

AGENDA
FOURTH ANNUAL SESSION
NOVEMBER 27, 2017

10:30 AM Call to Order
Pledge to Flag
Opening Prayer
Roll Call

Public Comment Period

Reports of Standing/Special Committees

11:00 AM Public Hearing on Tentative Budget

11:15 AM Public Hearing on Proposed Local Law No. 12 of 2017 – A Local Law Overriding the Tax Levy Limit for Hamilton County for 2018 and Authorizing the Adoption by Hamilton County of a Budget for 2018 that may require a Tax Levy that is Greater than the Tax Levy Limit for the 2018 Fiscal Year

RESOLUTIONS:

No. 1 Authorizing Chairman to Sign Contract with Absolute Auctions & Realty, Inc. for Property Auctions for Years 2018 and 2019

No. 2 Transfer of Funds – Board of Elections

No. 3 Authorizing Bids for Transportation for a Preschool Child from Inlet to Upstate Cerebral Palsy in Rome, NY

No. 4 Authorizing Chairman to Sign WIC Contract

No. 5 Authorizing Chairman to Sign Contract with Interim Medical Director for Hamilton County Public Health Nursing Service

No. 6 Authorizing Chairman to Sign “Certification Statement for Provider Utilizing Electronic Billing”

No. 7 Authorizing Contract with Glens Falls Animal Hospital for Rabies Specimen Preparation and Submission for Public Health Nursing Service

- No. 8 Authorizing Chairman to Sign Contract with Home Health Care Partners, Corp. Regarding Home Health Aide Services
- No. 9 Contract with Patricia A. Hawley – Medical Record Consultant Audit Review – Year 2018
- No. 10 Authorizing Chairman to Sign Contract for Preschool Service Provision with Providers
- No. 11 Agreement between Hamilton County Public Health Nursing Service and McCarthy and Colon, LLP, Certified Public Accountants
- No. 12 Authorizing Chairman to Sign Contract with Fort Hudson Health System, Inc. Regarding Home Health Aide Services
- No. 13 Authorizing Chairman to Sign Contract with Home Aide Service of the Central Adirondacks, Inc. Regarding Home Health Aide Services
- No. 14 Contract with Laura Davis, Pharmaceutical Consultant for the Year 2018
- No. 15 Authorizing Contracts with Speech-Language Pathologists
- No. 16 Authorizing Chairman to Sign Agreement for Provider Services with Adirondack Health Institute on behalf of Public Health Nursing Service
- No. 17 Medicaid and Medicare Cost Reports
- No. 18 Amendments to and Adoption of the 2018 County Budget

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH ABSOLUTE AUCTIONS
& REALTY, INC. FOR PROPERTY AUCTIONS FOR YEARS 2018 AND 2019**

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the County of Hamilton has had success with its property tax auctions over the past two years with Absolute Auctions & Realty, Inc., and

WHEREAS, the County has been able to put all of the properties in the auctions back on the tax rolls, be it

RESOLVED, that the County of Hamilton contract with Absolute Auctions & Realty, Inc. to hold property auctions on the County's behalf in conjunction with Fulton County's tax property auctions, and be it further

RESOLVED, that the contract will cover two years, terminating on December 31, 2019 with the option of a one year extension at the mutual consent of both parties, and be it further

RESOLVED, that the Chairman of the Board is authorized to sign a contract with Absolute Auction & Realty, Inc.

Seconded by

RESOLUTION NO.

TRANSFER OF FUNDS – BOARD OF ELECTIONS

DATED: NOVEMBER 27, 2017

BY

WHEREAS, Hamilton County Board of Elections has a shortage of funds in payroll Account No. A1450.109 Election Workers in the amount of \$887.50, and

WHEREAS, Board of Elections Account No. A1450.410 Training has excess funds available, now, therefore, be it

RESOLVED, that the Hamilton County Board of Supervisors does hereby authorize the County Treasurer to transfer \$887.50 from Account No. A1450.410 Training to Account No. A1450.109 Election Workers to cover said overage.

Seconded by

RESOLUTION NO.

