

AGENDA CONTINUED

NOVEMBER 1, 2018

RESOLUTIONS:

- No. 27 Continuation of Tourist Promotion Agency for Hamilton County and Authorizing Submission of Application to New York State Department of Economic Development for Matching funds for Promotion of Tourism
- No. 28 Amending Amount of 2018 Appropriation and Revenue for State Snow & Ice Contract
- No. 29 Award of Bid for Heating Fuel for the Year 2018-2019
- No. 30 Award of Bid for Diesel Fuel 2018
- No. 31 Authorizing Transfer and Appropriation for Solid Waste & Recycling Study
- No. 32 Authorizing Amendment of Budget and Authorizing Asbestos Abatement Firm for HVAC System Replacement for County Jail and Dispatch Center
- No. 33 Authorization to Increase Employee Personal Time Donation Rate Towards Health Insurance Cost for 2019
- No. 34 Authorizing Transfer of Funds – Advertising
- No. 35 Approval of and Transfer of Funds for 2018 Merit Pay
- No. 36 Approval of Audits in County Highway Funds
- No. 37 Approval of Audits in the County General Fund and Capital Project No. 2017-1 Hatch Brook Bridge

Review of 2019 Budget

RESOLUTION NO.

**CONTINUATION OF TOURIST PROMOTION AGENCY FOR HAMILTON COUNTY
AND AUTHORIZING SUBMISSION OF APPLICATION TO NEW YORK STATE
DEPARTMENT OF ECONOMIC DEVELOPMENT FOR MATCHING FUNDS FOR
PROMOTION OF TOURISM**

DATED: NOVEMBER 1, 2018

BY

WHEREAS, the New York State Department of Economic Development is empowered to approve application from local governments for matching funds to be used for promoting tourism therein, and

WHEREAS, the President of the Regional Office of Sustainable Tourism has recommended that an application for such funds be submitted to the Department of Economic Development for matching funds up to the amount appropriated therefore within the New York State budget, now, therefore, be it

RESOLVED, that, Michelle Clement of the Regional Office of Sustainable Tourism be, and hereby is, authorized and directed to submit an application to Marisa Finn, Tourism Matching Funds Director, Empire State Development Division of Tourism, Albany, New York 12245, for matching funds in an amount up to Four Hundred Thousand Dollars (\$400,000.00) to be used for the promotion of tourism in Hamilton County, and be it further

RESOLVED, that the Regional Office of Sustainable Tourism is hereby named Project Director in relation thereto, and be it further

RESOLVED, that the Hamilton County Board of Supervisors hereby certifies to the New York State Department of Economic Development that both the County of Hamilton and the Regional Office of Sustainable Tourism have been in existence for more than three (3) years, and be it further

RESOLVED, that in order to comply with Commerce Law, Article 5-A (New York State Tourism Promotion Act) that the Regional Office of Sustainable Tourism be the duly designated tourist promotion agency for the County of Hamilton for the fiscal year of 2018/2019, and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

**AMENDING AMOUNT OF 2018 APPROPRIATION AND REVENUE FOR STATE
SNOW & ICE CONTRACT**

DATED: NOVEMBER 1, 2018

BY

WHEREAS, the budget appropriation amount for State Snow removal for 2018 was set and duly adopted for \$850,000.00 for Account No. D5144.400 for State Snow & Ice Contract, and

WHEREAS, the budget revenue amount for the State Snow for 2018 was set and duly adopted for \$850,000.00 for Account No. D2302.0000 (Snow Removal other Govt) for a total offset of expenditures, and

WHEREAS, the said amounts mentioned herein are estimated by the County Highway Superintendent based on the previous year's expenditures, and

WHEREAS, because of variations of winter conditions the 2018 budget estimate will be over expended and will need adjustments for revenue and appropriations as follows:

Appropriations:

D5144.401 Equipment Rental	Increased - \$100,000.00
D5144.402 Salt	Increased - \$100,000.00

