

AGENDA CONTINUED

FEBRUARY 7, 2019

RESOLUTIONS:

- No. 17 Funding County Historian's NYSA Grant 0580-19-7584 in 2019 County Budget
- No. 18 Funding Adirondack Cycling Strategy, Phase One, The Great South Woods Project
- No. 19 Funding Adirondack Hamlets to Huts Implementation
- No. 20 Funding NYS Division of Homeland Security and Emergency Services Grant – SH18-1032-D00
- No. 21 Funding NYS Division of Homeland Security and Emergency Services Grant SI18-1047-D00
- No. 22 Funding NYS Division of Homeland Security and Emergency Services Grant SI13-1010-D00
- No. 23 Funding NYS Division of Homeland Security and Emergency Services Grant – SH17-1003-D00
- No. 24 Funding 2017 Statewide Interoperable Communications Grant SI17-1003-D00
- No. 25 Funding Statewide Communications Grant SI16-1005-D00
- No. 26 Funding NYS Division of Homeland Security and Emergency Services Grant – PSAP Grant PS18-1006-D00
- No. 27 Resolution Authorizing the Hamilton County District Attorney's Position as Full Time, Effective January 1, 2020
- No. 28 Authorizing Chairman to Sign NYS CDBG Grant Agreement – Hamilton County Housing Rehabilitation Program – NYS CDBG Project #500HR345-18
- No. 29 Appointment of Director-At-Large – Board of Directors of the Hamilton County Soil and Water Conservation District
- No. 30 Authorizing Contract with Michelle Kelly to Instruct Yoga Classes – Public Health

- No. 31 Discontinuing the Former Patient List and Replacing it with the Vulnerable Population Registry
- No. 32 Amending Amount of 2018 Appropriation and Revenue for State Snow & Ice Contract
- No. 33 Approval of and Transfer of Funds for 2019 Merit Pay
- No. 34 Approval of Audits in County Highway Funds
- No. 35 Approval of Audits in the County General Fund and Capital Project No. 2017-1 Hatch Brook Bridge

RESOLUTION NO.

FUNDING COUNTY HISTORIAN'S NYSA GRANT 0580-19-7584 IN 2019 COUNTY BUDGET

DATED: FEBRUARY 7, 2019

BY

WHEREAS, Resolution No. 229-18 funded a grant awarded to the Hamilton County Historian by the New York State Archives ("Local Government Records Management Improvement Fund, ID No. 0580-19-7584") in the amount of \$60,043.00 to improve the management of the County Historian's collection of historic records, and

WHEREAS, this project will be completed in 2019 and needs to be funded in the 2019 County Historian's budget, and

WHEREAS, Hamilton County received a revenue of \$30,021.00 in 2018 for said grant, and only spent \$4,718.83 in 2018 for this project, be it

RESOLVED, that \$25,302.17 be transferred from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law and Revenue Account No. A3060 Records Management be increased \$30,022.00 to be offset by increasing the following accounts:

A7510.0101 Historian	\$ 2,851.67
A7510.0102 Temp.	\$22,500.00
A7510.0407 Records Management Grant	\$29,972.50

and the County Treasurer be so authorized and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**FUNDING ADIRONDACK CYCLING STRATEGY, PHASE ONE, THE GREAT
SOUTH WOODS PROJECT**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, Hamilton County has been awarded funding in the amount of \$60,000 under NYS Department of Environmental Conservation Contract #DEC 01-C00435GG-3350000 for the Adirondack Cycling Strategy, Phase One, The Great South Woods Project, and

WHEREAS, the funds have not been entirely spent, be it

RESOLVED, that the County Treasurer is hereby authorized to fund Account No. A6326.0410 ADK Cycling-Great South Woods in the amount of \$18,576.00 to be totally offset by funding Revenue Account No. A3789.200 ADK Cycling-Great South Woods in the amount of \$18,576.00.

Seconded by

RESOLUTION NO.