**AUTHORIZING BIDS FOR TRANSPORTATION FOR A PRESCHOOL CHILD FROM
INLET TO UPSTATE CEREBRAL PALSY IN ROME, NY**

DATED: NOVEMBER 27, 2017

BY

WHEREAS, Hamilton County is obligated to provide roundtrip transportation for Hamilton County children receiving Early Intervention or Preschool Special Education services that cannot be provided in the home setting, and

WHEREAS, the HCPHNS staff encourage parents to provide transportation, which however is not an option for this family beginning January 1, 2018, therefore, be it

RESOLVED, that bids for roundtrip transportation from Inlet to Upstate Cerebral Palsy in Rome, NY be solicited from vendors for the 2018 winter and spring school sessions.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN WIC CONTRACT

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the New York State Department of Health, Agency # 12000, requests the renewal of the Contract No. C-025751 with Hamilton County Public Health Nursing Service to provide Women, Infant and Children Program (WIC) Services, for the period of October 1, 2017 – September 30, 2018, and

WHEREAS, the grant year overlaps the 2017- 2018 County Budgeted fiscal year, and

WHEREAS, the total grant contract is for Fifty-Two Thousand Six Hundred Nineteen Dollars (\$52,619.00), and

WHEREAS, the necessary funds have been appropriated in the 2017 Municipal Budget and the remainder will be proposed for the 2018 Municipal Budget, be it

RESOLVED, that the Chairman of the Board of Supervisors be authorized to sign the Contract with the NYS WIC Program, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH INTERIM MEDICAL DIRECTOR FOR HAMILTON COUNTY PUBLIC HEALTH NURSING SERVICE

DATED: NOVEMBER 27, 2017

BY

WHEREAS, Dr. David G Welch has filed for retirement benefits with the NYS Retirement System, therefore he is required to sever his employment with the County as of December 22, 2017 and he would like to enter into a contract as Hamilton County Public Health Nursing Service's Medical Director as of January 1, 2018 to continue his previous decades of service, and

WHEREAS, Dr. Russell E. Rider of Long Lake Medical Center, 8561 Newcomb Rd, Long Lake, NY 12847 has agreed to perform as interim Medical Director from December 22, 2017-December 31, 2017, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into a contract with Dr. Russell E. Rider to cover the December 22, 2017-December 31, 2017 period as Medical Director for Hamilton County Public Health Nursing Service, upon approval of the County Attorney and the County Treasurer and Clerk of the Board be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN “CERTIFICATION STATEMENT FOR PROVIDER UTILIZING ELECTRONIC BILLING”

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the Hamilton County Public Health Nursing Service submits electronic claims to the State’s Medicaid Fiscal Agent, and

WHEREAS, the agency maintains 3 programs for which one or more “Certification Statement for Provider Utilizing Electronic Billing” forms is required as follows:

Preschool Special Education Program:

ETIN: 6N8 – Medicaid Provider Number 03085178 - Expires May

ETIN: BE56 – Medicaid Provider Number 03085178 – Expires December

Early Intervention Program:

ETIN: NY7 – Medicaid Provider Number 02960992 – Early Intervention Service Coordination. Expires October

ETIN: 00E8 – Medicaid Provider Number 02960992, NPI 1528197894 – Hamilton County Public Health Early Intervention Service Coordination. Expires May.

Hamilton County Public Health Nursing Service (CHHA):

ETIN: NY7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

ETIN: OZ7 – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires February,

ETIN: J5T (BlackTree) – Medicaid Provider Number 02997386 – Hamilton County Public Health Nursing Service. Expires October

be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign each “Certification Statement for Provider Utilizing Electronic Billing” for the Hamilton County Public Health Nursing Service, as needed, for the period January 1, 2018 through December 31, 2018.

Seconded by

RESOLUTION NO.

