

AGENDA
FIFTH ANNUAL SESSION
DECEMBER 6, 2018

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Accepting Minutes of November 1, 2018

Public Comment Period

Reports of Standing/Special Committees

10:40 AM Judge Feldstein

11:00 AM Dan Engel, Director – Veteran Service Agency

11:15 AM Hamilton County Soil & Water Conservation District

RESOLUTIONS:

No. 1 Changing Annual Session Date

No. 2 Authorizing the Levy of Chargebacks to Towns

No. 3 Amending Resolution 355-18 Authorizing Acceptance of Back Taxes

No. 4 Transfer of Funds – Coroner

No. 5 Calendar Schedule of Regular Sessions for the Year 2019

No. 6 Authorization to Attend the 2019 NYSAC Legislative Conference

No. 7 Rescinding Resolution No. 225-15 – Designating St. Mary’s Hospital for Autopsies and Authorizing St. Mary’s Hospital, Ellis Hospital, Albany Medical Center and NMS Labs for Autopsy Services

No. 8 Authorizing One Year Contract Extension with Essex County IDA for Economic Development Assistance

No. 9 Authorizing Transfer of Funds – Legislative Board Print Rolls/Tax Bills

No. 10 Authorizing Contract between Hamilton County Public Health Nursing Service and Physical Therapist – Kathleen Ryan

No. 11 Amending Amount of 2018 Appropriation and Revenue for Gas and Diesel

- No. 12 Authorizing Transfer of Funds for Buildings
- No. 13 Authorizing Transfer of Funds – Machinery Repairs
- No. 14 Award of Bid for Unleaded Gasoline 2018
- No. 15 Authorizing Payment to Callanan Industries, Inc.
- No. 16 Authorizing Payment to Gorman Brothers
- No. 17 Authorizing Promotions of DPW Employees from MEO to HEO-T
- No. 18 Authorizing Deposition of Excess Vehicles
- No. 19 Approval of and Transfer of Funds for 2018 Merit Pay
- No. 20 Approval of Audits in County Highway Funds
- No. 21 Approval of Audits in the County General Fund and Capital Project No. 2017-1 Hatch Brook Bridge

RESOLUTION NO.
CHANGING ANNUAL SESSION DATE

DATED: DECEMBER 6, 2018

BY

WHEREAS, there is a conflict for the previously scheduled Annual Session date of December 18, 2018, be it

RESOLVED, that the Annual Session previously scheduled for December 18, 2018 be hereby rescheduled for Wednesday, December 19, 2018.

Seconded by

RESOLUTION NO.

AUTHORIZING THE LEVY OF CHARGEBACKS TO TOWNS

DATED: DECEMBER 6, 2018

BY

BE IT RESOLVED, that the Clerk of the Board of Supervisors is hereby authorized and directed to levy, from towns as accumulated charge backs accrued, consisting of charge backs from corrections to the tax bills and for tax refunds, as well as any other incidental charges to the towns of Hamilton County as follows:

<u>Town</u>	<u>Drug and Alcohol Testing</u>	<u>Assessment Roll/Bill Printing</u>	<u>Election Expenses</u>	<u>Refund Over Pmts Court Orders/ Clerical Error</u>	<u>Consolidated Health District</u>
Arietta	\$618.02	\$ 1880.75	\$ 5969.67	0	
Benson	370.64	851.75	5711.32	0	
Hope	441.33	922.50	5555.46	0	
Indian Lake	724.03	3303.45	11911.97	0	
Inlet	1042.09	2372.25	5968.22	0	
Lake Pleasant	794.71	2188.60	6180.75	0	\$29,850.09
Long Lake	688.71	2848.70	11720.27	0	
Morehouse	512.01	1505.25	5716.23	0	
Wells	582.70	1795.30	5867.22	0	
Totals	\$5,774.24	\$17,668.55	\$64,601.11	\$0.00	\$29,850.09

BE IT FURTHER RESOLVED, that the charge backs be included in the appropriate town's share of the 2019 County tax levy and to be included in the County tax rate applicable to each town.

Seconded by

RESOLUTION NO.

AMENDING RESOLUTION 355-18 AUTHORIZING ACCEPTANCE OF BACK TAXES

DATED: DECEMBER 6, 2018

BY

WHEREAS, the Board of Supervisors passed Resolution No. 355-18 accepting the back taxes from Lilith Harris, parcel #32.010-32, Town of Long Lake, and

WHEREAS, the November 30, 2018 due date so noted in Resolution No. 355-18 has not been met, and

WHEREAS, Attorney John Mannix has contacted the Treasurer with a revised closing date of December 7, 2018, be it

RESOLVED, that Resolution No. 355-18 acceptance date be amended to December 14, 2018 and the amount to be paid be amended to include December interest for a total to be paid of \$3,799.23, and the County Treasurer and County Attorney be so advised.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – CORONER

DATED: DECEMBER 6, 2018

BY

WHEREAS, there is a shortage of funds in the County Coroner Accounts, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfers:

FROM:

A1990.0401 Contingent	\$7,000.00
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TO:

A1185.0101 Coroners	\$ 600.00
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A1185.0403 Autopsies	\$6,400.00
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Seconded by

RESOLUTION NO.