Revenue:

D2302.000 Snow Removal	Increased - \$200,000.00
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be it

RESOLVED, the 2018 budget be amended as stated above and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR HEATING FUEL FOR THE YEAR 2018 -2019

DATED: NOVEMBER 1, 2018

BY

WHEREAS, Hamilton County DPW solicited bids for the County's purchase of Heating Fuel Oil and Kerosene for all owned County Buildings, Facilities and the School Districts of Indian Lake and Long Lake pursuant to invitation to bidders and in accordance with Specification No. 7-2018, and

WHEREAS, two (2) bids were received in response to the said invitation to bidders, as follows:

1. G. A. Bove & Sons, Inc.
1537 State Hwy 30
Wells, NY 12190

Bid: Location

No. 1 - Hamilton County Nursing Dept.	\$0.30 over "OPIS"
No. 2 - Hamilton County Highway Garage	\$0.30 over "OPIS"
No. 3 - Hamilton County Highway Garage	\$0.30 over "OPIS"
No. 4 - Hamilton County Clerk	\$0.30 over "OPIS"
No. 5 - Hamilton County Jail	\$0.30 over "OPIS"
No. 6 - Hamilton County Buildings	\$0.30 over "OPIS"
No. 7 - Hamilton County Social Services	\$0.30 over "OPIS"
No. 8 - Hamilton County Probation Dept.	\$0.30 over "OPIS"
No. 9 - Indian Lake Central School Dist.	\$0.30 over "OPIS"
No. 10 - Long Lake Central School Dist.	\$0.30 over "OPIS"

2. Petroleum Traders Corp.
7120 Pointe Inverness Way
Fort Wayne, IN 46804

Bid: Location

No. 1 - Hamilton County Nursing Dept.	No Bid
No. 2 - Hamilton County Highway Garage	No Bid
No. 3 - Hamilton County Highway Garage	No Bid

No. 4 - Hamilton County Clerk	No Bid
No. 5 - Hamilton County Jail	No Bid
No. 6 - Hamilton County Buildings	NoBid
No. 7 - Hamilton County Social Services	No Bid
No. 8 - Hamilton County Probation Dept.	No Bid
No. 9 – Indian Lake Central School Dist.	\$0.2150 over “OPIS”
No. 10 – Long Lake Central School Dist.	\$0.2350 over “OPIS”

be it

RESOLVED, that award be made as follows:

Locations 1 – 8 to: G. A. Bove & Sons, Inc.,1537 State Hwy 30, Wells, NY 12190

Locations 9 – 10 to: Petroleum Traders Corp., 7120 Pointe Inverness Way, Fort Wayne, IN 46804,
be it further

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with G. A. Bove & Sons, Inc. for the fiscal year 2019 for heating fuel with the approval of the County Attorney, be it further

RESOLVED, that Indian Lake and Long Lake Central School Districts enter their own purchase agreements with Petroleum Traders, Corp for their locations effective November 1, 2018 and the County Treasurer, Building Superintendent, Clerk of the Board, Indian Lake Central School District and Long Lake Central School District be so notified.

Seconded by

RESOLUTION NO.

AWARD OF BID FOR DIESEL FUEL 2018

DATED: NOVEMBER 1, 2018

BY

WHEREAS, Hamilton County Public Works Department solicited bids for the County's purchase of Diesel Fuel pursuant to invitation to bidders and in accordance with Specification No. 8-2018, and

WHEREAS, two (2) bids were received in response to the said invitation to bidders, as follows:

1. Petroleum Traders Corporation
7120 Point Inverness Way
Fort Wayne, Indiana 46804

Bid:

Lake Pleasant	\$0.1968 over "OPIS"
Indian Lake	\$0.2270 over "OPIS"
Long Lake	\$0.2656 over "OPIS"
Arietta	\$0.1918 over "OPIS"
Inlet	\$0.2884 over "OPIS"
Morehouse	\$0.2020 over "OPIS"