FUNDING ADIRONDACK HAMLETS TO HUTS IMPLEMENTATION

DATED: FEBRUARY 7, 2019

BY

WHEREAS, Hamilton County was awarded CFA #76741 Adirondack Hamlets to Huts Implementation in the amount of \$219,375.00, and

WHEREAS, the funds have not been entirely spent, be it

RESOLVED, that the County Treasurer is hereby authorized to fund Account No. A6326.0411 Adk. Hamlets to Huts at \$161,828.25 to be totally offset by funding Revenue Account No. A3902.0200 Adk. Hamlets to Huts in the amount of \$161,828.25.

Seconded by

RESOLUTION NO.

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES GRANT – SH18-1032-D00**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant, Contract No. C970980, Project Number SH18-1032-D00 in the amount of \$49,985.00 during the time period of September 1, 2018 to August 31, 2021, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0401 SH18-1032-D00 at \$49,985.00 to be totally offset by funding Revenue Account No. A3389.0122 SH18-1032-D00 in the amount of \$49,985.00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES GRANT SI18-1047-D00**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project SI18-1047-D00 in the amount of \$544,803.00, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0402 DHSES SI18-1047-D00 at \$544,803.00 to be totally offset by funding Revenue Account No. A3389.0302 SI18-1047-D00 in the amount of \$544,803.00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES GRANT SI13-1010-D00**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, Resolution No. 105-14 authorized Hamilton County Emergency Management DHSES Grant SI13-1010-D00 in the amount of \$2,530,385.00 for Statewide Interoperable Communications, and

WHEREAS, the funding has not been entirely spent, be it

RESOLVED, that Account No. A3645.0406 Statewide Communications Grant be funded at \$87,442.21 to be totally offset by funding Revenue Account No. A3389.300 at \$87,442.21 and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES GRANT – SH17-1003-D00**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant, Contract No. T970970, Project # SH17-1003-D00 in the amount of \$49,985.00, and

WHEREAS, the funds have not been entirely spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0416 SH17-1003-D00 at \$23,873.38 to be totally offset by funding Revenue Account No. A3389.0120 in the amount of \$23,873.38 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

FUNDING 2017 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT SI17-1003-D00

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded a NYS 2017 Interoperable Communications Formula Grant through the NYS 2017 Statewide Interoperable Communications Formula Grant program (2017 SICG-Formula) in the amount of \$540,339.00 for county communications interoperability, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0418 SI17-1003-D00 Statewide Communications Grant at \$540,339.00 to be totally offset by funding Revenue Account No. 3389.0301 SI17-1003-D00 Statewide Communications Grant at \$540,339.00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

FUNDING STATEWIDE COMMUNICATIONS GRANT SI16-1005-D00

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded NYS 2016 Statewide Interoperable Communications Formula Grant SI16-1005-D00 in the amount of \$471,640.00 for county communications interoperability, and

WHEREAS, the funds have not been entirely spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0419 Statewide Communications Grant SI16-1005-D00 at \$407,821.68 to be totally offset by funding Revenue Account No A3389.700 – State Aid at \$407,821.68 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**FUNDING NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES GRANT - PSAP GRANT PS18-1006-D00**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Hamilton County Emergency Management Department has been awarded the NYS Division of Homeland Security and Emergency Services (DHSES) Grant Project PS18-1006-D00 in the amount of \$95,264.00, and

WHEREAS, the funds have not been spent, be it

RESOLVED, that the County Treasurer be authorized to fund Account No. A3645.0420 PSAP Grant PS18-1006-D00 at \$95,264.00 to be totally offset by funding Revenue Account No. A3389.0123 PSAP Grant PS18-1006-D00 at \$95,264.00 and the Director of Emergency Management and Sheriff be so notified.