CALENDAR SCHEDULE OF REGULAR SESSIONS FOR THE YEAR 2019

DATED: DECEMBER 6, 2018

BY

RESOLVED, that the attached calendar as submitted by the Chairman of the Hamilton County Board of Supervisors be set up through November 7, 2019 with dates for the Annual Session determined at a later date, and be it further

RESOLVED, that Committee meetings shall be held on the Monday, eleven days prior to the regular Board meeting.

Seconded by

HAMILTON COUNTY BOARD OF SUPERVISORS
COURTHOUSE
Lake Pleasant, New York 12108

2019 Annual Meeting Calendar presented December 6, 2018
All meetings will start at 10:30 A.M. except when otherwise stated.

	MEETING DATE	CUT OFF DATE SUBMISSION OF BILLS
Organization Meeting 2PM	January 3, 2019	December 26, 2018
February Meeting	February 7	January 29, 2019
March Meeting	March 7	February 26
April Meeting	April 5 (Friday)	March 26
May Meeting	May 2	April 23
June Meeting	June 6	May 28
July Meeting	July 3 (Wednesday)	June 25
August Meeting	August 1	July 23
September Meeting	September 5	August 27
October Meeting	October 3	September 24
November Meeting	November 7	October 29

Committee meeting shall be held on the Monday, eleven days prior to the regular Board meeting.

RESOLUTION NO.

AUTHORIZATION TO ATTEND THE 2019 NYSAC LEGISLATIVE CONFERENCE

DATED: DECEMBER 6, 2018

BY

WHEREAS, the New York State Association of Counties (NYSAC) will conduct the 2019 Legislative Conference in Albany, N.Y. January 28, 2019 – January 30, 2019, therefore, be it

RESOLVED, that all Supervisors and County Officials be granted permission to participate in the above mentioned Conference and that the actual and reasonable expenses of the officers attending such meeting shall be a County charge and be audited by this Board in the same manner as other County charges.

Seconded by

RESOLUTION NO.

RESCINDING RESOLUTION NO. 225-15 – DESIGNATING ST. MARY’S HOSPITAL FOR AUTOPSIES AND AUTHORIZING ST. MARY’S HOSPITAL, ELLIS HOSPITAL, ALBANY MEDICAL CENTER AND NMS LABS FOR AUTOPSY SERVICES

DATED: DECEMBER 6, 2018

BY

WHEREAS, Resolution No. 225-15 adopted August 6, 2015 designated St. Mary’s Hospital for autopsies, and

WHEREAS, it has now been deemed necessary to have an agreement with Ellis Hospital for autopsy services in the instances where St. Mary’s Hospital is not able to provide the service, and

WHEREAS, Ellis Hospital and Albany Medical Center have the ability to provide forensic autopsy services, be it

RESOLVED, that Resolution No. 225-15 is hereby rescinded, and be it further

RESOLVED, that the Board of Supervisors hereby directs County Coroners in Hamilton County to employ St. Mary’s Hospital, and if not available, Ellis Hospital for the purpose of conducting autopsies on behalf of Hamilton County, and be it further

RESOLVED, that the Board of Supervisors hereby directs County Coroners in Hamilton County to employ Ellis Hospital, and if not available, Albany Medical Center for the purpose of conducting forensic autopsies on behalf of Hamilton County, and be it further

RESOLVED, that NMS Labs be designated as the pathology laboratory for forensic autopsies, and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign all necessary documents with St. Mary’s Hospital, Ellis Hospital, Albany Medical Center and NMS Labs to provide said services.

Seconded by

RESOLUTION NO.

**AUTHORIZING ONE YEAR CONTRACT EXTENSION WITH ESSEX COUNTY IDA
FOR ECONOMIC DEVELOPMENT ASSISTANCE**

DATED: DECEMBER 6, 2018

BY

WHEREAS, the Essex County Industrial Development Agency has agreed to continue to assist Hamilton County, therefore, be it

RESOLVED, that the County of Hamilton enter into a one-year contract extension with the Essex County Industrial Development Agency to provide economic development assistance, support, grant writing assistance, and advice, for the period of January 1, 2019 to December 31, 2019, not to exceed \$10,000.00, and be it further

RESOLVED, the Chairman is authorized to sign said contract.

Seconded by

RESOLUTION NO.

