

AGENDA
FIFTH ANNUAL SESSION
DECEMBER 7, 2017

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Public Comment Period

Reports of Standing/Special Committees

Eliza Darling, County Historian – Department Update

RESOLUTIONS:

- No. 1 Calendar Schedule of Regular Sessions for the Year 2018
- No. 2 Amending Resolution No. 64-17 – Authorizing Creating and Funding of Accounts for the Position of County Assessor
- No. 3 Transfer of Funds – Jail Temporary
- No. 4 Amending Resolution No. 305-17 – Authorizing the Purchase of Eventide Voice Recorder
- No. 5 Voter Registration Upgrade – Board of Elections
- No. 6 Authorizing One Year Extension with Essex County IDA for Economic Development Assistance
- No. 7 Amendment to Resolution No. 325-17 – Authorizing Chairman to Sign Contract with Medical Director for Hamilton County Public Health Nursing Service
- No. 8 Contract with Temporary Psychiatrist
- No. 9 Transfer of Funds – County Road Fund Projects
- No. 10 Authorizing Transfer of Funds – Charlie Lake Outlet
- No. 11 Transfer of Funds – Recycling

- No. 12 Authorizing Amendment of Resolution No. 310-17 – Transfer of Funds to Charlie Lake Outlet (Dunning Brook) Bridge Replacement Project for 2017
- No. 13 Authorization to Close Permanent Project Accounts that are Complete and Transfer Remaining Balance to another Capital Project
- No. 14 Authorizing Highway Department to Hire Mechanic in Indian Lake
- No. 15 Authorizing Promotion of DPW Employee

RESOLUTION NO.

CALENDAR SCHEDULE OF REGULAR SESSIONS FOR THE YEAR 2018

DATED: DECEMBER 7, 2017

BY

RESOLVED, that the attached calendar as submitted by the Chairman of the Hamilton County Board of Supervisors be set up through November 1, 2018 with dates for the Annual Session determined at a later date, and be it further

RESOLVED, that Committee meetings shall be held on the Monday, eleven days prior to the regular Board meeting.

Seconded by

HAMILTON COUNTY BOARD OF SUPERVISORS
COURTHOUSE
Lake Pleasant, New York 12108

2018 Annual Meeting Calendar presented December 7, 2017
All meetings will start at 10:30 A.M. except when otherwise stated.

	MEETING DATE	CUT OFF DATE SUBMISSION OF BILLS
Organization Meeting 2PM	January 4, 2018	December 27, 2017
February Meeting	February 1	January 23, 2018
March Meeting	March 1	February 20
April Meeting	April 5	March 27
May Meeting	May 3	April 24
June Meeting	June 7	May 29
July Meeting	July 5	June 26
August Meeting	August 2	July 24
September Meeting	September 6	August 28
October Meeting	October 4	September 25
November Meeting	November 1	October 23

Committee meeting shall be held on the Monday, eleven days prior to the regular Board meeting.

RESOLUTION NO.

**AMENDING RESOLUTION NO. 64-17 - AUTHORIZING CREATION AND FUNDING
OF ACCOUNTS FOR THE POSITION OF COUNTY ASSESSOR**

DATED: DECEMBER 7, 2017

BY

WHEREAS, Resolution No. 64-17 Authorizing Creation and Funding of Accounts for the Position of County Assessor framed and implemented Resolution No. 296-16 Authorizing Creation of the Position of Assessor and Solicitation for Qualified Applicants Real Property Tax Services, and

WHEREAS, Indian Lake and Lake Pleasant have both budgeted for the Assessor position/services being provided by the County, and

WHEREAS, the initial Resolution contemplated a chargeback, now, therefore, be it

RESOLVED, that Resolution No. 64-17 Authorizing Creation and Funding Of Accounts for the Position of County Assessor is hereby amended to authorize the Real Property Director to bill the participating Towns for this service, rather than utilizing a chargeback.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – JAIL TEMPORARY

DATED: DECEMBER 7, 2017

BY

WHEREAS, will be shortage of funds in the Jail Temporary Account, therefore, be it

RESOLVED, that the County Treasurer be hereby authorized to make the following transfer:

FROM: Account No. A3150.403 – Jail Food \$5,000.00

TO: Account No. A3150.111 – Jail Temporary \$5,000.00

Seconded by

RESOLUTION NO.

