

AGENDA CONTINUED

DECEMBER 7, 2017

RESOLUTIONS:

- No. 16 Local Update of Census Addresses
- No. 17 Authorizing Agreement with Nancy Berkowitz, Community Development Consultant – Adirondack Cycling Strategy, Phase One, The Great South Woods
- No. 18 Appointment of Safety/Injury Coordinator and an Updated Executive Safety Committee
- No. 19 Authorizing Purchase of Multi-Function Wide Format Printer Copier for Real Property Tax Services
- No. 20 Authorization to Strike Medicare/Medicaid Denials or Duplicated Claims – Hamilton County Public Health Nursing Service
- No. 21 Transfer of Funds – Social Services
- No. 22 Approval of and Transfer of Funds for 2017 Merit Pay
- No. 23 Approval of Audits in County Highway Funds
- No. 24 Approval of Audits in County General Fund

RESOLUTION NO.

LOCAL UPDATE OF CENSUS ADDRESSES

DATED: DECEMBER 7, 2017

BY

WHEREAS, the US Census Bureau is preparing for the 2020 Census, and

WHEREAS, Hamilton County must determine whether we want to participate in LUCA (Local Update of Census Addresses), and

WHEREAS, the Hamilton County Board of Supervisors has determined that it is in the best interest of the County to participate, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to execute all the necessary documents to participate in LUCA.

Seconded by

RESOLUTION NO.

AUTHORIZING AGREEMENT WITH NANCY BERKOWITZ, COMMUNITY DEVELOPMENT CONSULTANT – ADIRONDACK CYCLING STRATEGY, PHASE ONE, THE GREAT SOUTH WOODS

DATED: DECEMBER 7, 2017

BY

WHEREAS, Hamilton County wishes to complete the activities to undertake the preparation of an Adirondack Cycling Strategy, Phase One, The Great South Woods, and

WHEREAS, Hamilton County has received funding to undertake the activities in preparation of an Adirondack Cycling Strategy, Phase One, The Great South Woods and will receive reimbursement from NY DEC for those services outlined in the work plan from The Adirondack Park Smart Growth Implementation Grant award of \$60,000 for the Adirondack Cycling Strategy, Phase One, The Great South Woods, as per terms, conditions and tasks contained in the Agreements between the County of Hamilton and NYS Department of Environmental Conservation, Contract #DEC 01-C00435GG-3350000, and

WHEREAS, Nancy Berkowitz, Community Development Consultant is uniquely qualified to provide administration of such contracted grant work program including activities such as the preparation of progress reports and payment requests as required by the funding agency and remuneration for administrative services under this contract is within the Hamilton County Procurement Policy for contract services, therefore, be it

RESOLVED, that the parties hereto enter into an agreement with Nancy Berkowitz, Community Development Consultant, for the scope of work which complies with the administration of the contracted grant from the NYS Department of Environmental Conservation, Contract #DEC 01-C00435GG-3350000 in an amount not to exceed \$12,000.

Seconded by

RESOLUTION NO.

**APPOINTMENT OF SAFETY/INJURY COORDINATOR AND AN UPDATED
EXECUTIVE SAFETY COMMITTEE**

DATED: DECEMBER 7, 2017

BY

WHEREAS, Hamilton County has insured its Workers' Compensation risk with PERMA,
and

WHEREAS, as part of the renewal Hamilton County needs to update our Safety Officer
and Safety Committee, and

WHEREAS, Hamilton County last appointed an Executive Safety Committee by
Resolution No. 220-15 of August 6, 2015, and

WHEREAS, one of the obligations of maintaining present credits is the requirement to
appoint a Safety/Injury Coordinator and an Executive Safety Committee, be it

RESOLVED, that the following appointments be made:

Safety/Injury Coordinator – Kim Byrne
Building Representative – Dan Fish
Highway Superintendent - Tracy Eldridge or designee
Director of Public Health – Susan Franko or designee
Supervisors – Brian Wells and Dan Wilt

Seconded by

RESOLUTION NO.