**AUTHORIZING CONTRACT WITH GLENS FALLS ANIMAL HOSPITAL FOR
RABIES SPECIMEN PREPARATION AND SUBMISSION FOR PUBLIC HEALTH
NURSING SERVICE**

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required under New York State Public Health Law (PHL) and 10 NYCRR 40-2.100 and 2.101 to designate and maintain a system for communicable disease control, including rabies, and

WHEREAS, PHL sections 2140 through 2145 gives primary responsibility for control and suppression of rabies to local health departments, and

WHEREAS, that responsibility includes provision of specimen preparation by a qualified veterinarian; provision of quarantine for un-vaccinated suspect rabid animals; as well as euthanasia and cremation as appropriate following PHL, and

WHEREAS, the Glens Falls Animal Hospital, 66 Glenwood Avenue, Queensbury, NY 12804, is willing to provide said services for the County of Hamilton following NYS DOH guidance and directives, and

WHEREAS, HCPHNS is supported by annual NYSDOH grant funding and NYS aid to fund these activities, and

WHEREAS, Glens Falls Animal Hospital has agreed to collect fees for cremation, quarantine and/or subsequent required rabies vaccinations from animal owners as feasible per NYS Law, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement with the Glens Falls Animal Hospital for provision of services as outlined above upon, for the period January 1, 2018 through December 31, 2018, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH HOME HEALTH CARE PARTNERS, CORP. REGARDING HOME HEALTH AIDE SERVICES

DATED: NOVEMBER 27, 2017

BY

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Home Health Care Partners, Corp. for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2017 of \$30.31 per hour for January 1, 2018 through December 31, 2018, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Home Health Care Partners, Corp., 1830 River Front Center, Amsterdam, NY 12010 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2018 – December 31, 2018.

Seconded by

RESOLUTION NO.

**CONTRACT WITH PATRICIA A. HAWLEY – MEDICAL RECORD CONSULTANT
AUDIT REVIEW – YEAR 2018**

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the Hamilton County Public Health Nursing Service, as part of its Health Care Compliance Program will require a medical record audit review on its files on an annual basis, and

WHEREAS, providers qualified to perform these services within Hamilton County are very limited, and

WHEREAS, Patricia A. Hawley, of 1787 Call Street, Lake Luzerne, NY 12846 has agreed to perform a medical records audit review of the files at a cost of Four Hundred Twenty-Five Dollars (\$425.00) per day plus mileage at the prevailing county rate, and estimates that she will be required to review and audit the medical records biannually, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Patricia A. Hawley to perform a medical records audit and review of the Hamilton County Public Health Nursing Service Records, for the period January 1, 2018 through December 31, 2018.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT FOR PRESCHOOL SERVICE
PROVISION WITH PROVIDERS**

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to provide for special education and related services for children aged 3 – 5 who reside in Hamilton County and have a developmental delay as defined through a comprehensive evaluation through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, the following organizations are approved providers of special education and related services through the New York State Department of Education:

Lexington Center, 127 E. State St., Gloversville, NY 12078,

Whispering Pines Preschool, 2841 Thousand Acre Rd., Delanson, NY 12053,

Community Health Center of St. Mary's and Nathan Littauer Hospital, 2-8 West Main St, Johnstown, NY 12095

and

WHEREAS, the frequency and duration of services for each child is based on the findings of the comprehensive evaluation and rules applying to section 4410 of the New York State Education Law, as determined by the CPSE committee in preparing an Individualized Education Plan (IEP), and

WHEREAS, the compensation for special education and related services are set at rates in conjunction with the Rate Setting Unit of the NYS Department of Education, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to enter into contracts with these providers to provide the aforesaid services for the period of January 1, 2018 through December 31, 2018 pursuant to an aforesaid IEP for each eligible child, with compensation for each eligible child, with compensation for services rendered at the current approved rates set forth for Hamilton County by the Rate Setting Unit of the NYS Education Department, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AGREEMENT BETWEEN HAMILTON COUNTY PUBLIC HEALTH NURSING SERVICE AND McCARTHY AND CONLON, LLP, CERTIFIED PUBLIC ACCOUNTANTS

DATED: NOVEMBER 27, 2017

BY

WHEREAS, Hamilton County Public Health Nursing Service is required to prepare Medicare and Medicaid cost reports annually, and

WHEREAS, the services of an accounting firm with experience in cost report preparation enhances the likelihood of an accurate document, and