2. Mansfield Oil Company of Gainesville, Inc.
1025 Airport Parkway SW
Gainesville, Georgia 30501

Bid:

Lake Pleasant	\$0.2197 over "OPIS"
Indian Lake	\$0.2197 over "OPIS"
Long Lake	\$0.2197 over "OPIS"
Arietta	\$0.2197 over "OPIS"
Inlet	\$0.2197 over "OPIS"
Morehouse	No Bid

be it

RESOLVED, that award be made as follows:

Petroleum Traders Corporation –

Lake Pleasant	\$0.1968 over "OPIS"
Arietta	\$0.1918 over "OPIS"
Morehouse	\$0.2020 over "OPIS"

Mansfield Oil Company of Gainesville, Inc. –

Indian Lake	\$0.2197 over “OPIS”
Long Lake	\$0.2197 over “OPIS”
Inlet	\$0.2197 over “OPIS”

be it further

RESOLVED, the Chairman of the Board of Supervisors is hereby authorized to enter into a purchase agreement with Petroleum Traders Corporation for Lake Pleasant, Arietta & Morehouse and Mansfield Oil Company of Gainesville, Inc. for Indian Lake, Long Lake & Inlet for on road diesel fuel with the approval of the County Attorney and the County Treasurer, Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING TRANSFER AND APPROPRIATION FOR SOLID WASTE &
RECYCLING STUDY**

DATED: NOVEMBER 1, 2018

BY

WHEREAS, Resolution No. 119-17 authorized the County DPW to do an County wide efficiency study for Solid Waste and Recycling, and

WHEREAS, the County has entered into an agreement with Barton & Loguidice, P.C. to conduct the study at a cost not to exceed \$25,000.00, and

WHEREAS, the said study is nearly completed and to date expenditures are \$17,000.00 and those costs have been a charge to engineering in the County Road Fund, and

WHEREAS, the Superintendent recommends setting an account up specifically for the said study, be it

RESOLVED, the County Board of Supervisors does hereby approve setting up an expenditure account specifically for the study at \$25,000.00 and to transfer \$25,000.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A8161.0406 Solid Waste Study and that charges to date to Account No. D5020.403 Engineering for the study be transferred to the new expenditure account, and the County Treasurer be so authorized and the Clerk of the Board and County Highway Superintendent be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZING AMENDMENT OF BUDGET AND AUTHORIZING ASBESTOS
ABATEMENT FIRM FOR HVAC SYSTEM REPLACEMENT FOR COUNTY JAIL
AND DISPATCH CENTER**

DATED: NOVEMBER 1, 2018

BY

WHEREAS, Resolution No. 255-18 appropriated \$150,000.00 for the HVAC system replacement for the County Jail and Dispatch Center, and

WHEREAS, the County has advertised for bids for the installation of the said system and awarded a bid of \$215,000.00 for the contract for the HVAC system, and

WHEREAS, during the inspection of the work to be performed some asbestos was located in the basement section of the Dispatch Center that must be abated before the HVAC system can be completed, and

WHEREAS, the County received a proposal for the abatement and air monitoring for the asbestos abatement during removal as follows,

Abatement – Sullivan Contracting of Sauquoit, NY	\$10,000.00
Air Monitoring – A2Zonmental LLC. Of Pulaski, NY	\$ 900.00

and

WHEREAS, the DPW Superintendent recommends approval for moving forward with the abatement and to also increase the budget by \$125,000.00 to cover all expenses to include but not limited to engineering, contract for system replacement and asbestos abatement, be it

RESOLVED, the County Board of Supervisors does hereby approve the needed asbestos abatement and to transfer \$125,000.00 from the Unappropriated General Fund Balance in accordance with Section 366 Subdivision 1 of the County Law to Account No. A1620.203 HVAC System, and the County Treasurer be so authorized and the Clerk of the Board and County Highway Superintendent be so advised.