**AMENDING RESOLUTION NO. 305-17 - AUTHORIZING THE PURCHASE OF
EVENTIDE VOICE RECORDER**

DATED: DECEMBER 7, 2017

BY

WHEREAS, Hamilton County has received a grant from New York State Department of Homeland Security and Emergency Services (DHSES) in the amount of \$2,530,385.00, contract C198376, for a new communications system, and

WHEREAS, Hamilton County Emergency Services has received a quote from Capital Digitronics for an EVENTIDE Voice Recorder system with the capability to record 911 calls, administrative calls and all radio communication handled through the Zetron MAX and AIRBUS systems employed by the PSAP under NYS Contract # PT67155 for \$36,068.50, and

WHEREAS, on November 2, 2017, the Hamilton County Board of Supervisors passed Resolution No. 305-17 authorizing the purchase of said recorder system to be funded from Account No. A3645.0406 Statewide Communications Grant, and

WHEREAS, it has been determined that funding for that purchase is also available from Account No. A3645.0411 Statewide PSAP Grant PS16-1007-D00 which must be fully expended by December 31, 2017, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors amend Resolution No. 305-17 to read that the purchase of the EVENTIDE Voice Recorder System be approved in the amount of \$36,068.50 with funding being charged to Account No. A3645.0411 Statewide Communications Grant PS16-1007-D00.

Seconded by

RESOLUTION NO.

VOTER REGISTRATION UPGRADE – BOARD OF ELECTIONS

DATED: DECEMBER 1, 2017

BY

WHEREAS, Hamilton County BOE has been offered an upgrade in the voter registration system at no cost to Hamilton County by server NTS Data Services, and

WHEREAS, this was offered previously at a discounted cost in excess of \$17,000.00, and

WHEREAS, Hamilton County is the only county that still registers voters by hardcopy and face the possibility of a mandate, and

WHEREAS, the only cost to Hamilton County BOE would be approximately \$2,000.00 payroll to scan existing hardcopy into the system in 2018, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby authorize the Election Commissioners to accept the offer at no cost to the County by their data servicing company NTS Data Services.

Seconded by

RESOLUTION NO.

**AUTHORIZING ONE YEAR CONTRACT EXTENSION WITH ESSEX COUNTY IDA
FOR ECONOMIC DEVELOPMENT ASSISTANCE**

DATED: DECEMBER 7, 2017

BY

WHEREAS, the Essex County Industrial Development Agency has agreed to continue to assist Hamilton County, therefore, be it

RESOLVED, that the County of Hamilton enter into a one-year contract extension with the Essex County Industrial Development Agency to provide economic development assistance, support, grant writing assistance, and advice, for the period of January 1, 2018 to December 31, 2018, not to exceed \$10,000.00, and be it further

RESOLVED, the Chairman is authorized to sign said contract.

Seconded by

RESOLUTION NO.

**AMENDMENT TO RESOLUTION NO. 325-17 - AUTHORIZING CHAIRMAN TO
SIGN CONTRACT WITH MEDICAL DIRECTOR FOR HAMILTON COUNTY
PUBLIC HEALTH NURSING SERVICE**

DATED: DECEMBER 7, 2017

BY

WHEREAS, Resolution No. 325-17 adopted November 7, 2017 authorized contracting with Dr. Welch beginning January 1, 2018 to be Public Health Nursing Service's Medical Director, and

WHEREAS, it was Dr. Welch's intent to continue as an employee with Hamilton County Public Health Nursing Service's Medical Director as of January 1, 2018, now, therefore, be it

RESOLVED, that Resolution No. 325-17 be hereby amended to authorize the hiring of Dr. David Welch, 158 John Brown Rd, Lake Placid, NY 12946, beginning January 1, 2018, as Medical Director for Hamilton County Public Health Nursing Service, with compensation being \$12,833 as set forth in the 2018 Hamilton County Budget and the County Treasurer and County Personnel Officer be so authorized.

Seconded by

RESOLUTION NO.

CONTRACT WITH TEMPORARY PSYCHIATRIST

DATED: DECEMBER 7, 2017

BY

WHEREAS, Hamilton County Community Services (HCCS) has a need to contract with a temporary psychiatrist as its current contract psychiatrist will be unavailable between December 5, 2017 and at least sometime in February 2018 due to medical issues, and

WHEREAS, Dr. Sandra Antoniak of 52 Leonard St Unit 311 Beacon NY 12508, a psychiatrist currently providing telepsychiatry services to HCCS under a contract with Comprehensive Medicine PLLC, has agreed to fill in under a separate contract during the time the current psychiatrist is unavailable, and

WHEREAS, HCCS would compensate Dr. Antoniak at a rate of \$1,500.00 per day representing the same rate paid to its current contract psychiatrist, and

WHEREAS, the contract would be effective December 6, 2017 through June 30, 2018, be it