WHEREAS, the need for consultation with an accountant occasionally arises in the Nursing Service, and

WHEREAS, McCarthy and Conlon, LLP have provided high quality services and guidance for the Nursing Service over the past several years, and

WHEREAS, the terms of the agreement are as follows:

Year ending December 31, 2018 - \$10,000
Year ending December 31, 2019 - \$10,000
Year ending December 31, 2020 - \$10,000

and

WHEREAS, a fee of \$125.00 per hour will be charged for any additional consultative time needed and approved prior to work being completed, for the duration of the contract, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is hereby authorized to sign this agreement, upon approval of the County Attorney, on behalf of the Hamilton County Public Health Nursing Service with McCarthy and Conlon, LLP, for the purpose of rendering an opinion on the Medicare and Medicaid Cost Reports in accordance with State and Federal Regulations as well as provide recommendations to the Department and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH FORT HUDSON HEALTH SYSTEM, INC. REGARDING HOME HEALTH AIDE SERVICES

DATED: NOVEMBER 27, 2017

BY

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Fort Hudson Health System, Inc. for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2017 of \$30.31 per hour for January 1, 2018 through December 31, 2018, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Fort Hudson Health System, Inc., 319 Broadway, Fort Edward, NY 12828 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2018 – December 31, 2018.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH HOME AIDE SERVICE
OF THE CENTRAL ADIRONDACKS, INC. REGARDING HOME HEALTH AIDE
SERVICES**

DATED: NOVEMBER 27, 2017

BY

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract with Home Aide Service of the Central Adirondacks, Inc. (HASCA) for the provision of home health aide level services for the resident of Hamilton County, and

WHEREAS, Hamilton County Public Health Nursing Service proposes to contract at the same rate as in 2017 of \$30.31 per hour for January 1, 2018 through December 31, 2018, now, therefore, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors be and is hereby authorized to sign a contract on behalf of the County of Hamilton with Home Aide Service of the Central Adirondacks, Inc, PO Box 25, 114 S Shore Rd, Old Forge, NY 13420 to provide services of Certified Home Health Aides to the patients of the Hamilton County Public Health Nursing Service at a rate of \$30.31 per hour for the period of January 1, 2018 – December 31, 2018.

Seconded by

RESOLUTION NO.

**CONTRACT WITH LAURA DAVIS, PHARMACEUTICAL CONSULTANT FOR THE
YEAR 2018**

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to have a Pharmaceutical Consultant to insure compliance with all federal and state regulations relative to the storage of pharmaceuticals within the Agency, and

WHEREAS, providers qualified to perform these services are limited within Hamilton County, and

WHEREAS, Laura Davis, 212 Meriline Avenue, Scotia, NY 12302 has agreed to perform the services for the Hamilton County Public Health Nursing Service at a charge of Two Hundred Fifty Dollars (\$250.00) per visit to the County plus mileage at the prevailing county rate, and

WHEREAS, she also agrees to provide pharmaceutical services to the County in the event of an emergency requiring large scale distribution of drugs or vaccines by the Agency at the rate of Fifty Dollars (\$50.00) per hour plus mileage, and

WHEREAS, she will maintain professional liability insurance in order to provide additional services during large scale distribution of pharmaceuticals, with the understanding that she will be reimbursed by the county for insurance premiums, not to exceed \$200.00, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into contract with Laura Davis, upon approval of the County Attorney, to perform Pharmaceutical Consultant Services for the Hamilton County Public Health Nursing Service pursuant to 10NYCRR Section 752.5, as delineated above for the period of January 1, 2018 through December 31, 2018 and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

AUTHORIZING CONTRACTS WITH SPEECH-LANGUAGE PATHOLOGISTS

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the Hamilton County Public Health Nursing Service contracts with individual providers of treatment for speech and language pathologies for several programs, and

WHEREAS,

Rebecca Lynn Pelton
9 Ordway Lane
North Creek, NY 12853

Patty Wojcicki
372 Ridge Road
Broadalbin, NY 12025

are duly licensed Speech and Language Pathologists by the NYS Department of Education, Office of Professions and wish to contract with the Nursing Service, and