**AUTHORIZING TRANSFER OF FUNDS – LEGISLATIVE BOARD PRINT
ROLLS/TAX BILLS**

DATED: DECEMBER 6, 2018

BY

WHEREAS, on November 26, 2018, the Hamilton County Real Property Tax Services received the invoice for the 2018-19 Annual Licensing Fee, which is charged to all users of the New York State Real Property System, in the amount of \$7,550.00 (Seven Thousand Five Hundred Fifty Dollars). This fee has been established in accordance with section 190-3.2(b) of Title 9 of the Official Compilation of Codes, Rules and Regulations of the State of New York, and

WHEREAS, the invoice for the 2017-18 NYS Real Property System Annual Licensing Fee was not received and processed until February 5, 2018, and was subsequently paid utilizing funds allocated for this annual license fee payment from the 2018 Adopted Budget instead of the 2017 Adopted Budget funds, and

WHEREAS, the budget year double payment would result in a shortage of funds in Account No. A1010.0404 - Legislative Board Print Rolls/Tax for the remainder of the 2018 Budget to cover the costs of producing the Tax Bills and Tax Rolls for the upcoming 2019 Tax Bill Cycle, now, therefore, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$7,550.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1010.0404 - Legislative Board Print Rolls/Tax to cover the 2018 account overage.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT BETWEEN HAMILTON COUNTY PUBLIC HEALTH
NURSING SERVICE AND PHYSICAL THERAPIST – KATHLEEN RYAN**

DATED: DECEMBER 6, 2018

BY

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of physical therapy to provide service to residents in Hamilton County, and

WHEREAS, Kathleen Ryan, is a licensed physical therapist by the NYS Department of Education, Office of Professions and wishes to contract with the Public Health Nursing Service to augment the Physical Therapist's patients and help cover during her time off, and

WHEREAS, the term of this contract shall be from January 1, 2019 through December 31, 2019, and compensated at a rate of \$70.00 per visit plus mileage at the current county rate, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Kathleen Ryan, PT, 9 Luzerne Place, Queensbury, NY 12804, with compensation as described above upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AMENDING AMOUNT OF 2018 APPROPRIATION AND REVENUE FOR GAS AND DIESEL

DATED: DECEMBER 6, 2018

BY

WHEREAS, the budget appropriation amount for Gas and Diesel for 2018 was set and duly adopted for \$700,000.00 for Account No. DM5130.405 for the purchase of Gas and Diesel Fuel, and

WHEREAS, the budget revenue amount for the sale of Gas and Diesel for 2018 was set and duly adopted for \$400,000.00 for Account No. DM2655.0000 for sale of fuel, and

WHEREAS, the said amounts mentioned herein are estimated by the County Highway Superintendent based on the previous year's expenditures, and

WHEREAS, because of variations of winter conditions and the increases of fuel costs the 2018 budget estimate is over expended and will need adjustments for revenue and appropriations as follows:

Appropriations -
DM5130.405 Gas and Diesel - Increased - \$80,000.00

Revenue –
DM2655.000 Sale of Fuel - Increased - \$80,000.00

be it

RESOLVED, the 2018 budget be amended as stated above and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING TRANSFER OF FUNDS FOR BUILDINGS

DATED: DECEMBER 6, 2018

BY

WHEREAS, Account No. A1620.107 Overtime – Buildings is over expended by \$218.53 because staffing and weather issues in 2018, be it

RESOLVED, the following transfer be made:

From: Account No. A1620.402 Power - \$2,000.00

To: Account No. A1620.107 Overtime - \$2,000.00

and the County Treasurer be so authorized to make the said transfer and the County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING TRANSFER OF FUNDS – MACHINERY REPAIRS

DATED: DECEMBER 6, 2018

BY

WHEREAS, Account No. DM5130.4010 Machinery Repairs for 2018 has been over expended because of some major repairs of both highway equipment and solid waste equipment, be it

RESOLVED, that \$15,000.00 be transferred from the Unappropriated County Road Machinery Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. DM5130.4010 Machinery Repairs and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR UNLEADED GASOLINE 2018

DATED: DECEMBER 6, 2018

BY

WHEREAS, Hamilton County Public Works Department solicited bids for the County's purchase of Unleaded Gasoline pursuant to invitation to bidders and in accordance with Specification No. 9-2018, and

WHEREAS, two (2) bids were received in response to the said invitation to bidders, as follows:

1. Petroleum Traders Corporation
7120 Point Inverness Way
Fort Wayne, Indiana 46804

Bid:

Lake Pleasant - \$0.1550 over "OPIS"
Indian Lake - \$0.2750 over "OPIS"
Long Lake - \$0.2750 over "OPIS"
Arietta - \$0.2750 over "OPIS"
Inlet - \$0.2750 over "OPIS"
Morehouse - \$0.2750 over "OPIS"