Seconded by

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE HAMILTON COUNTY DISTRICT ATTORNEY'S
POSITION AS FULL TIME, EFFECTIVE JANUARY 1, 2020**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Hamilton County Board of Supervisors, by Resolution No. 405-18 set the process in motion to make the Hamilton County District Attorney's position Full time effective January 1, 2020, and

WHEREAS, the Hamilton County Board of Supervisors took this step to create absolute transparency for all the voters and potential candidates for District Attorney in this upcoming Election Cycle, and

WHEREAS, NYS has now changed the Election Calendar for Petitions and Primaries in the upcoming Election Cycle, and

WHEREAS, this Board is committed to making this change in the fairest and most transparent way possible, and

WHEREAS, said Resolution also sought guidance from the County Attorney and the Personnel Officer as to the process, and

WHEREAS, both the County Attorney and the Personnel Officer have at this time reported back, and

WHEREAS, the Personnel Officer confirmed that there were no Civil Service barriers or necessary steps to be taken on the Civil Service side, and

WHEREAS, the County Attorney confirmed that Section 700 of the County Law is the relevant Section, and that other Counties have sought Amendments of same, and

WHEREAS, NYSAC and the NYS District Attorneys' Association have committed to help with this Legislative endeavor, and

WHEREAS, this strong statewide organizational support should insure passage of any necessary Legislative authorities, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors hereby changes the Hamilton County District Attorney Position from Part time to Full time, effective January 1, 2020, and be it also

RESOLVED, that a copy of this Resolution be forwarded to NYSAC and the NYS District Attorneys' Association.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN NYS CDBG GRANT AGREEMENT –
HAMILTON COUNTY HOUSING REHABILITATION PROGRAM- NYS CDBG
PROJECT #500HR345-18**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, Hamilton County has been awarded a 2018 New York State Community Development Block Grant (NYS CDBG) for Housing Rehabilitation through the 2018 Housing Application in the amount not to exceed \$240,000.00, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign the Grant Agreement for the Hamilton County Housing Rehabilitation Program NYS CDBG Project #500HR345-18.

Seconded by

RESOLUTION NO.

**APPOINTMENT OF DIRECTOR-AT-LARGE – BOARD OF DIRECTORS OF THE
HAMILTON COUNTY SOIL AND WATER CONSERVATION DISTRICT**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, Robert L. Morrison, Director-at-Large has resigned as of January 8, 2019,
and

WHEREAS, the Hamilton County Board of Supervisors has received from the Hamilton
County Soil and Water Conservation District a recommendation that Victoria Buyce be appointed
as Director-at-Large to the Board of Directors of the Hamilton County Soil and Water
Conservation District, be it

RESOLVED, that Victoria Buyce be appointed as Director-at-Large for a term of three
years commencing February 1, 2019 terminating December 31, 2021.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACT WITH MICHELLE KELLY TO INSTRUCT YOGA CLASSES – PUBLIC HEALTH

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Hamilton County Public Health Nursing Service maintains an agreement between Warren/Hamilton Office for the Aging to provide services for Hamilton County residents under a Community Services Contract code A.6780 10 470, and

WHEREAS, this contract has been submitted for renewal for the period April 1, 2018 – March 31, 2019 in the full amount of \$3,313.00, and

WHEREAS, Michelle Kelly of 219 Lake Snow Road, Indian Lake, NY is a certified Yoga Instructor and wishes to contract with Hamilton County to instruct Yoga Classes, and

WHEREAS, the term of this contract shall be from February 1, 2019 through January 31, 2020 and compensated at a rate of \$40.00 per class plus mileage at the current county rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Michelle Kelly to instruct Yoga classes to the residents of Hamilton County, for the period February 1, 2019 through January 31, 2020 at a rate of \$40.00 per class plus mileage upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**DISCONTINUING THE FORMER PATIENT LIST AND REPLACING IT WITH THE
VULNERABLE POPULATION REGISTRY**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, it is recommended that each county maintain a registry of disabled persons located within the county per public health law section 23-A in order to respond in an emergency event, and

WHEREAS, Hamilton County Public Health Nursing Service currently uses the Former Patient to capture this data, be it

RESOLVED, that the Former Patient List will be discontinued, and replaced with the Vulnerable Populations Registry, and be it

RESOLVED, that this list will be updated quarterly to the Town Supervisors to use in the event of an emergency to ensure the safety and wellbeing of at risk residents.

