\$18,054.54
Public Works (Solid Waste) Committee	96,285.73
Finance Committee	12,670.90
Health Committee.....	21,756.39
Human Services Committee.....	55,430.60
Central Government Committee	25,136.57
Emergency Prep./Emergency Response.....	22,907.85
Publicity, Tourism, Economic Development & Planning Committee.....	1,763.98
Internal Management Committee	660.09

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Hatch Brook Bridge Capital Project 2017-1.....	\$ 258,202.46
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are hereby approved.

Seconded by