

AGENDA CONTINUED

JULY 6, 2017

RESOLUTIONS:

- No. 20 Authorizing the Personnel Officer to Set Up Defensive Driving Classes and a Preferred List for an On-Line Alternative
- No. 21 Authorizing Chairman to Sign Contract with School District for Transportation Services for the Preschool Special Education Program 2017 Summer Session – Tupper Lake Central School District
- No. 22 Amendment to Resolution No. 103-17 – Appointments to Professional Advisory Committee
- No. 23 Appointment of New Member to Continuing Quality Improvement Committee
- No. 24 Approval of and Transfer of Funds for 2017 Merit Pay
- No. 25 Approval of Audits in County Highway Funds
- No. 26 Approval of Audits in the County General Fund and Capital Project 2015-1 Fuel Consolidation Phase III

RESOLUTION NO.

AUTHORIZING THE PERSONNEL OFFICER TO SET UP DEFENSIVE DRIVING CLASSES AND A PREFERRED LIST FOR AN ON-LINE ALTERNATIVE

DATED: JULY 6, 2017

BY

WHEREAS, the Hamilton County Employee Handbook requires drivers of Hamilton County vehicles to have the Defensive Driving Class, and

WHEREAS, Hamilton County is currently without an in-house instructor for said Classes, and

WHEREAS, an instructor is available through Rose and Kiernan to provide said Classes on site, here in Hamilton County, and

WHEREAS, on-site Classes alone have not always been convenient for all County Employees, and

WHEREAS, on-line Classes are also available, now therefore, be it

RESOLVED, that the Hamilton County Personnel Officer is hereby authorized to work with Rose and Kiernan to develop at least two in-County Classes (one in the northern part of the county and one in the southern part of the county) to be offered for Defensive Driving, and be it also

RESOLVED, that the Personnel Officer is also authorized to develop a list of Preferred DMV approved on-line Classes, containing at least two alternative choices, to be distributed to all Departments as an alternative to said in-County Classes, and be it further

RESOLVED, that in the instance of employees needing to take Classes before the above list and schedule goes out on August 1st, employees are authorized to take a DMV approved on-line Defensive Driving Class, with the authorization of their Department Head (Department Heads with questions can call the Personnel Officer for interim information), and be reimbursed for the cost of same.

Seconded by

RESOLUTION NO.

**AUTHORIZING CHAIRMAN TO SIGN CONTRACT WITH SCHOOL DISTRICT FOR
TRANSPORTATION SERVICES FOR THE PRESCHOOL SPECIAL EDUCATION
PROGRAM 2017 SUMMER SESSION– TUPPER LAKE CENTRAL SCHOOL
DISTRICT**

DATED: JULY 6, 2017

BY

WHEREAS, the Hamilton County Public Health Nursing service is required to provide for services for children aged 3-5 who reside within Hamilton County and have a developmental delay as defined through a comprehensive evaluation, through the Committee on Pre-School Special Education (CPSE) process, and

WHEREAS, transportation is required for a child from the Town of Long Lake to Children's Corner Preschool, 12 Mohawk St, Tupper Lake, NY 12986 on a daily basis, and

WHEREAS, Tupper Lake Central School District will provide round trip transportation from the Town of Long Lake to Tupper Lake each day as recommended by the CPSE for the time frame needed, and

WHEREAS, the County desires to have the Tupper Lake Central School District provide transportation for the child at a rate of \$399.20 per day for round-trip transportation for the 2017 summer session which runs from July 10, 2017-August 18, 2017 until an alternative can be identified, be it

RESOLVED, that the Chairman of the Hamilton County Board of Supervisors is authorized to sign a contract with the Tupper Lake Central School District to transport the preschool child for center-based services in Tupper Lake as recommended by the CPSE, upon approval of the County Attorney, and the County Treasurer be so notified.

Seconded by

RESOLUTION NO.

**AMENDMENT TO RESOLUTION NO. 103-17 - APPOINTMENTS TO PROFESSIONAL
ADVISORY COMMITTEE**

DATED: JULY 6, 2017

BY

WHEREAS, the Public Health Nursing Service/Certified Home Health Agency's certification requires Hamilton County Board of Supervisors to appoint members to the Professional Advisory Committee (PAC), and

WHEREAS, two year terms expire December 31, 2016, and

WHEREAS, Nancy Berkowitz informed the Director of Public Health that due to a conflict, she would like to resign from the Agency's Professional Advisory Committee, as of June 15, 2017, and

WHEREAS, Ellen Kleppang has agreed to become a member of PAC as a Community Member, be it

RESOLVED, that Resolution No. 103-17 be amended to replace Nancy Berkowitz with Ellen Kleppang.