**AUTHORIZING PURCHASE OF MULTI-FUNCTION WIDE FORMAT PRINTER
COPIER FOR REAL PROPERTY TAX SERVICES**

DATED: DECEMBER 7, 2017

BY

WHEREAS, a request was made to the Finance Committee meeting of the Hamilton County Board of Supervisors on Monday, September 25, 2017 by the Director of the Hamilton County Real Property Tax Services for authorization to purchase a new multi-function wide format printer copier to replace two existing and failing pieces of equipment, a Ricoh FW770 copier purchased in 2002 and an HP 800 plotter/printer purchased in 2003, and

WHEREAS, it was agreed in that Finance Committee meeting of the Hamilton County Board of Supervisors that the real property tax service director was authorized to contract with Northco Products, Inc of 12 Walker Way, Albany, NY 12205, for the purchase of a Canon ImagePro TX-4000 MFP, and

WHEREAS, funds for the purchase of the Canon ImagePro TX-4000 MFP were allocated under A1355.4010 Contractual Expense - Tax Map Maintenance in the 2018 Hamilton County Budget adopted November 27, 2017, now, therefore, be it

RESOLVED, that the Board of Supervisors authorizes the County to enter into a purchase agreement with Northco Products, Inc of 12 Walker Way, Albany, NY 12205, for the purchase of a Canon ImagePro TX-4000 MFP at the quoted installed price of Seven Thousand Six Hundred Twenty Dollars (\$7,620.00).

Seconded by

RESOLUTION NO.

**AUTHORIZATION TO STRIKE MEDICARE/MEDICAID DENIALS OR
DUPLICATED CLAIMS – HAMILTON COUNTY PUBLIC HEALTH NURSING
SERVICE**

DATED: DECEMBER 7, 2017

BY

WHEREAS, the Hamilton County Public Health Nursing Service's Certified Home Health Agency in its provision of patient services receives reimbursement from the Federal and State Government and various other sources, and

WHEREAS, on the accounts of some patients there are claims that are denied or duplicated by Medicare/Medicaid and have been reviewed by the Medicaid Inspector General, the Administrative Law Judge, and Medicare's Qualified Independent Contractor and determined that our agency needs to reimburse Medicare/Medicaid, therefore, be it

RESOLVED, that the Hamilton County Public Health Nursing Service/ Home Health Agency be authorized to strike from their books the following amounts:

2012	\$2,045.58
2013	\$4,356.32
2014	\$10,422.72
2015	\$2,255.68

for a total of \$19,080.30 upon approval may the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS - SOCIAL SERVICES

DATED: DECEMBER 7, 2017

BY

WHEREAS, the funds will be exhausted in the Hamilton County Department of Social Services Appropriation Account No. A6102.401, MMIS, by the end of December, be it

RESOLVED, that the following transfer be made:

From: A6123.401 Juvenile Delinquent	\$ 3,000.00
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To: A6102.401 MMIS	\$ 3,000.00
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and the County Treasurer be so authorized.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2017 MERIT PAY

DATED: DECEMBER 7, 2017

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on November 27, 2017 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

COUNTY CLERK

Eileen Higgins December 17, 2017 to December 17, 2018 \$1.65

NURSING

Daryl Parslow December 17, 2017 to December 17, 2018 \$1.10

SHERIFF

Jennifer Simons-Mattice December 28, 2017 to December 28, 2018 \$.44

COMMUNITY SERVICES

Jaime Parslow December 19, 2017 to December 19, 2018 \$.77

and be it further

RESOLVED, that the following transfers be made to cover the above 2017 merit pay:

FROM:	A1990.402	Contingent for Merit	\$4,937.13
TO:	A1410.104	Asst. Deputy County Clerk	\$3,003.00
	A4050.111	Family Health Services Coordinator	\$1,424.50
	A3150.101	Correction Officer	\$461.12
	A4310.108	Sub. Abuse Prevention Educator	\$48.51

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: DECEMBER 7, 2017

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$88,166.74 and bills in the County Road Fund amounting to \$452,278.35 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND

DATED: DECEMBER 7, 2017

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$593,242.66 by the following committees:

Building Committee	\$20,916.82
Public Works (Solid Waste) Committee	62,284.86
Finance Committee	52,397.78
Health Committee.....	25,080.48
Human Services Committee.....	14,284.35
Central Government Committee	18,951.07
Emergency Prep./Emergency Response.....	392,820.80
Publicity, Tourism, Economic Development & Planning Committee.....	1,138.69
Internal Management Committee	5,367.81

are hereby approved.

Seconded by