Seconded by

RESOLUTION NO.

**AMENDING AMOUNT OF 2018 APPROPRIATION AND REVENUE FOR STATE
SNOW & ICE CONTRACT**

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the budget appropriation amount for State Snow removal for 2018 was set and duly adopted for \$850,000.00 for Account No. D5144.400 for State Snow & Ice Contract, and

WHEREAS, the budget revenue amount for the State Snow for 2018 was set and duly adopted for \$850,000.00 for Account No. D2302.0000 (Snow Removal other Govt) for a total offset of expenditures, and

WHEREAS, Resolution No. 345-18 adopted on November 1, 2018 increased appropriations and revenues for State Snow as follows:

Appropriations -
D5144.401 Equipment Rental - Increased - \$100,000.00
D5144.402 Salt - Increased - \$100,000.00

Revenue –
D2302.000 Snow Removal - Increased - \$200,000.00

and

WHEREAS, the final expenditures and revenues for 2018 need to be adjusted as follows:

Appropriations -
D5144.401 Equipment Rental - Increased - \$ 48,344.92
D5144.402 Salt - Increased - \$280,274.07

Revenue –
D2302.000 Snow Removal - Increased - \$328,618.99

be it

RESOLVED, the 2018 budget be amended as stated above and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2019 MERIT PAY

DATED: FEBRUARY 7, 2019

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Personnel Officer reviewed all evaluations prior to Committee day on January 28, 2019 to determine which department heads were to meet to discuss the employee evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

Robert Burgess	February 14, 2019 to February 14, 2020	\$1.65
Joseph Rathbun	February 21, 2019 to February 21, 2020	\$1.32
Jade Sherman	February 13, 2019 to February 13, 2020	\$1.21

REAL PROPERTY

Lori Abbott	February 22, 2019 to February 22, 2020	\$1.65
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NURSING

Avis Warner	February 28, 2019 to February 28, 2020	\$1.65
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SOCIAL SERVICES

Stephanie Hutchins	February 10, 2019 to February 10, 2020	\$1.32
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DISTRICT ATTORNEY

Crystal O'Brien	February 12, 2019 to February 12, 2020	\$1.54
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and be it further

RESOLVED, that the following transfers be made to cover the above 2019 merit pay:

FROM:	A1990.402	Contingent for Merit	\$19,549.53
TO:	D5110.101	Personal Services	\$3,445.20
	DM5130.101	Mechanics	\$2,756.16
	A1620.106	Cleaner	\$2,471.92
	A1355.102	Real Property Tax Service Aide	\$3,014.55
	A4050.104	Registered Professional Nurse	\$2,982.21

A6010.111	Principal Account Clerk	\$2,389.31
A1165.105	Account Clerk	\$2,490.18

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: FEBRUARY 7, 2019

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$107,498.36 and bills in the County Road Fund amounting to \$267,478.25 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT NO. 2017-1 HATCH BROOK BRIDGE**

DATED: FEBRUARY 7, 2019

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$583,882.63 by the following committees:

Public Works (Buildings) Committee.....	\$45,644.35
Public Works (Solid Waste) Committee	4,791.44
Finance Committee	219,957.46
Health Committee.....	24,108.80
Human Services Committee.....	37,893.94
Central Government Committee	98,243.77
Emergency Prep./Emergency Response.....	14,960.15
Publicity, Tourism, Economic Development & Planning Committee.....	137,115.72
Internal Management Committee	1,167.00

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Hatch Brook Bridge Capital Project 2017-1.....	\$ 19,468.15
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are hereby approved.

Seconded by