WHEREAS, the term of these contracts shall be from January 1, 2018 through December 31, 2018, and

WHEREAS, provider will be compensated at a rate of \$75.00 per visit plus mileage at the current county rate for services rendered through the Certified Home Health Agency, and

WHEREAS, the provider will be compensated at the current per visit rate, with mileage included in rate, set by the New York State Department of Education for services rendered under through the Preschool Special Education Program, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into a contract with Rebecca Lynn Pelton, SLP, and Patty Wojcicki SLP to provide treatment for speech and language pathologies to the residents of Hamilton County, for the period January 1, 2018 through December 31, 2018 at the rates set above, upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN AGREEMENT FOR PROVIDER SERVICES
WITH ADIRONDACK HEALTH INSTITUTE ON BEHALF OF PUBLIC HEALTH
NURSING SERVICE**

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to perform periodic full and updated Community Health Assessments (CHA), and

WHEREAS, the Hamilton County Public Health Nursing Service supported and participated in development and implementation of a regional community health assessment, through grant funding obtained by the Adirondack Health Institute, for completion of the Community Health Assessment, and

WHEREAS, the cost share for the Hamilton County Public Health Nursing Service to remain a part of this valuable regional process is \$5,000.00, which has been proposed in the 2018 Municipal Budget and is reimbursable through the State Aid process at 100%, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to enter into an agreement on behalf of the Public Health Nursing Service with the Adirondack Health Institute, not to exceed \$5,000.00, for the period January 1, 2018 through December 31, 2018 upon approval of the County Attorney and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

MEDICAID AND MEDICARE COST REPORTS

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the Hamilton County Public Health Nursing Service is required to submit the following Cost Reports annually for all services provided by the Nursing Service:

Certified Home Health Agency Medicare Cost Report
Certified Home Health Agency Medicaid Cost Report
Diagnostic and Clinic Services Medicaid Cost Report

and

WHEREAS, the current contracted provider of accounting services for the Nursing service is McCarthy and Conlon, LLP, and

WHEREAS, Michael McCarthy, CPA will complete the reports within appropriate timeframes and review results with the Public Health Nursing Service, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the Medicaid and Medicare Cost Reports for Year 2017.

Seconded by

RESOLUTION NO.

AMENDMENTS TO AND ADOPTION OF THE 2018 COUNTY BUDGET

DATED: NOVEMBER 27, 2017

BY

WHEREAS, the tentative budget for the year 2018 has been duly presented to the Board by the Finance Committee and Budget Officer and duly advertised, and

WHEREAS, a Public Hearing was held on November 27, 2017 as required by Section 359 of the County Law, be it

RESOLVED, that the following increases be made in the 2018 Tentative Budget:

INCREASE:

A1325.0405 Treasurer Maint. Machines	\$17,000
A1355.0101 RPTS Director	\$1,003
A1355.0401 Tax Map Maint.	\$8,000
A1410.0102 Deputy County Clerk	\$2,854
A1410.0108 County Clerk Staff Additional Hours	\$2,500
A1430.0101 Personnel Officer	\$4,809
A1450.0107 BOE Mechanics	\$1,950
A1450.0108 BOE Programmers	\$650
A1450.0109 BOE Election Workers	\$8,000
A3110.0107 Sheriff Conf. Secretary	\$6,005
A4010.0106 Health RP Nurse #3	\$2,246
A4050.0120 PH Clerk/Comp. Supp. Aide	\$4,602
A6326.0406 Office for the Aging	\$15,000
A6510.0401 Veterans Service Contract	\$2,000
A8730.0401 Soil & Water Conservation District	\$2,121

and be it further

RESOLVED, that the Revenues be amended as follows:

INCREASE:

A3710.0000 Veterans Service Agency	\$1,000
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DECREASE:

A3315.0000 Navigation Law Enforcement	\$15,100
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and be it further

RESOLVED, that upon the amendments, amounts as listed to be raised by tax, making a total 2018 Budget \$_____ and pursuant to Section 360 of the County Law, the said tentative budget as amended be and hereby is adopted as the Budget for the year 2018.

Seconded by