RESOLVED, that a contract be developed with Dr. Antoniak to provide temporary psychiatric services to HCCS.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS - COUNTY ROAD FUND PROJECTS

DATED: DECEMBER 7, 2017

BY

WHEREAS, there is a shortage of funds in County Road Fund Project Account No. D5112.2506 CR 6 Benson Road- \$106.30, be it

RESOLVED, that the following transfer be made:

From: Account No. D5120.203 Bridge Projects	\$106.30
To: Account No. D5112.2506 CR 6 Benson Road	\$106.30

and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING TRANSFER OF FUNDS – CHARLIE LAKE OUTLET

DATED: DECEMBER 7, 2017

BY

WHEREAS, Bridge Project Account No. D5120.2004 Charlie Lake Outlet for 2017 is complete and has been over expended in the amount of \$36,463.85 because the project was contracted out rather than completing with in-house staff, be it

RESOLVED, the following transfer be made:

From: Account No. D5112.0203 Bridge Projects	\$36,463.85
To: Account No. D5120.2004 Charlie Lake Outlet	\$36,463.85

and the County Treasurer be so authorized and the County Highway Superintendent and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS - RECYCLING

DATED: DECEMBER 7, 2017

BY

WHEREAS, there is a shortage of funds in the following account in the County Recycling Fund Account No. A8160.104 P/T Laborer- \$385.97, be it

RESOLVED, that the following transfer be made:

From: Account No. A8160.401 Supplies	\$385.97
To: Account No. A8160.104 P/T Laborer	\$385.97

and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING AMENDMENT OF RESOLUTION NO. 310-17 - TRANSFER OF FUNDS TO CHARLIE LAKE OUTLET (DUNNING BROOK) BRIDGE REPLACEMENT PROJECT FOR 2017

DATED: DECEMBER 7, 2017

BY

WHEREAS, Resolution No. 310-17 was duly passed by the Board of Supervisors on November 2, 2017 authorizing the transfer of \$43,541.94 from Account No. D5120.2006, and

WHEREAS, the amount of \$43,541.94 was not accurate and should have been \$11,458.06, be it

RESOLVED, that hereby Resolution 310-17 is amended to show the transfer to be in the amount of \$11,458.06 from Account No. D5120.2006 and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZATION TO CLOSE PERMANENT PROJECT ACCOUNTS THAT ARE COMPLETE AND TRANSFER REMAINING BALANCE TO ANOTHER CAPITAL PROJECT

DATED: DECEMBER 7, 2017

BY

WHEREAS, the County Road Permanent Improvement projects are completed for 2017 and three projects have a remaining fund balance, and

WHEREAS, the remaining fund balances can be utilized in another permanent improvement project, and

WHEREAS, all of these projects the funds have been appropriated through the CHIP's program, be it

RESOLVED, the following permanent project accounts be closed:

D5112.2501 CR18 Chamberlain Road 2017 – balance	\$9,856.39
D5112.2502 CR24 Old Piseco Road 2017 – balance	\$.00
D5112.2503 CR 16 Gilmantown Road 2017 – balance	\$ 754.82
D5112.2504 CR 3 North Point Road 2017 – balance	\$4,759.35

be it further

RESOLVED, the remaining balance total of \$15,370.56 be transferred into Capital Project as follows:

D5112.2506 CR 6 Benson Road 2017 - \$15,370.56

and the County Treasurer be so authorized and the Clerk of the Board and Highway Superintendent be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING HIGHWAY DEPARTMENT TO HIRE MECHANIC IN INDIAN LAKE

DATED: DECEMBER 7, 2017

BY

WHEREAS, the County DPW has the need for a full time Mechanic, and

WHEREAS, the Highway Superintendent recommends that Jacob Wells of Indian Lake be hired full time effective January 1, 2018 at Mechanic Step Hire Rate, be it

RESOLVED, that hereby the Highway Superintendent is authorized to hire Jacob Wells of Indian Lake at Mechanic Step Hire Rate effective January 1, 2018 and the Personnel Officer and County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING PROMOTION OF DPW EMPLOYEE

DATED: DECEMBER 7, 2017

BY

WHEREAS, the County Highway Superintendent is recommending the following promotion and Grade change for 2017:

Benjamin Eldridge – Grade 5 MEM II to Grade 7 Senior MEM

and

WHEREAS, this promotion will be effective January 1, 2018 at his current step, and

WHEREAS, the Public Works Committee does recommend the promotion stated hereon,
be it

RESOLVED, that hereby the County Highway Superintendent is authorized to promote the employee mentioned hereon at their current step effective January 1, 2018 and the Personnel Officer, County Treasurer and Clerk of the Board be so notified.

Seconded by