Seconded by

RESOLUTION NO.

**APPOINTMENT OF NEW MEMBER TO CONTINUING QUALITY IMPROVEMENT
COMMITTEE**

DATED: JULY 6, 2017

BY

WHEREAS, the Public Health Nursing Service/Certified Home Health Agency's certification requires Hamilton County Board of Supervisors to appoint members to be the Continuing Quality Improvement Committee (CQIC), and

WHEREAS, Ellen Kleppang, a Registered Dietitian and Community Member, has agreed to become a member of CQIC as of September 21, 2017, and

WHEREAS, said appointment to the CQIC will be for a two year period of 2017 and 2018,
be it

RESOLVED, said member be appointed to the Continuing Quality Improvement Committee for the two year period of 2017 and 2018 and the County Treasurer be so advised.

Seconded by

RESOLUTION NO.

APPROVAL OF AND TRANSFER OF FUNDS FOR 2017 MERIT PAY

DATED: JULY 6, 2017

BY

WHEREAS, the Hamilton County Board of Supervisors has instituted a merit system for county employees, and

WHEREAS, the Internal Management Committee met on June 26, 2017 to review merit evaluations, be it

RESOLVED, that the Internal Management Committee recommends the following hourly merit increments:

COMMUNITY SERVICES

Noni Irish	July 28, 2017 to July 28, 2018	\$1.65
------------	--------------------------------	--------

SHERIFF

Jay Griffin	July 1, 2017 to July 1, 2018	\$1.21
Margaret Griffin	July 1, 2017 to July 1, 2018	\$1.21
Brian Hutchins	July 12, 2017 to July 12, 2018	\$1.54
William Witts	July 23, 2017 to July 23, 2018	\$1.65

HIGHWAY

Daniel Fish	July 16, 2017 to July 16, 2018	\$1.65
Gregory Foster	July 10, 2017 to July 10, 2018	\$1.21
Andrew Seymour	July 16, 2017 to July 16, 2018	\$1.65

SOCIAL SERVICES

Beth King	July 7, 2017 to July 7, 2018	\$1.54
-----------	------------------------------	--------

and be it further

RESOLVED, that the following transfers be made to cover the above 2017 merit pay:

FROM:	A1990.402	Contingent for Merit	\$22,168.08
TO:	A4310.113	Clinical Social Worker	\$3,169.76
	A3150.107	Correction Officer G	\$1,925.44
	A3150.108	Correction Officer H	\$1,925.44
	A3150.102	Correction Officer B	\$3,082.64
	A1620.102	Bldg. Maintenance Mechanic	\$3,432.00

D5110.101	Personal Services	\$2,398.00
DM5130.101	Mechanics	\$3,432.00
A6010.120	Social Welfare Examiner C	\$2,802.80

and the County Treasurer be so authorized and Personnel Officer be notified.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN COUNTY HIGHWAY FUNDS

DATED: JULY 6, 2017

BY

RESOLVED, that the bills in the Machinery Fund amounting to \$75,153.65 and bills in the County Road Fund amounting to \$232,455.35 presented by the County Superintendent of Highways and audited this day by the County Public Works Committee, be, and the same hereby are approved and audited.

Seconded by

RESOLUTION NO.

APPROVAL OF AUDITS IN THE COUNTY GENERAL FUND AND CAPITAL PROJECT 2015-1 FUEL CONSOLIDATION PHASE III

DATED: JULY 6, 2017

BY

RESOLVED, that the bills audited this day in the County General Fund in the amount of \$230,284.60 by the following committees:

Building Committee	\$17,926.36
Public Works (Solid Waste) Committee	30,357.48
Finance Committee	39,394.64
Health Committee.....	25,230.17
Human Services Committee.....	36,952.38
Central Government Committee	16,136.34
Emergency Prep./Emergency Response.....	31,411.99
Publicity, Tourism, Economic Development & Planning Committee.....	30,950.12
Internal Management Committee	1,925.12

be it further

RESOLVED, that the bills audited this day in the following Capital Project:

Fuel Consolidation Phase III.....\$ 11,900.00

are hereby approved.

Seconded by