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO INCREASE EMPLOYEE PERSONAL TIME DONATION
RATE TOWARDS HEALTH INSURANCE COST FOR 2019**

DATED: NOVEMBER 1, 2018

BY

WHEREAS, the Hamilton County Board of Supervisors has received a recommendation from the Internal Management Committee to increase the current personal time donation rate towards health insurance cost for 2019 for employees, and

WHEREAS, the current personal time donation rate for employees is \$20.00 per hour, and

WHEREAS, the Internal Management Committee has reviewed the wage comparison provided by the Personnel Officer, in determining an increase in the personal time donation rate towards health insurance cost for employees for 2019, and

WHEREAS, the Internal Management Committee is recommending the personal time donation rate for employees increase to \$24.00 per hour, be it

RESOLVED, that the Board of Supervisors authorizes the Personnel Officer to increase the personal time donation rate for employees to \$24.00 per hour towards health insurance cost effective January 1, 2019, and be it further

RESOLVED, that the Board of Supervisors authorizes the Hamilton County Personnel Officer to immediately begin enrollment with employees to facilitate this change effective January 1, 2019 and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

AUTHORIZING TRANSFER OF FUNDS – ADVERTISING

DATED: NOVEMBER 1, 2018

BY

WHEREAS, the cost for advertising has exceeded the 2018 Budgeted amount, as unexpected vacancies have occurred within numerous departments, be it

RESOLVED, that the following transfer of funds take place to cover additional advertising needs in 2018:

From: Account A1990.0401 Contingent	\$5,000.00
To: Account 1430.404 Printing/Advertising	\$5,000.00

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2018 MERIT PAY

DATED: NOVEMBER 1, 2018

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on October 22, 2018 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

HIGHWAY

Derek Cummins	November 1, 2018 to November 1, 2019	\$1.54
Mark Hunt	November 15, 2018 to November 15, 2019	\$1.21
Kenneth Walters	November 14, 2018 to November 14, 2019	\$.44

COUNTY CLERK

Heather Farber	November 1, 2018 to November 1, 2019	\$1.65
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SHERIFF

William Wilt	November 1, 2018 to November 1, 2019	\$1.65
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NURSING

Kristen King	November 29, 2018 to November 29, 2019	\$1.43
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COMMUNITY SERVICES

Joseph SanAntonio	November 29, 2018 to November 29, 2019	\$.99
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and be it further

RESOLVED, that the following transfers be made to cover the above 2018 merit pay:

FROM:	A1990.402	Contingent for Merit	\$15,478.43
TO:	D5110.101	Personal Services	\$3,215.52
	D5110.101	Personal Services	\$2,526.48
	D5110.101	Personal Services	\$119.68
	A1410.102	Deputy County Clerk	\$3,445.20
	A3110.112	Deputy Sheriff A	\$3,445.20
	A4050.120	Senior Acct. Clerk	\$2,566.96
	A4310.117	Clinical Social Worker	\$159.39

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: NOVEMBER 1, 2018

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$94,737.59 and bills in the County Road Fund amounting to \$493,632.91 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

**APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL
PROJECT NO. 2017-1 HATCH BROOK BRIDGE**

DATED: NOVEMBER 1, 2018

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$278,453.61 by the following committees:

Public Works (Buildings) Committee.....	\$28,174.21
Public Works (Solid Waste) Committee	23,795.00
Finance Committee	145,370.80
Health Committee.....	17,103.46
Human Services Committee.....	15,295.27
Central Government Committee	9,407.57
Emergency Prep./Emergency Response.....	33,460.25
Publicity, Tourism, Economic Development & Planning Committee.....	4,117.16
Internal Management Committee	1,729.89

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Hatch Brook Bridge Capital Project 2017-1..... \$ 1,091.49

are hereby approved.

Seconded by