2. G.A. Bove and Sons
1537 State Route 30
Wells, NY 12190

Bid:

Lake Pleasant - \$0.33 over "OPIS"
Indian Lake - \$0.38 over "OPIS"
Long Lake – No Bid
Arietta - \$0.38 over "OPIS"
Inlet – No Bid
Morehouse – No Bid

be it

RESOLVED, that award be made as follows:

Petroleum Traders Corporation –

Lake Pleasant - \$0.1550 over "OPIS"
Indian Lake - \$0.2750 over "OPIS"
Long Lake - \$0.2750 over "OPIS"

Arietta - \$0.2750 over "OPIS"
Inlet - \$0.2750 over "OPIS"
Morehouse - \$0.2750 over "OPIS"

be it further

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Petroleum Traders Corporation for calendar year 2019 for all locations for Unleaded Gasoline with the approval of the County Attorney and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO CALLANAN INDUSTRIES, INC

DATED: DECEMBER 6, 2018

BY

WHEREAS, County Road Project No. 1 CR8, Griffin Road is complete, and

WHEREAS, payment is due to Callanan Industries for Type 3 Hot Mix Asphalt (HMA),
be it

RESOLVED, that the County Treasurer is hereby authorized to make payment as follows:

\$91,353.29 from Account No. D5112.2507 CR8 Griffin Road

\$27,059.72 from Account No. D5110.404 Asphalt

for a total payment of \$118,413.01 made payable to:

Callanan Industries, Inc.
PO Box 15097
Albany, NY 12212-5097

and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PAYMENT TO GORMAN BROTHERS

DATED: DECEMBER 6, 2018

BY

WHEREAS, County Road Project No. 2 CR17, French Road is complete, and

WHEREAS, payment is due to Gorman Brothers for paving and fog sealing, be it

RESOLVED, that the County Treasurer is hereby authorized to make payment as follows:

\$140,766.41 from Account No. D5112.2508 CR17
\$ 66,505.30 from Account No. D5110.404 Asphalt

for a total payment of \$207,271.71 made payable to:

Gorman Brothers, Inc.
200 Church Street
Albany, NY 12202

and the Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING PROMOTIONS OF DPW EMPLOYEES FROM MEO TO
HEO-T**

DATED: DECEMBER 6, 2018

BY

WHEREAS, the DPW Superintendent has met with the Public Works and Internal Management Committees to recommend the promotion of the following employees,

Craig Towers – MEO to HEO-T
William Hover – MEO to HEO-T

and

WHEREAS, the DPW Superintendent recommends these promotions, be it

RESOLVED, that hereby the DPW Superintendent is authorized to promote the above mentioned employees from MEO to HEO-T at their current step effective January 1, 2019 and the Personnel Officer, County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING DEPOSITION OF EXCESS VEHICLES

DATED: DECEMBER 6, 2018

BY

WHEREAS, certain vehicles/equipment have become excess and no longer needed by certain County Agencies, and

WHEREAS, the County Fleet Coordinator has made the recommendation that the following vehicles and/or equipment be disposed from the County inventory:

<u>Year</u>	<u>Make/Model</u>	<u>VIN</u>	<u>Plate#</u>	<u>Dept</u>	<u>FN</u>
2012	Dodge/Charger	2C3CDXAT6CH226843	N/A	Sheriff	610
2012	Chev/Impala	2G1WF5E33C1271595	AB9070	DPW	752

be it

RESOLVED, the above vehicles be auctioned online by Auctions International and funds from the mentioned auction shall be a revenue credit to Account No. DM2665 Sale of Equipment for DPW owned vehicles and Account No. A2665 Sale of Equipment for all other departments, and be it further

RESOLVED, that the Fleet Coordinator see that proper inventory notes be recorded when the transactions are accomplished, and the Fleet Coordinator, Director of Fixed Assets, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: DECEMBER 6, 2018

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$126,681.60 and bills in the County Road Fund amounting to \$187,678.80 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT NO. 2017-1 HATCH BROOK BRIDGE**

DATED: DECEMBER 6, 2018

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$273,858.24 by the following committees:

Public Works (Buildings) Committee.....	\$83,669.88
Public Works (Solid Waste) Committee	30,596.82
Finance Committee	61,570.83
Health Committee.....	30,993.17
Human Services Committee.....	15,409.23
Central Government Committee	28,575.13
Emergency Prep./Emergency Response.....	15,146.53
Publicity, Tourism, Economic Development & Planning Committee.....	3,003.19
Internal Management Committee	4,893.46

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Hatch Brook Bridge Capital Project 2017-1.....	\$ 33,651.02
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are hereby approved.

Seconded by